The purpose of this letter is to apply for a position with your organization. The enclosed resume will provide you with the information regarding my background skills. My qualifications include:

-Registered Nurse (Florida) with current BLS and ACLS

-CNOR Professional Member

-US Air Force Reserve Veteran Flight Nurse

-OR Circulator/ Scrub Nurse/ Surgical Assistant/ PeriOp RN

Plastics, Pain, General, Urology, Podiatry, GYN, Ortho, ENT, Labor and Delivery, Trauma, Basic C/V, TEE

-Educator/ Trainer in Surgical Services

-Development of Room Layout and Surgical Set Up for Multiple Disciplines

-New Employee Training/ Inservices

-Surgical Instrument Educator

-Ordered and Maintained Surgical Instruments

-Surgical Service Lead- Plastics, Pain, General Surgery (2007-2020)

-Experience with Creation of Surgeon Preference Sheets and Training

-Call Coordinator – Developed Unit System of Call Rotation

-EMR Experience

-Unit Council Member for Surgery 2013-2018

-Magnet Rep for Surgical Services (2014-2016)

-Volunteer- Including International Missions (2006-2015), Baptist Health Local Clinics, and Local Initiatives including Habitat For Humanity (2016)

Personal Strong Points Include:

Enthusiastic, Empathetic, Determined, Flexible, Dependable, Problem Solver, Excellent Communication Skills, and a Team Player

I am positive that I could make a valuable contribution to your company. I would welcome the opportunity to discuss my qualifications in more detail and would appreciate a personal interview. Thank you for your time and consideration. I am looking forward to hearing from you in the near future.

Sincerely,

Janet C. Wodyard

Employment History:

Baptist Health 1981-1986

RN- Labor and Delivery/ OR

Active US Air Force Reserve 1983-1991

Flight Nurse C-141

UCSD- San Diego 1986- 1991

RN/ Main OR/ Trauma

Baptist Medical Center Beaches 1994-2020

RN/ Scrub Nurse/ Circulator/ Assist/ Educator/ Trainer

Service Lead

Plastics 2007-2020

Pain 2000-2001

General 2018-2020

Education:

University of Illinois College of Nursing/ BSN 1981

University of North Florida

College of Healthcare Management 1981-1983

US Air Force

Brooks College of Aerospace Medicine

Certified US Air Force Flight Nurse 1983

Professional References:

Janet Brown Co-Worker (904) 716-8164

Jessica Duguzman Co-Worker (904) 864-0982

Donna Bowen Co-Worker (904) 608-6662

Esther Pu ANM (904) 210-6326