

# Ashley Jefferson

Oshkosh, WI 54904

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9205735897

I have experience as a CNA and customer service representative. I currently hold my certification as a Nurse's Assistant which I have 6 years' experience. I will be graduating from the LPN program May 2020, from FVTC in Appleton, WI.

## Work Experience

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Theda Care Hospital New London - New London, WI

February 2020 to April 2020

TCU Surgical floor

Peabody Manor - Appleton, WI

October 2019 to December 2019

### **LPN Program**

Fox Valley Technical College

September 2019 to November 2019

Graduation May 2020

Atrium of Neenah

October 2018 to February 2019

My duties included providing personal care to residence in a nursing home environment. I was required to provide updates and reporting to following shifts and nurses per each patient.

### **Recruiter**

Masterson Staffing

February 2016 to October 2018

for my agency. I was responsible for interviewing and hiring individuals for temporary, permanent, and temp to hire positions. I handled tax documents, as well as the full hiring procedure.

ResCare - Neenah, WI

January 2014 to August 2015

Duties included providing personal care to mentally challenged individuals. Providing day to day activities that would help them gain independent concepts, to maybe one day live on their own in society.

ResCare - Menasha, WI

January 2011 to August 2015

Duties included providing personal care to patients within their home setting. I provided hygiene services such as bathing, shaving, and disposal of soiled linen. I also had to provide transport from bed to wheelchair, so experience with lifts and also gait belts as well.

**Campus Operator**

University of Southern Mississippi

May 2009 to May 2010

Duties included answering calls for the university and routing the calls to the proper departments. I was also responsible for answering questions regarding the school itself. I also was responsible for filing paper work for different departments within the school.