# Objective

Seeking a Licensed Practical Nurse position in a clinical setting.

Hardworking and energetic; adapt easily to change of environment and work schedule.

Maintain critical thinking skills essential to providing competent and dignified patient care.

# Professional Experience

**Minocqua Health and Rehab, October 2020-Present Minocqua, WI**

Accounts Payable/Medical Records

* Scan and upload Bills related to accounts payable
* Verify department head have signed off on the accuracy, legitimacy, of appropriateness of all Bills received
* Respond to queries as to the status of particular Bill of vendor
* Review/audit medical records and associated documentation for completeness and accuracy
* Maintain computerized physician order program and monitors physician visit schedule
* Complete sections of the Minimum Data Set as required
* Maintain records and complete required forms and documents in accordance with company policy, state, and federal regulations

Floor Nurse

* Provide ongoing care for patients of a 72 bed long term/rehab facility.
* Administer prescribed medications and treatments per individualized care plan, daily assessments and reporting.
* Transcription of orders and working with other members of the interdisciplinary team for collaboration of care.
* Implemented nursing plans of care, reviewed the progress/status of patients, and revised plans of care.

**Rennes Health and Rehab April 2019-October 2020 Weston, WI**

Staff Coordinator

* Manage 120 certified nursing assistant staff with oversight and collaboration from the director of nursing
* Conduct interviews and selecting CNA applicants
* Facilitate general orientation with onboarding process and complete I-9 verifications
* Complete and deliver in a timely and professional discipline/corrective action/safety infractions to CNA staff
* Manage all nurse and CNA schedules along with payroll through Kronos.
* Provide positive reinforcement and support to floor staff
* Monitor and understand acuity on the floor, making recommendations and necessary changes for staffing adjustments to accommodate resident needs.

**Riverview Health Services, 2016- 2019 Tomahawk, WI**

Floor Nurse

* Provide ongoing care for patients of a 60 bed long term/rehab facility.
* Perform admission and discharge assessments, administer medications, monitor respiratory therapy, monitor diabetic insulin, wound care, and other treatments as necessary.
* Communication with families regarding patient wellness, treatment plans, behaviors, and acute needs.
* Delegate assignments and duties to CNAs for quality patient care and workflow management.

# Licenses & Certifications

Licensed Practical Nurse, State of Wisconsin #320447

American Heart Association BLS