Courtney M. Singleton, RN

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**Objective:**

Dedicated individual, seeking a challenging position as a Registered Nurse, which will make use of my nursing skills, strong communication skills and self-directed prioritization.

**Profile:**

● COVID-19 testing experience, and working with COVID-19 positive patients in an inpatient setting

● Conducts ongoing assessments via nursing process, administer all routes of medication, IV therapy, telemetry monitoring, nurse supervisor, and precept new employees, BLS

● Developed rapport with patients, families, staff and other health care professionals in the clinical setting

● Self-motivated, detailed oriented, flexible and team player

● Demonstrates aptitude for learning new skills

**Education:**

June 2019 Carleen Health Institute, Plantation, FL ASN

May 2011 Keiser Career College, Jacksonville, FL Practical Nurse Diploma May 2004 Andrew Jackson High school, Jacksonville, FL H.S Diploma

**Licensure/Certifications:**

Register Nurse RN9521489 (Current)

BLS, IV Therapy certification, ACLS

**Experience**:

**Registered Nurse**  **Ascension St. Vincent Medical Center**

* Provide care to Covid-19 positive patients
* Assess patient's conditions daily
* Provide patient with needed medications
* Educate patient
* Discharge Planning

**Registered Nurse /Vaccine Nurse 1/2021 - 4/2021 Favorite Healthcare (Agency)**

* Work on COVID-19 unit with positive patients
* Prioritize care based on acuity
* Administer Covid-19 vaccines

**Registered Nurse 12/2017 - 1/2021 Kindred at Home**

* Conduct home visits on patient's newly discharge from the hospital
* Conduct comprehensive assessment of patient's physical, mental, ans physchosocial needs
* Develop care plans to prevent disease exacerbation and improve outcomes
* Coordinate specialty care, follow-up appointments, and other coordination needs
* Assess patient's condition during every visit and chart observation **Rehab/PRN Nurse supervisor 1/2019 – 1/2020 Lanier Rehabilitation Center**
* Observe patients, charting and reporting changes in patient conditions
* Administer prescribe medications
* Tube feedings/ IV therapy/ Wound care
* Supervise Nurses and Nurse Aides assignments

**Medical Review Nurse 02/2014 – 04/2017 Florida Blue**

* Researching and abstracting Medicare claim information from medical records to convert members to be compliant for HEDIS measurements.
* Conducted HEDIS Over-reads/Quality audit reviews
* Contact different provider offices for needed medical records to be sent over via mail/fax

**Medical Case Manager 08/2012 – 01/2014 Mental Health Resource Center**

* Scheduled appointments for client and accompanied the clients to their appointments with the Nurse Practitioner
* Utilization reviews for inpatient clients
* Completed monthly assessments on each client
* Assisted clients with taking and staying stable on their Psychotropic medications