**ASHLEY VICTORIA JEFFERSON**

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**Apt. 504**

**Oshkosh, WI 54901**

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**PROFESSIONAL SUMMARY**

I have experience as a CNA and customer service representative. I currently hold my certification as a Nurse’s Assistant which I have 6 years’ experience. I will be graduating from the LPN program May 2020, from FVTC in Appleton, WI.  **Experience**

University of Southern Mississippi

Campus Operator

May 2009-May 2010

Duties included answering calls for the university and routing the calls to the proper departments. I was also responsible for answering questions regarding the school itself. I also was responsible for filing paper work for different departments within the school.

ResCare, Menasha WI

January 2011- August 2015

Duties included providing personal care to patients within their home setting. I provided hygiene services such as bathing, shaving, and disposal of soiled linen. I also had to provide transport from bed to wheelchair, so experience with lifts and also gait belts as well.

Empowerment Living Services, Neenah WI

January 2014-August 2015

Duties included providing personal care to mentally challenged individuals. Providing day to day activates that would help them gain independent concepts, to maybe one day live on their own in society.

Masterson Staffing

February 2016- October 2018

My title was a Recruiter for my agency. I was responsible for interviewing and hiring individuals for temporary, permanent, and temp to hire positions. I handled tax documents, as well as the full hiring procedure.

Atrium of Neenah

October 2018- February 2019

My duties included providing personal care to residence in a nursing home environment. I was required to provide updates and reporting to following shifts and nurses per each patient.

Fox Valley Technical College

LPN Program Fall 2019

Graduation May 2020

Clinical Rotation October 2019-December 2019

Peabody Manor, Appleton, WI

Long-term Care

Clinical Rotation February 2020-April 2020

Theda Care Hospital New London, New London, WI

TCU Surgical floor

Harbor Haven Health and Rehab

Fon Du Lac, WI

June 2020- November 2021

My duties as a LPN included:

Plans and manages patient care according to each patient's needs.

Interviews patients and records their medical history and physical condition.

Obtains patient vital signs, including pulse, blood pressure, temperature, and respiration.

Provides routine care for patients.

Aurora Pain Management Clinic

Oshkosh, WI

November 2021- Current

My duties as a clinic nurse included administration with a combination of nursing skills. Vitals, medication managment, and procedure protocol were the topics of my duties while employed.

**References**

Kelly Hanson

Clinical Instructor

920-205-0715

Amber Rupp

Coworker

920-378-9213

Elizabeth Stanek (Current Theda Care employee)

LPN Clinical Peer 920-850-5845