

Deltrice Wren

St. Louis, MO 63106

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Honest and hardworking individual with over 10 years of medical and customer service experience.
Authorized to work in the US for any employer

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Work Experience

CNA - Certified Nursing Assistant

Doorways

April 2021 to Present

- Checked vital signs
- Assisted residents with basic activities of daily living
- Swept, mopped, and cleaned bathrooms
- Changed bed linens

Medical Assistant

Arthritis Consultants Inc.

June 2019 to August 2020

Greet patients.

Verify insurance and collect copayments

Check patients in and out.

Room patients and get VS.

Assist in lab when needed.

Schedule appointments.

Department of Mental Health - St. Louis, MO

June 2012 to December 2018

Implements direct care, promoting patient and family centered care in a healing environment.

Administers or assist with ADL, perform VS, I&O, fall and pressure ulcer prevention, measure, foley care, phlebotomy, or point of care testing as requested.

Collects clinical data and information on patients, and reports changes in patient status to the nurse.

Assist with patient and family education. Documents all patient care and activities provided.

Ensures availability of supplies and equipment to meet each patient's needs.

Visually inspects items and remove defective or damaged products to be logged.

Certified Nursing Assistant

COOPERATIVE HOME CARE ASSOCIATES - St. Louis, MO

November 2010 to November 2013

Was responsible for transferring patients and operating hooyer lift and sit to stand.

Completed light house work and chores daily.

Completed Daily ADL's.

Prepared meals for client.
Adhere to company policies and procedures.

CNA - Certified Nursing Assistant

Doorways
April 2021

- Checked vital signs
- Helped residents with showering

Education

Certified in Phlebotomy

Phlebotomy Training Specialists - St. Louis, MO
June 2021 to June 2023

Associate in Medical Assistant with Office Management

Vatterott College - St. Louis, MO
January 2018 to December 2018

Chaffee Jr.-Sr. High School
January 2003 to May 2005

Skills

- Experience Administering Injections (2 years)
- Microsoft Word (2 years)
- Venipuncture
- Medical Terminology (10+ years)
- CPR Certified
- Epic (Less than 1 year)
- EKG (1 year)
- CPR (10+ years)
- Scheduling (2 years)
- Patient Care (10+ years)
- Vital Signs (10+ years)
- Minor surgery preparation (2 years)
- Human Resources Management (2 years)
- Customer Service (10+ years)
- Introduction to Billing and Coding (1 year)
- Office procedures and Management (1 year)
- Electronic Medical Records (2 years)
- HIPPA/OSHA/Clinical Regulations (10+ years)
- Cardiopulmonary Resuscitation (10+ years)

- Hoyer Lift
- ICD-10
- Insurance Verification
- Laboratory Experience
- Laundry
- Medical Billing
- Medical Office Experience
- Phlebotomy
- CPT Coding
- Meal Preparation
- Anatomy Knowledge
- Clerical Experience

Certifications and Licenses

**Certified Nursing Assistant (CNA) March 2007 to Present CPI blue card
November 2014 to Present Nonviolent crisis prevention November 2014 to Present**

CPR Certification

Assessments

Nursing assistant skills — Highly Proficient

January 2021

Providing nursing aid to patients using knowledge of relevant equipment and procedures

Full results: [Highly Proficient](#)

Data entry: Accuracy — Proficient

October 2020

Entering data quickly and accurately

Full results: [Proficient](#)

Work style: Reliability — Completed

October 2020

Tendency to be dependable and come to work

Full results: [Completed](#)

Attention to detail — Completed

March 2020

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Completed](#)

Medical receptionist skills — Highly Proficient

November 2020

Managing physician schedules and maintaining accurate patient records

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.