**Sade Craigg, BSN, RN**

223 Sprout Brook Road

Cortlandt Manor, NY 10567

Cell: (347) 930-4301

sade.craigg@gmail.com

**OBJECTIVE:**

To obtain a position as a Registered Professional Nurse that will provide me with an opportunity to utilize and advance my professional skills, and to deliver compassionate quality health care.

**DEGREES/CERTIFICATIONS:**

❖ Bachelors of Science in Nursing / Registered Professional Nurse

* ACLS/ BLS/CPR/First Aid

❖ IV/Phlebotomy/EKG /Infection Control

**SUMMARY OF QUALIFICATIONS:**

❖ Knowledge of eMAR (ERMA, Epic Hyperspace and Medi-Tech programs)

❖ Ability to dispense medication including controlled narcotics

❖ Ability to develop and implement nursing care plans

❖ Knowledge and experience in oxygen therapy, IV therapy, tracheotomy, wound, pin, and traction care, insertion of catheters, peg tube feedings, nasopharyngeal and oral suctioning

 ❖ Ability to perform clinical procedures including urinalysis, phlebotomy (venipuncture/capillary/heel stick), EKG, and vital signs

❖ Knowledge of medical terminology, anatomy, and physiology

❖ Proficiency in medical office procedures, practices, and knowledge of medical billing and coding

❖ Ability to understand and implement applicable directions, policies, regulations, and procedures

❖ Excellent communication, teamwork, and interpersonal skills

❖ Knowledge of HIPPA and OSHA compliance standards

❖ Strong administrative skills including word processing with MS Word, MS Excel, MS PowerPoint, Internet

**EXPERIENCE:**

**3/2021 - Present**

(Winston Staffing Agency), St. Barnabas Hospital, Bronx, NY

**RN – MED/SURG**

* Monitored patients’ vital signs.
* Administered medication via IV/PO/SQ/IM.
* Established IV access to take blood samples.
* Monitored and recorded input and output in patients with renal failure, gastro enteric, and cardiac conditions.
* Removed secretions using aspiration technique in patients with endotracheal tubing.
* Maintained and managed patient’s database in EMR software.
* Performed patient’s assessment incl. cardiovascular, urinary catheters, respiratory, neurologic, tracheostomy, and trauma.
* Educated patients and their families on disease processes, med/surg procedures and medication.

**12/2017 - Present**

WellPath (Correct Care Solutions), Westchester County Jail, Valhalla, NY

**LPN/RN**

❖ Dressed wounds and removed staples or stitches, administer EKG’s.

❖ Monitored and administered medication to inmates on suicide watch.

 ❖ Collected samples, such as urine, and blood from patients for testing.

* Triage new admissions and start IV's.
* Monitored patient’s on the infirmary unit of the jail.

❖ Provided emergency first aid care, check and recorded all vital signs.

❖ Overseen special pods of diabetics, mental health and prenatal.

❖ Administered medications, subcutaneous injections (PPDs and insulin), IM injections (Tetanus, Bicillin), flu and Covid-19 vaccines, while maintaining medical records on the MAR/eMAR.

❖ Answered inmate questions concerning blood sugar, blood pressure, breathing treatments, medications, and responded to emergencies at inmate's dormitory rooms while sending issues to the ER as necessary.

❖ Obtained health history, conducted drug and alcohol withdrawal assessments

❖ Provided education to patients on: detox and withdrawal, medications, addiction, recovery, coping skills and community resources.

**12/2016 – 12/2017**

Armor Correctional Health Services, Nassau County Jail, East Meadow, NY

 ***LPN***

**12/2016 – 04/2018**

Queens Detention Facility, Jamaica, NY

***LPN***

❖ Dressed wounds and removed staples or stitches.

❖ Observed patients and reported adverse reactions to medication or treatment to medical personnel.

❖ Monitored and administered medication to inmates on suicide watch.

 ❖ Collected samples, such as urine, and blood from patients for testing. Also, started IV's.

❖ Provided emergency first aid care, check and recorded all vital signs.

❖ Overseen special pods of diabetics, mental health and prenatal.

❖ Obtained specimens from inmates for diagnostic testing.

❖ Recorded all care information concisely, accurately and completely in a timely manner in the appropriate format.

❖ Promoted a therapeutic environment to ensure inmates were treated in a professional, ethical and tactful manner.

❖ Administered medications, subcutaneous injections (PPDs and insulin), IM injections (Tetanus, Bicillin), flu vaccines, while maintaining medical records on the MAR/eMAR.

❖ Administered EKGs to inmates and interpreted abnormal rhythms to physicians as needed.

❖ Answered inmate questions concerning blood sugar, blood pressure, breathing treatments, medications, and responded to emergencies at inmate's dormitory rooms while sending issues to the ER as necessary.

❖ Provided nursing assessments and interventions including: medical, dental and psychiatric screening

❖ Obtained health history, conducted drug and alcohol withdrawal assessments

❖ Provided education to patients on: detox and withdrawal, medications, addiction, recovery, coping skills and community resources.

**11/2012 – 10/2016**

Weill Cornell Medical Associates, New York, NY

***Float Nurse – Pediatrics, OB/GYN, & Internal Medicine***

❖ Administers vaccinations, medications, antibiotics, and other injections skillfully and appropriately to a variety of patients from pediatric to geriatric

❖ Performs phlebotomy, newborn screening tests, EKG, urinalysis, takes vital signs, & conducts vision and hearing exams

❖ Aids with medical procedures including pap smears, biopsies, colposcopies, suture and staple removal, and wound care

❖ Provides patients with after visit teachings and expected therapeutic outcomes due to medications or vaccines received

❖ Other duties include answering medical questions via telephone inquiries, calling in prescriptions, scheduling appointments, and trained in the Epic Hyperspace computer program

**08/2011 – 11/2012**

Summit Health, New York, NY

***Flu Vaccine Nurse***

❖ Administered flu shots along with providing health screening such as taking vital signs and performing glucose, cholesterol and blood pressure checks

❖ Discharged duties with excellent standards of patient care and concern

❖ Adhered to infection control policies and procedures

**09/2007 – 08/2010**

Greenwich Hospital, Greenwich, CT

***Patient Care Technician (Emergency Department)***

❖ Assisted doctors, nurses, and specialist with various procedures (ex: spinal taps, enemas, laceration repairs, sterile catheterizations, x-ray, ultrasound, MRI, CAT scans)

❖ Performed EKG, bladder scans, phlebotomy, urinalysis, wound care, glucose readings, and took vital signs

❖ Experience with cardiac monitors, and Behavioral Health Unit patients

❖ Often assigned as head technician and delegated duties to other PCT’s to assist in the organization and safety of the patients

**06/2006 – 09/2007**

White Plains Pediatrics, White Plains, NY

***Medical Assistant***

❖ Prepared exam and treatment rooms with necessary equipment and supplies

❖ Administered immunizations and other injections

❖ Took vital signs, performed phlebotomy, and used a centrifuge

❖ Conducted hearing and vision exams, and urinalysis checks

❖ Other duties include calling in prescriptions, scheduling appointments, filling out requisitions forms for billing, verifying insurance eligibility and authorizations, maintaining charts, office supplies and taking co-payments

**05/2006 – 08-2007**

LabCorp, Hackensack, NJ

***Phlebotomist***

❖ Performed phlebotomy (venipuncture/capillary/heel stick), and urinalysis

❖ Performed urine drug testing, breath/saliva alcohol testing, paternity collection

❖ Home visits to perform and collect specimens

❖ Maintained medical records, sterilize equipment, centrifuge usage

❖ Answered phones, scheduled appointments, documented messages

❖ Performed ICD9 and CPT coding along with medical billing

**03/2005 – 05/2006**

Hollis Women’s Center, Hollis, NY

***Medical Assistant***

❖ Performed phlebotomy, urinalysis, took vital signs, and maintained medical records

❖ Aided with pap smears, biopsies, and colposcopies

❖ Answered phones, scheduled appointments, documented messages

**COMMUNITY SERVICE:**

**8/2011 – Present**

Ebenezer Pilgrim Holiness Church, Bronx, NY

***LPN/RN, Volunteer***

❖ Responsible for manual and automatic blood pressure readings, glucose checks

 ❖ Administers medication via all routes if needed

❖ Records and document patients results in log books

❖ Patient teaching and explanation of therapeutic outcomes if needed to control and maintain health

**2000 – Present**

❖ Leukemia & Lymphoma Society: Light The Night Walk

❖ Making Strides: Breast Cancer Walk

❖ March Of Dimes

**EDUCATION:**

**Capella University Minneapolis, MN (2021)**

*Bachelors of Science in Nursing, GPA: 3.93*

*Diploma*

**Excelsior College Albany, NY (2020)**

*Associate’s Degree in Nursing, GPA: 3.55*

*Diploma*

**Lincoln Technical Institute Paramus, NJ (2011)**

*Practical Nursing Program, GPA: 3.74*

*Diploma*

**Mandl School of Allied Health New York, NY (2005)**

*Registered Medical Assistant Program, GPA: 3.85*

*Certificate, Dean's List, Honor Roll*

**York College, CUNY Jamaica, NY (2003)**

***Major****: Business Administration*

**REFERENCES:** Furnished upon request

5