

Melanie Wade

LPN

Bethalto, IL 62010

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6184195347

Authorized to work in the US for any employer

Work Experience

LPN Charge Nurse

Rosewood Care Center - Alton, IL

Present

Floor nurse for skilled Care unit

LPN care plan nurse

Bria of Belleville - Belleville, IL

March 2016 to June 2016

Care plans. Nurse manager with on call rotation.

LPN

WILLOWCREEK REHAB AND NURSING - Belleville, IL

October 2014 to February 2016

RESTORATIVE NURSE

VIP MANOR - Wood River, IL

June 2011 to July 2014

MDS/ CARE PLANS/ADON

HOSPICE LPN

PASSAGES HOSPICE - Belleville, IL

September 2010 to April 2011

RESTORATIVE NURSE, LPN

GRANITE NURSING AND REHAB - Granite City, IL

December 2008 to September 2010

LPN, CHARGE NURSE

EDWARDSVILLE NURSING AND REHAB - Edwardsville, IL

October 2008 to December 2008

LPN, AGENCY CHARGE NURSE

MAXIM HEALTHCARE SERVICES - Fairview Heights, IL

June 2008 to October 2008

Education

VOCATIONAL

F.W. OLIN VOCATIONAL SCHOOL OF PRACTICAL NURSING - Alton, IL
September 1997 to August 1998

Nursing Licenses

PN

Expires: January 2018

State: IL

Skills

- Have great clinical and assessment skills. 21 years experience with 6 years in management experience (10+ years)
- MDS
- Nursing
- Nurse Management
- Medication Administration
- Hospice Care

Certifications and Licenses

Restorative certified

Present

Completed the mandatory 60 hrs for restorative nursing.

Additional Information

LICENSE PRACTICAL NURSE

22 years experience in nursing, 21 of which in LTC.

Proficient with MS Office Software including Word, Excel, Power Point, and Publisher.

Strong analytical and problem-solving skills.

11 years supervisory experience as charge nurse

6 years management experience as a Department head/ Nurse manager

Professional Skills

Knowledgeable in medical equipment needed to perform job related tasks.

Well-organized and efficient.

Self-motivated, assertive and can quickly learn new procedures and

methods.

Professional demeanor.

Dependable - can work without supervision; able to follow directions, both oral and written.

Able to work under pressure and meet deadlines.

Excel in creating productive relationships with family members as well as staff.

Interpersonal and Teamwork Skills

Work well with a diverse group of people.

Honest, friendly, excellent communication skills.

Demonstrated accuracy, and attention to detail.

Work well in a team environment.

Committed to assisting others.

Quantitative Skills

Collected and reported labs results, accepted new orders and properly transcribed, reported

changes in condition as well as navigating patients care.

Posted General information on 24 hour log for communication.

Maintained cost effective care and guidance while providing care to meet patient and family needs.

Communicated with physicians on a regular basis to report changes in condition, patient needs, changes in status as well as acceptance and completion of orders.

Completed QA tasks and problem solving.

Computer Skills

Average skills in MS Office suite including Word, Excel, Power Point, Outlook, Open Office, and Firefox.

Business correspondence writing letters and memos, editing for content, spelling and grammar.

Able to learn new software applications with ease.

Phone and communication skills reflecting on quality customer service.