

Marshay Jones

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Objective

Registered Medical Assistant/Phlebotomist, with a background as a CNA, looking for an opportunity to contribute patient service skills in a clinical setting.

Education

Rasmussen university, Mokena, IL
Registered Nurse / **3.0 GPA** 07/17 – 04/18

Brightwood College, Hammond, IN
Medical Assistant Diploma / **3.10 GPA** 2015

Best Med Nursing, Dolton, IL Certified
Nursing Assistant

Skills and Abilities

- Phlebotomy
- TB Testing
- Specimen Collection
- CPR
- Urinalysis
- Patient Intake
- Clinical Histories
- Vital Signs
- Eye and Ear Irrigation
- Wound Care
- Suture and Staple Removal
- Mobility Aids
- Medical Terminology
- EKG
- Triage
- Vision Testing
- Pulmonary function testing
- Microsoft Office
- Dementia & Alzheimer’s Care
- HER
- Availity
- EPIC
- Emergency Department

200 Hours Externship Completed

JB Jenkins & Associates, Chicago, IL 02/18 – 04/18

- Answered phones, scheduled appointments, billing, filed, charting
- Took vitals and blood draws
- Performed x-rays and ultrasounds
- Removed hard casts and applied soft casts

Experience

Symphony of Crestwood, Crestwood, IL 07/17 – 05/18

CNA

- Respond appropriately to the physical, emotional, and developmental needs of patients
- Maintain accurate records of patient’s care, condition, progress, and concerns
- Assist patients with bathing, oral hygiene, grooming, feeding, and elimination

Park Lawn Center, Alsip, IL 05/16 – 07/17

CNA

- Helped residents programming goals and increased their independence
- Performed direct patient care aimed at increasing comfort, psycho, social and spiritual well-being by assisting with personal hygiene, physical comfort, nutrition, elimination, skin care, rehabilitation, and safety.

Urologic Specialists of Northwest Indiana, Merriville-Munster, IN 04/18- 06/18

- Insertion of urethral catheter
- Prostatic biopsy & ultrasound
- Cystoscopy

Franciscan Health CH OF, Chicago Heights- Olympia Fields, IL 06/2018-2/2019

Registered Medical Health

Performed ECG

- Triage and Discharge patients
- Wound care and CPR
- Wet Mount/ Lab

Ingalls Memorial Hospital, Harvey Illinois

11/2018-4/2019

Registered Medical Assistant

- Post Job Offer Assessment Screening; accurately takes vital signs; proper documentation of findings; documents Medical Assistant physical assessment findings
- Maintains paperwork flow; medical documentation filing for chart review; obtains medical authorizations; maintains employee medical records
- Performs phlebotomy, substance abuse testing, and immunizations (IM, Sub Q, Intradermal), and other medical testing

Advocate Medical Group, South Holland

4/2019-Present

Registered Medical Assistant

- Urgent care
- Triage/discharge patients
- EKG
- Perform phlebotomy, Immunizations, Pelvic exams, Eye washes, Ear washes, Suture removal, and other medical testing