**Maribel Velez**

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***Perioperative Registered Nurse with 8 years of quality clinical nursing experience and 17-years’ as Medical Assistant in outpatient surgical, internal medicine, gynecology and urology practices***

***CREDENTIALS / EDUCATION***

**State of New York Licensed Registered Nurse**, #64152-1, valid through 8/31/2022

**STATE OF FLORIDA REGISTERED NURSE**, #9497050, valid through 7/31/2020

**Advanced Cardiac Life Support for the Healthcare Provider**, valid through 2/27/2022

**Basic Life Support, AED and CPR**, valid through 2/27/2022

***Registered Nurse Program***, **Dorothea Hopfer School of Nursing**, Mount Vernon, NY, 1/2011

*Community Auxiliary Award Winner*

***GOOD CATCH AWARD 2020***

**NURSING / MEDICAL EXPERIENCE**

***Blake Medical Center 10/2019- Present***

***Charge Nurse surgical services***

* UNDER THER SUPERVISION OF THE GENERAL MANAGER, assume responsibility for the direction and coordination of all functions of the unit
* IN COLLABORATION WITH OTHER MEMEBERS OF THE MANAGEMENT TEAM, RESPONSIBLE FOR THE ONGOING ASSESSMENT OF THE QUALITY OF PATIENT CARE SERVICES PROVIDED IN THE UNIT
* FUNTION AS A RESOUCE PERSON OFR STAFF MEMBERS AND ASSISTS IN NECESSARY EDUCATION OF INDIVIDUAL MEMBERS OF THE NURSING STAFF
* ASSUMES RESPOSNBILITY FOR THE OVERALL QUALITY OF NURSING CARE PROVIDED
* MAKE DECISIONS REGARDING ACTIVITIES WITHIN THESE AREAS BASED ON ADMINISTRATIVE OPERATIONAL STANDARDS, NURSING ADMINISTRATIVE STANDARDS, HUMAN RESOURCES STANDARDS, AND STANDARDS OF CARE FOR THE UNIT, IN COLLABORATION WITH OTER MEMBERS OF THE MANAGEMENT TEAM\

***Venice bayfront regional hospital 11/2018-Present***

***Perioperative Nurse PRN***

♦ PROVIDE PATIENT SAFETY, PRIVACY AND COMFORT

♦ MAINTAIN THE FUNCTION OF ASSIGNED OPERATING ROOM DAILY FUNCTIONS IN A TIME EFFICIENT MANNER

♦ ENSURE THE AVAILABILITY OF ALL NECESSARY EQUIPMENT, INSTRUMENTATION AND SUPPLIES USED IN THE OPERATING ROOM

♦ ASSIST WITH PREOPERATIVE PATIENT ASSESSMENT

♦ ENSURE TO OBSERVE, RECORD AND REPORT PATIENT’S CONDITION REACTION IN POSTOPERATIVE HANDOFF

♦ KNOWLEDGEABLE AND RESOURCEFUL TO QUICKLY IDENTIFY POTENTIAL PROBLEMS AND ACT DECISIVELY IN A TIMELY MANNER, COMPLETE MULTIPLE TASKS, PARTICULARLY IN OFTEN-CRITICAL CONDITION OF THE PATIENT.

***SCOA Ambulatory Orthopedics Surgery Center 4/2018-10/2018***

***Perioperative Nurse***

♦ PROVIDE PATIENT SAFETY, PRIVACY AND COMFORT

♦ MAINTAIN THE FUNCTION OF ASSIGNED OPERATING ROOM DAILY FUNCTIONS IN A TIME EFFICIENT MANNER

♦ ENSURE THE AVAILABILITY OF ALL NECESSARY EQUIPMENT, INSTRUMENTATION AND SUPPLIES USED IN THE OPERATING ROOM

♦ ASSIST WITH PREOPERATIVE PATIENT ASSESSMENT

♦ ENSURE TO OBSERVE, RECORD AND REPORT PATIENT’S CONDITION REACTION IN POSTOPERATIVE HANDOFF

♦ KNOWLEDGEABLE AND RESOURCEFUL TO QUICKLY IDENTIFY POTENTIAL PROBLEMS AND ACT DECISIVELY IN A TIMELY MANNER, COMPLETE MULTIPLE TASKS, PARTICULARLY IN OFTEN-CRITICAL CONDITION OF THE PATIENT.

***Vassar Brothers Medical Center, Poughkeepsie NY 1/2014-Present***

***Perioperative Nurse***

* Provide patient safety, privacy and comfort
* Maintain the function of assigned operating room daily functions in a time efficient manner
* Hospital Certified spanish interpreter
* Assist the doctors before during and after surgical procedures
* ensure the availability of all necessary equipment, instrumentation and supplies used in the operating room
* assist with preoperative patient assessment
* ensure to observe, record and report patient’s condition reaction in postoperative handoff
* KNOWLEDGEABLE AND RESOURCEFUL TO QUICKLY IDENTIFY POTENTIAL PROBLEMS AND ACT DECISIVELY IN A TIMELY MANNER, COMPLETE MULTIPLE TASKS, PARTICULARLY IN OFTEN-CRITICAL CONDITION OF THE PATIENT.
* assist in precepting new nurses to the specialty procedures

***Albany Medical Center, Albany NY***

***Perioperative Nurse 1/2012-12/2013***

* Handle the maintenance and development of the operating room.
* Assist the doctors before, after and during the operations.
* Ensure the availability of instruments and supplies used for the operation.
* Provide patient safety, privacy and comfort at all times.
* Assist with preoperative patient assessment.
* Assist surgeons during surgical procedures.
* Ensure to observe, record, and report patient’s condition and reaction to postoperative situation.
* knowledgeable and resourceful to quickly identify potential problems and act decisively in a timely manner, complete multiple tasks, particularly in often-critical condition of the patient.
* Assist in precept with new rn and scrub technicians
* Serve as a spanish interpreter as needed for surgical patients and their families

***Clinical Technician*** **2008 – 1/2012**

**Weill Cornell Medical College**, **Department of Surgery**, New York, NY

Support 24 surgeons performing outpatient procedures and surgeries across areas of Plastics, Trauma, Metabolic and Bariatric, Colorectal and Vascular. Perform triage; take medical histories; record vital signs via Epic EHR system.

* Assist physicians with biopsies, liposuction, sigmoidoscopies, vascular phlebectomy, vascular therapy and other procedures. Perform phlebotomy and administer injections. Monitor and stabilize patients following surgeries.
* Schedule appointments and laboratory procedures. Prepare and stock exam rooms. Manage clinical supply and medication inventories and ordering via SciQuest Ordering System.
* Provide patient education in office and through home visits to teach wound care and use of medical equipment such as wound vacs and ostomy appliances. Counsel on disease, disease management, nutrition, medication, therapy regimens, and adverse indications. Answer questions and orient to additional resources.
* As member of initial start-up team, interviewed, hired and trained numerous Medical Assistants in operating procedures and technical skills. Put into place and continue to improve organizational systems and workflow to increase efficiency. Developed and presented Bariatric Training for staff.

***Medical Assistant* 2004 – 2008**

**NYU School of Medicine, Urology Associates**, New York, NY

Triaged patients and assisted 11 physicians with exams, procedures and minor surgery in outpatient setting. Performed Qualigen PSA tests, Uroflow, voiding trials and other urological exams.

* Assisted physicians with cystoscopies, vasectomies, biopsies (testicular/prostate/Target Scan) and other procedures. Inserted urinary catheters; changed suprapubic tubes.
* Performed sterile wound care.
* Provided patient education. Maintained patient records via EHR systems.

***Medical Assistant* 1998 – 2004**

**Dr. Stanley Birnbaum, Gynecology**, New York, NY

Took vitals, performed phlebotomy, prepared samples for laboratory, scheduled diagnostic tests and procedures with external providers.

* Assisted physician with gynecological exams and procedures including endometrial biopsies and LEEP cone biopsies. Sterilized instruments via autoclave.
* Provided patient education on disease, disease management, procedures, preparations for procedures, and adverse indications.

**Medical Assistant 1994 – 1998**

**Dr. Gracia LeBrun**, **Internal Medicine**, New York, NY

Conducted triage, performed EKGs, Spirometry and phlebotomy. Assisted physician with exams and procedures. Educated patients on disease and disease management, glucose monitoring, insulin injection, nutrition, medication and therapy regimens.

***references available upon request***