**KELLY PHELAN-ANDRUK, RN**

 **(845) 337-2620**

**Covington, KY 41011 randkandruk1029@gmail.com**

**PROFILE**

Highly skilled and dedicated OR Nurse in a Medical Center and Ambulatory Care combined with a commitment to the highest standards of healthcare excellence.

**QUALIFICATIONS**

* Excellent diagnostic and treatment planning skill.
* Surgical assisted covering Ophthalmology, cataract, glaucoma and laser cataract surgery.
* High level and personal energy with the ability to multi-task and contribute to lean staffing.
* Strong advocate of patient centered care.

**WORK EXPERIENCE**

**THE AMBULATORY SURGERY CENTER OF WESTCHESTER,** Mount Kisco, NY **1/2010-3/2021**

***REGISTERED NURSE***

* Circulated as Scrub Nurse in various services provided at the center.
* Participated in the care of Orthopedic, Gynecologic, General Surgery and excelled in Ophthalmology.
* Promoted to the position of Ophthalmology Service Manager in a 5-suite free-standing Ambulatory Surgery Center.
* Responsible for the procurement of lenses for all cataract cases, medications/pain management and equipment for cataract, laser cataract and glaucoma surgery.
* Functioned as a Service Manager and precepted/related expertise to junior staff members and new employees to maximize performance and quality of the ophthalmology service.
* Ensured all medications were administered and documented according to policies and procedures.
* Maintained supplies and ensured asepsis practice of surgical areas, monitoring of equipment, patient safety, handling of specimens, patient education, etc.
* Participated in identifying and resolving problems involving nursing practices and those problems involving the unit and ophthalmology specialty.
* Managed and entered postoperativ data, participated in QI and maintained data for National standards comparison.
* Maintained collegial/working relationships with peers, Physicians and Manager to ensure quality patient care and communicated effectively with patients, their families and all members of patient care team.
* Streamlined and reengineered workflow and processes.
* Served as a catalyst for positive change and new ideas.
* Identified and capitalized on opportunities to achieve continuous quality improvement.
* Used multi-tasking to manage an increase caseload.
* Coached, mentored and developed a high-performance team.
* Focused on a positive family patient experience.
* Served as an ambassador to the center, living its brand and image.

**KELLY PHELAN-ANDRUK, RN Page 2**

***Resumé (Continued)***

**WORK EXPERIENCE *(Continued)***

**VASSAR BROTHERS MEDICAL CENTER,** Poughkeepsie, NY **01/2000– 01/2010**

***REGISTERED NURSE, Operating Room***

* Proficiency in scrub and circulating in all Operating Room specialties with a concentration in urology, gynecology, thoracic and vascular surgeries.
* Handled responsibilities associated with the scope of practice of in the Operating Room setting.
* Focused on risk management and mitigation.
* Contributed to operational efficiency and continuous improvement.

**PUTNAM HOSPITAL CENTER,** Carmel, NY **01/99– 04/99**

***REGISTERED NURSE, Operating Room/Per Diem***

* Resigned as a result of pregnancy and childcare.

**SADDLEBROOK MEMORIAL MEDICAL CENTER,** Laguna, CA **01/94– 01/98**

***REGISTERED NURSE, Operating Room***

* Scrubbed and circulated in all Operating Room specialties.
* Handled all professional responsibilities associated with the scope of practice of Operating Room procedures and protocols.
* Contributed to excellent treatment and care of patients undergoing operations.

**BENEDICTINE HOSPITAL,** Kingston, NY **01/93– 01/94**

***REGISTERED NURSE, Operating Room***

**ALBANY MEDICAL CENTER,** Albany, NY **02/92– 02/93**

***OPERATING ROOM REGISTERED NURSE***

**WHITE PLAINS HOSPITAL,** White Plains, NY **01/91– 01/92**

***REGISTERED NURSE, Operating Room***

* Travel RN position in the OR.
* 90% of time as Scrub Nurse in all facets of surgery.
* All responsibilities associated with the OR RN scope of practice.

**EDUCATION**

 **ALBANY MEDICAL CENTER SCHOOL OF NURSING,** Albany, NY

 ***Graduate,*** Diploma Nursing Program

**LICENSE/CERTIFICATIONS**

 ***Registered Nurse,*** State of New York

***LCS/BLS*** ***Certification***