

Heather Simunich

LPN -IV Certafied

Belleville, IL 62220

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To maintain a career in the healthcare field where I can grow my skills as a professional.

Authorized to work in the US for any employer

Work Experience

BJC Med Group Family Physicians

BJC HealthCare - O'Fallon, IL

June 2019 to Present

Duties include rooming patients, obtaining vital signs and medical history, phone triage, completing FMLA and various other paperwork at the Dr.'s request, obtaining prior authorizations when needed, scheduling patients for upcoming appointments, calling patients with lab results, medication refills, prepping charts, and various other procedures for patients when necessary.

LPN

Cancer Care Specialist of Illinois

January 2017 to June 2019

Duties include rooming patients, obtaining vital signs and medical history, phone triage, completing FMLA and various other paperwork at the Dr.'s request, obtaining prior authorizations when needed, scheduling patients for upcoming appointments, calling patients with lab results, medication refills, prepping charts, scheduling blood transfusions, and various other procedures for patients when necessary.

LPN

Mercy Rehab and Care Center

March 2016 to January 2017

Duties include performing all duties within the scope of LPN practice such as Medication Administration, obtaining vital signs, reporting patients conditions, obtaining medical orders from house MD, head to toe assessment, medication refill, charting, wound care, and excellent customer service and professionalism within an acute care/medicare setting.

LPN

The Arbors at Parkway Gardens

April 2015 to March 2016

Duties include performing all duties within the scope of LPN practice such as Medication Administration, obtaining vital signs, reporting patients conditions, obtaining medical orders from house MD, head to toe assessment, medication refill, charting, wound care, and excellent customer service and professionalism within an assisted living/memory care setting.

Education

Licensed Practical Nursing

Beck Area Career Center - Red Bud, IL
2014 to 2015

Certified Nursing Assistance

Southwestern Illinois College - Belleville, IL
2013

Medical Assistant

Sanford-Brown College - Collinsville, IL
2007 to 2008

Nursing Licenses

PN

Expires: January 2019

State: IL

PN

Expires: March 2023

State: IL

Skills

- CUSTOMER SERVICE (1 year)
- RECEPTIONIST (1 year)
- RETAIL SALES (1 year)
- CPR (Less than 1 year)
- CPR CERTIFICATION (Less than 1 year)
- LPN
- Phone triage
- FMLA
- Medication administration
- Triage
- EMR systems
- Acute care
- Medical records
- Experience administering injections
- Primary care
- Patient care

Certifications and Licenses

LPN

Additional Information

Skills and Highlights:

- +7 years in customer service
- Punctual and hard working individual
- Works well in a high pressure environment
- Quickly learns new procedures and methods
- +1 year experience with EPIC EMR and Blue Stratta Software
- BSL CPR certification
- Demonstrates accuracy and attention to detail