I am writing this letter to express my interest in working as a Registered Nurse within your Health Care System. I am very motivated to transition from college to a nursing role offered by your hospital where I will be opened to more opportunities of further learning and upgrading my critical thinking skills. While working with you, I will be opportune to develop much needed knowledge in clinical experiences in a variety of different patient care settings.

I believe to be qualified for this position because of my high energy, enthusiasm, determination to learn and above all make a difference. In my previous roles as Neurobehavioral Counselor (NBC) with Restore Neurobehavioral Center and a Home Health Aide in different Home Care settings prior to becoming a Registered Nurse (RN), I developed exemplary communication skills that helped me in speaking with the interdisciplinary team, as well as patients and families. I maintain my composure when faced with stress and conflict. I am warmhearted, non-judgmental, compassionate, and empathetic with the goal of providing extraordinary patient care to my patients. I am emotionally stable with strong awareness and pay attention to details. I always strive to create an environment of collaboration and creativity, easily adaptable to new settings and very flexible to different routines.

Ones again, I am interested in interviewing for the Registered Nurse position offered by your Health Care system. I have attached my resume which further details my education and skills. Please do not hesitate to reach out if you have any questions, and I look forward to the opportunity to speak with you further.

Thank you for your time and consideration.

Best Regards,

Kenneth E. Fonguck BSN, RN

**Kenneth. E. Fonguck**

**BSN, RN**

Email: kennethelad@gmail.com Phone: 404-643-9031

**OBJECTIVE**

Recent graduate Registered Nurse (RN) seeking a position within your Health Care System where knowledge and earned skills will assist in providing extraordinary patient care. Compassionate and hard-working individual who can ably handle any medical emergency or situation, with the requisite skill set to perform under pressure. Excellent interpersonal skills committed to continued professional training and a dedicated worker with a sense of purpose. Well-regarded skills in providing optimum patient care.

**EDUCATION**

**Bachelor of Science in Nursing** (BSN) Aug 2017 – April 2020 Chamberlain University, Atlanta GA

**CERTTIFICATIONS**

* Registered Nurse, RN
* American Heart Association CPR First Aid, BLS (exp 08/21)
* Nurses on the Frontline: Preparing for Disaster/Emergencies

**Skills**

* Result oriented and focused on efficiency and customer satisfaction.
* Facilitate and enable an environment of collaboration and creativity.
* Excellent presentation and communication skill with proven client facing and client relationship management skills.
* Quick learner with an ability to rapidly adapt to new technologies and new environments.
* Self-starter with high energy, enthusiasm, and unmatched desire to learn.
* Time management and critical thinking for good patient outcome
* Team player that can follow and lead as situations dictate.
* Empathize with patients in a genuine way that lets them know I care about their issues.
* Proven skills in triaging patients, taking vital signs, and assisting with patient mobility.
* Patient and family focused.
* Proficient personal computer skills including Microsoft Office (Words, Outlook, Excel, Access, PowerPoint)
* Bilingual (English & French)
* Ability to maintain the highest level of confidentiality.

**Professional Experience**

**Registered Nurse (RN) : Med Surg / Psych**

**July 2020 – Present Atlanta VA Health Care System Decatur, GA**

The mission of the Atlanta Veterans Health Care System (AVHCS) is to Honor America’s Veterans by providing exceptional health care that improves their health and well-being, to provide care second to none – the best care anywhere, to maintain and expand Veteran’s healthcare services whenever possible, to ensure that every veteran will be personally satisfied with the care that they receive, based on the highest quality of outcome. My duties include:

* Assess patient and family needs.
* Develop plans of care.
* Coordinate and direct patient care
* Ensure the physiological, psychosocial, safety, learning, rehabilitative, spiritual, cultural and self-care needs of patients and their families are addressed.
* Administer medications.
* listening to patients' needs and problems,
* Handling distressed patients, and
* Teaching patients how to handle their emotions.

**Registered Nurse (Psych)**

**Jan 2021 – present Ridgeview Institute Monroe, GA**

* Assessing patients who are mentally ill.
* Observation
* Helping patients take part in activities.
* Giving medication
* Observing if the medication seems to be working.
* Assisting in behavior modification programs
* Visiting patients who are at home but still need the services of a mental health nurse.

**Registered Nurse (long term care)**

**Jul 2020 – Jan 2021 North Decatur Health and Rehab Decatur, GA**

* Medication administration.
* Patient observation, change dressings, check their patient's vitals.
* Coordinate and direct patient care
* Coordinates the multidisciplinary care team and plans for patient care and documents appropriately.
* Interprets the admission, discharge and other policies of the company, physician, family, other health care providers, and community as needed.
* Provides clear, written, and verbal Home Health Aide and LPN assignments, updates instructions for the aides and LPN’s in a timely manner and documents verbal instructions appropriately.

**Registered Nurse (OR)**

**October 2020 – April 2021 Georgia SurgiCare Loganville / Buckhead, GA**

* Assess patient’s condition before surgery.
* Ensure that the Operating Room is prepared with all necessary supplies, implants, instrumentation, and equipment.
* Keep the operating room sterilized.
* Position the patient on operating table.
* Pass medical instruments to the surgeons during operation.
* Monitor patient’s vital signs.
* Evaluate postoperative patients.
* Reviews charts for completeness, in accordance with documentation protocols prior to and after the surgical procedure
* Adhere to all relevant health and safety standards.
* Communicate with patients, teammates, and physicians to ensure continuity of care.

**Neurobehavioral Counselor (NBC)**

**Oct 2018 - Jan 2020 Restore Neurobehavioral Center Roswell, GA**

As a Neurobehavioral Counselor (NBC) with Restore Neurobehavioral Center which is a residential, post-acute healthcare organization dedicated exclusively to serving adults with acquired brain injury who also present with moderate to severe behavioral problems, I attended 120 hrs. of training for 3 weeks period. My assignments were directed to help different clients at any given time. My duties included:

* Helped and coached in activities of daily living,
* Take and record patients vital signs,
* Assisted patients during exercises, feeding assistance,
* Provided companionship,
* Reinforced compensatory strategies, and
* Practiced skills during non-therapy hours.
* Documented activities, behavior, and events.

**Home Health Care / Personal Assistant**

**Apr 2018 – Apr 2020 Regency Home Care of North Atlanta Atlanta, GA**

Regency is dedicated to improving the quality of life and client independency through compassionate care and uncompromising service. My duties as an aide included:

* Bathing and grooming
* Transferred patients from bed to wheelchair and vice versa,
* Took and recorded vital signs.
* Assisted patients get exercises, feeding assistance.
* Dispensed patients(s) medications
* Applied support and bandages as directed by the nurse.
* Documented patient(s) actions and events,
* Transmitted patient concerns to relevant personnel
* Companionship,
* Housekeeping and laundry.

**July 2018 – June 2019 CaraVita Home Care Roswell, GA**

CaraVita Home Care delivers in-home care services for senior citizens in Metro Atlanta with the same care and attention as if they were our own family members, whose vision is to deliver innovative and custom-tailored care plans that enrich the lives of our senior citizens and their families by allowing them to age gracefully in place. My duties included:

* Aided with bathing and grooming.
* Took and documented vital signs.
* Dispensed patient(s) medications,
* Accompanied patients to hospital appointments, religious and extracurricular activities.
* Meal preparation and feeding,
* Assisted patient(s) with range of motion exercises,
* Document patient(s) actions and events.

**July 2017 – July 2018 TLC for Kids St. Louis, MO**

TLC for Kids is a Home Care service provider whose mission is to provide compassionate care for kids and older adults alike. They provide sitters, nannies, companion care, day care subs and evening staffing, tutors, and homework help. My duties included:

* Aided and coached with activities of daily living for seniors.
* Took patients vital signs and reported any abnormalities,
* Enriched the lives of children and seniors through educational play, interesting and fun conversation, and respect for the families' values.
* Companionship
* Assisted patients with range of motion exercises,
* Meal preparation and feeding assistance, dispensation of patient medication,
* Documented patient(s) actions and events.

**AWARDS/ACCOMPLISHMENTS**

**Dec 2019**  **Shift Coordinator Award Restore Neurobehavioral Center**

**CLINICAL EXPERIENCES**

Mar 2020 – Apr 2020 **Senior Practicum, Capstone** (48 hrs.) Emory St. Joseph’s - Atlanta, GA

Jan 2020 – Feb 2020 **Senior Practicum, Collaborative Nursing** (48 hrs.) Emory Hillandale - Lithonia GA

Sept 2019 – Oct2019 **Community Nursing** (96 hrs.) Big Creek Elementary – Cumming, GA

Jul 2019 – Aug 2019 **Mental Health Nursing** (48 hrs.) Anchor Hospital – Atlanta, GA

May 2019 – Jun 2019 **Maternal Child Nursing** (48 hrs.) Emory Decatur Hospital – Decatur, GA

Mar 2019 – Apr 2019 **Pediatric Nursing** (48 hrs.) CHOA Scottish Rite – Sandys Springs, GA

Nov 2018 – Dec 2018 **Medical Surgical II** (48 hrs.) Dekalb Medical Center – Decatur, GA

May 2018 – Jun 2018 **Medical Surgical I** (48 hrs.) Emory John’s Creek – Alpharetta, GA

Jan 2018 – Apr 2018 **Fundamentals I & II** (96 hrs.) Manor Health Care Services – Marietta, GA

**CLINICAL HIGHLIGHTS**

* Conducted head-to-toe and focused assessments on infants, children, and adults.
* Obtained vital signs.
* Provided wound care to patients with stage I and II pressure ulcers.
* Performed IV insertions and initiated IV fluids.
* Provided patient care using therapeutic communication.
* Observed C-sections.
* Observed endoscopy.
* Observed colonoscopy.
* Observed laparoscopic cholecystectomy.
* Administered PO, IM, IV and Sub Q medications.
* Performed vision and hearing screenings with preschoolers and schoolers.
* Assisted in provided patient education.
* Provided ADLs.
* Provided tracheostomy care.
* Provided patient companionship.
* Provided range of motion exercises with patients.
* Practiced patient safety always (bed in lowest position, call light within reach, head of bed raised accordingly, bed and chair alarms always in place).
* Performed postpartum and fundal assessment.
* Observed G-tube and NG-tube placement.

**References:** available upon request