

Michelle Flanagan

LPN/NurseTech/CMA

Appleton, WI 54915

flanaganmichelle413_jvb@indeedemail.com

9202052653

Articulate in the medical field with a caring, safety-focused, and patient-centered medical team. Applying both clinical and communication skills while delivering the highest standard of patient care to attain the most positive patient outcomes. I want to merge my compassion for people, my skills in communication, my medical education, and my experience in hygiene, cleanliness, and customer service to facilitate the optimal patient outcomes. Finally, to obtain employment within a challenging position that will allow me to utilize my wide array of professional skills as well as provide room for advancement, growth, and development.

Authorized to work in the US for any employer

Work Experience

LPN

Manor Care Appleton

Education

Practical nursing certificate in Practical nursing

Fox Valley Technical College - Appleton, WI

January 2018 to December 2020

CNA

Quality CNA - Kaukauna, WI

September 2017 to April 2018

CNA

Nirvana Institute - Chicago, IL

2015 to 2015

Associates in Medical Assistant

Kaplan University - Chicago, IL

2012

Skills

- RELATED SKILLS • Type 70 words per minute • Excellent Microsoft Excel and Microsoft power point skills • Excellent interpersonal and telephone skills • Demonstrated ability to acquire and apply knowledge rapidly • Able to work with minimal supervision and contribute to team • Retain excellent communication skills with people
- Cna Certified

- Nursing
- Medication Administration
- EMR Systems
- Vital Signs

Certifications and Licenses

CPR

April 2015 to April 2017

American heart association

CPR and AED

BLS

CMA (AAMA)

October 2019 to October 2020

American Association of Medical Assistants

Expires 2023

CNA Certification

Present

CNA

CPI

October 2015 to October 2019

Crisis prevention intervention dealing with individuals with disabilities who exhibited violent behaviors. We look at the situation through our clients eyes, foster relationships based on trust and understanding, maintain an environment that physically and emotionally safe, and sustains the sense that staff will always honor and individuals best interests.

Additional Information

My educational background has prepared me for the role of a certified medical assistant. In particular, my study of healthcare has given me a solid background which has molded me to perform successfully within any healthcare setting. I am eager to contribute my enthusiasm, up-to-date skills, and hands on experience to your company. My major skills are: I type 70 words per minute and operate both Microsoft Word and Excel, I retain excellent interpersonal and telephone skills, I have the ability to acquire and apply knowledge rapidly, I possess the capability to work with minimum supervision and contribute to the team, I exhibit excellent communication skills, and I have a deep sense of compassion for people. I have a willingness to learn, unbeatable work ethic, and the desire to grow and develop professionally.

I look forward to the opportunity to discuss my credentials and skills with you and consider how these can contribute to your organization.

I would greatly appreciate working with and learning from you and your talented team. I look forward to speaking with you soon. Thank you, in advance, for your consideration.

Very truly yours,

Michelle Flanagan, CMA (AAMA)