***Pauline Renee Fabian***  
***Surgical Registered Nurse***

11577 Hadwen Ln., Las Vegas NV, 89135 Ph: (858) 395-2509

Email: prlwork@icloud.com

**QUALIFICATIONS & ACHIEVEMENTS**

* + - ***Licensed RN in the state of Nevada. Graduate of an accredited school of nursing.***
    - ***Bachelor’s Degree in human development with a Health Science Focus from California State University San Marcos.***
    - ***Over 2 years of experience as a critical care surgical nurse III.***
    - ***11+ years of Hospital Experience in OR Technical /OR Surgical Coordination, Supply Chain Management, Charge Capture Coordination, and Inventory Management, with a proven track record of success.***
    - ***Proficient in various hospital wide computer programs, such as: Lawson, McKesson, Eclipsys, Meditech, and Cerner***
    - ***Maintained above standard customer service levels and avoided crisis by defusing patient questions or concerns.***
    - ***Substantial experience handling patient records and documentation according to current HIPPA standards and regulations.***
    - ***Works well in a professional environment; diplomatic in relating to coworkers, outgoing personality with professionalism and courtesy***.

**CAREER EXPERIENCE**

***Critical Care RN III Surgical Services***

***Summerlin Hospital Las Vegas Nevada*** *March 2021 – present*

* Provides safe and competent nursing care for patients according to Summerlin Hospital policy and AORN guidelines.
* Experience in Robotics, Ortho, Neuro, General, Pediatric, Cardiac, Vascular, and Urology procedures.
* Provides comfort and support to patients and family members alike.
* Verifies accuracy of patient charts, records, and site markings prior to surgery.
* Reviews and asceses patient labs and history prior to surgery.
* Prepares operating suites based on specific doctor preferences while updating doctor preference cards.
* Provides accurate and detailed postoperative report to recovery nurse.

***Critical Care RN III Surgical Services*** *February 2019 – March 2021*

***Sunrise Hospital Las Vegas Nevada***

* Provides safe and competent nursing care for patients according to Sunrise policy and AORN guidelines.
* Experience in Pediatric, Trauma, General, and Robotic procedures, with extensive experience in Cardiac and Burn services.
* Provides comfort and support to patients and family members alike.
* Verifies accuracy of patient charts, records, and site markings prior to surgery.
* Reviews and asceses patient labs and history prior to surgery.
* Prepares operating suites based on specific doctor preferences while updating preference cards.
* Provides accurate and detailed postoperative report to recovery nurse.

***Scripps Hospital Chula Vista San Diego***

***Unit Secretary Medical Surgical Acute*** *August 2016 – October 2018*

* Expertly manage communication between patients and nursing staff
* Perform accurate physician order entry with attention to detail
* Prepare patient charts upon admission and discharge
* Manage multiple tasks without compromise of quality or productivity

***Scripps Memorial Hospital Encinitas* *San Diego*** *August 2011 – May 2014*  
***Access Representative Level I Radiology***

* Expertly managed communication systems between units assigned, entered doctors’ orders into Scripps computer systems, and managed patient insurance and demographic information.
* Managed multiple tasks without compromise of quality or productivity; worked effectively with little to no supervision; used sound organizational skills to achieve results that surpassed company goals and objectives.
* Scheduled appointments and obtained proper demographics from patients in regard to insurance and billing information.
* Created files and maintained medical records. Readied charts for clinic with necessary information.

***Scripps Memorial Hospital La Jolla San Diego*** *July 2007 - August 2011*  
***Charge Capture Coordinator***

* Accurately audited and reconciled charge records, working closely with vendors, nurses, buyers, and finance to ensure all possible revenue was captured
* Created databases, tables and forms for various hospital ancillary departments.
* Established goals and monitored conversations to assure service commitments were met and time was productively invested.
* Familiar with CPT/ICD-9 coding, medical terminology, practice management software and government medical programs.

***Inventory Management Coordinator for Eyes, ENT, Cardio, Vascular, Perfusion, and Anesthesia***

* Assessed surgery schedules for needed materials, utilized extensive medical terminology, and managed communications between surgeons and surgical staff.
* Acted as a liaison for product vendors, presenting new product to Product Review Team, and maintained surgical inventory and consignment.
* Updated doctor preference cards for doctor specific inventory requests.

***OR Technical Partner***

* Transported patients, practiced proper infection control and lifting techniques.
* Provided surgical room turnover to doctor specifications
* Assembled medical equipment, prepared and maintained anesthesia machines, and handled specimens for lab analysis.
* Transported blood and blood products for surgical procedures.

***OR Surgical Coordinator***

* Responsible for the transport, set-up, and operation of medical equipment in the OR, while also assisting during procedures.
* Manage communication systems between units assigned, surgery scheduling, utilize various hospital-wide computer programs, and medical terminology, extensive knowledge of surgery operating procedures.

**EDUCATION & LICENSURE**

***Brightwood College San Diego***

*Registered Nursing Program*

***California State University San Marcos***

*Bachelor of Arts in Human Development with a Health Science concentration*

***Western Governors University***

*Currently enrolled in RN to MSN program in good standing*

***RN, ACLS, BLS, PALS, Decontamination Team certified (Scripps Memorial La Jolla),***

***Access Representative I Certified***