

SHAMIKA ROBINSON  
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**OBJECTIVE** Seeking an opportunity to work in a professional medical environment and to participate in or facilitate collaboration and professional learning amongst colleagues.

**EDUCATION** **Certified Medical Assistant** **06/2009**  
*Capps Medical Institute, Pensacola, Florida*

*Associate Degree* **12/2019**  
*Pensacola State College, Pensacola, Florida*

*Licensed Practical Nurse (Multistate Compact License)* **12/2019**  
*Pensacola State College, Pensacola, FL*

## **MEDICAL EXPERIENCE**

**Licensed Practical Nurse** **12/2020-present**  
*Sunrise Health Services, Greenfield, WI*

- PCC
- MAR/TAR
- Overseeing CNA's
- Pegs, Wound Dressings, Insulin Injections, Foley Cath's
- Completing Dr.'s Orders
- Assessing and Monitoring Health and wellbeing of patients

**Licensed Practical Nurse/Charge/ Supervisor Nurse** **05/2020-12/2020**  
*Fieldstone Place Assisted Living, Clarksville, TN*

- MAR/TAR (Medication Administration Record, Treatment Administration Record)
- EMR
- Overseeing CNA/RA/Floor (6-15) aides
- Assessing and monitoring health and wellbeing of residents
- Communicating prescription requirements to third-party vendors
- Conducting interviews/training/ schedules
- Contacting family and physicians
- Completing Dr's orders

**Licensed Practical Nurse** **02/2020-05/2010**

*Life Care Center of Pensacola, Pensacola, Fl*

- MAR/TAR (Medication Administration Record, Treatment Administration Record)
- EMR
- Pegs, Foley Cath's, Colostomy, Piccs, IV's, Labs, Wound dressing, Injections
- Overseeing 3-5 aides
- Assessing and monitoring health and wellbeing of patients
- Contacting family and physicians
- Communicating prescription requirements to third-party vendors

**Medical Assistant/Medical Office Specialist.**

**11/2011-02/2020**

*Sacred Heart Medical Group, Pensacola, Florida*

- Administer patients' injections according to medical guidelines
- Responsible for the triage of incoming patients
- Practice expert proficiency in Allscripts, EHR, and Athena electronic health records systems
- Manage patients' referrals
- Schedule and maintain patients' appointments
- Perform administrative duties as required, including, but not limited to:
  - Handling multi-line phones
  - Verifying various insurances
  - Overseeing check-in/out procedures
  - Communicating prescription requirements to third-party vendors

**Medical Assistant**

**10/2010-11/2011**

*TLC Home Health Care, Pensacola, Florida*

- Responsible for the administration of patient injections
- Tasked with registering and analysis of patient vital signs
- Fostered healthy relationships with daily living of patients while assisting them with recuperation

**Medical Assistant**

**06/2009-10/2010**

*First Step Pediatrics, Pensacola, Florida*

- Tasked with registering and analysis of patient vital signs
- Ensured patients' medical needs were met satisfactorily, including administering injections and catheterizations
- Managed the filing of medical records
- Scheduled various appointments using office software

**PROFESSIONAL EXPERIENCE**

**Sales Associate**

**09/2008-11/2010**

*Ross Department Store, Pensacola, Florida*

- Processed and maintained accurate financial transactions
- Organized department merchandise

- Demonstrated superior customer service

**Sandwich Artist**

**3/2005-09/2008**

*Firehouse Subs, Pensacola, Florida*

- Provided clear and effective communication to patrons
- Participated in team effort of preparing meals for patrons
- Maintained an exuberant attitude towards potential patrons