**M**ARY **O**GUNDARE

3329 Corsa Avenue, Bronx, N.Y. 10469. ♦ 646-671-2807 ♦ [o.maryf@yahoo.com](mailto:o.maryf@yahoo.com)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PROFESSIONAL SUMMARY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Licensed RN with 9 years of customer care experience seeking to use my compassionate and caring attitude in conjunction with my professional and clinical experience to provide exceptional care to diverse patient populations. Vast experience working in fast paced environment and a reputation for producing excellent outcomes. Very diligent and always willing to learn.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SKILLS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Data Entry Team Player
* Time management Great Communication Skills
* Prioritization Competent with Epic software
* Microsoft office Critical thinking
* Detail Oriented Organization

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EDUCATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bachelor of Science in Nursing, 2018

Utica College – Syracuse, NY

Bachelor of Business Administration: Finance & Investment, 2014

Minor - Law & Policy

Baruch College - New York, NY

Associate of Applied Science: Accountancy, 2009

Borough of Manhattan Community College - New York, NY

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CERTIFICATIONS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Basic Life Support (CPR & AED) – 2018 Child Mandatory Reporter – 2018

RN, BSN – 2018 Infection Control - 2018

Real Estate – 2017 Notary Public – 2016

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WORK HISTORY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registered Nurse, 10/2020 to Present

Northwell Health Center – Float RN

Medsurg Unit

* Manage patient medically
* Advocate for patients
* Monitor and ensure quality care, as well as document interventions
* Perform various nursing skills according to evidence based practice

Registered Nurse, 01/2019 to Present

Montefiore Medical center - Bronx, NY

Medsurg Unit

* Provide professional nursing care to various patients.
* Assess patients, develop and document nursing care and discharge plans.
* Monitor and ensure quality care, as well as document interventions
* Educate patients and provide support to patient and patient family.
* Administer medications as ordered
* Maintain professional practice standards and clinical expertise
* Perform various nursing skills according to evidence based practice

Registered Nurse, 10/2018 to 09/2020

United Cerebral Palsy Association of New York – Bronx, NY

Group Home Care

* Work independently to provide nursing care to patients in group home settings
* Establish and maintain a professional relationship with families, patients, and other health providers
* Perform daily assessments and document all care and treatments.
* Monitor clients vital signs and report abnormal findings to the physician
* Provide around the clock feeding via G/J Tube
* Suction patient through tracheostomy and maintain patent airway
* Develop activities that inspire cognitive and social stimulation
* Administer medications via all route
* Work with assisted devices, i.e., standing devices, wheelchair, Hoyer lift, etc
* Proficient in working with ventilator patients, hospice patients, tracheostomy care, suctioning, gastrostomy tube, catheters, wound care.
* Educate patients and families regarding importance of health promotion and disease prevention.
* Maintain accurate and detailed patient records and charts.

Member Service Representative, 04/2013 to 01/2017

Municipal Credit Union – Bronx, NY

* Execute excellent communication and persuasion skills to promote and sell bank products such as transaction accounts and credit cards to prospective and existing members in a positive and professional manner.
* In charge of processing and disbursing personal and auto loans as well as opening new checking, savings, individual retirement accounts, certificate of deposits and money market accounts.
* General account services as requested including processing payroll deductions, stop payments, account transfers, change of names, dissolution of joint accounts, etc.
* Comply with OFAC, BSA, AML and SAR requirements.
* Maintaining and handling members' information in a highly confidential and sensitive manner

Teller/Shift Manager, 08/2008 to 05/2013

Pay-O-Matic Financial Services – Bronx, NY

* Received and accounted for incoming cash delivery
* Processed bill payments efficiently and accurately
* Daily vault and cash reconciliation.
* Ensured all checks received are accounted for and in good standing.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LANGUAGES \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bilingual~ English and Yoruba