**Dr. Karen Dudley, RN, DNP**

**669 Sportsman Lane**

**Fairburn, GA 30213**

**(678) 748-1285**

**anthonykarendudley@gmail.com**

**Professional Profile**

Self-motivated service-focused professional seeking to leverage significant experience and education as a Director of Nursing. Detail-oriented and organized individual who exemplifies professionalism, and an ability to manage multiple projects and tasks at any given moment. Demonstrated history of high quality patient care and medical team management across a variety of specialties. Highlighted leadership qualities and the ability to responsibility, and the opportunity to apply extensive experience in a challenging environment.

**Director of Nursing Services**

**Westbury Health and Rehabilitation Center (Georgia) 2014 – present**

**\***Plan, develop, organize, implement, evaluate, and direct the nursing service department as well as its programs and activities, in accordance with current rules, regulations, and guidelines that govern the nursing care facilities.

\*Develop, maintain, and periodically update written policies and procedures that govern the day-to-day functions of the nursing team

\*Develop, implement, and maintain an ongoing quality assurance program for the nursing service department

\*Determine the staffing needs of the nursing team necessary to service residents’ needs

\*Assist the staff development co-ordinator in developing advance directive in-service training programs for staff and community

\*Develop, implement and maintain an effective orientation program that orients new employees

\*Assist support services in developing, implementing, and conducting in-service training programs that relate to the nursing service department

**Senior Nurse Consultant**

**Pruitt Health 2013-2014**

\*Improves quality results by studying, evaluating, and re-designing processes; implementing changes.

\*Updates job knowledge by participating in educational opportunities; reading professional publications

\*Maintains personal networks by participating in professional organizations.

\*Focus on the delivery and maintenance of clinical excellence

\*Provide an expert consultancy service to facilities and partners

\*Plan, implement and evaluate evidence-based care via chart review and observation

\*Contribute to the development of the service by taking an active role in generating and disseminating knowledge across the organization

\*Undertake research in a specialist area that focuses on improving outcomes and experience for residents, families and corporation at large.

\*Facilitate and provide education and training to partners

\*Submission of multi-facility reports to AVP and VP Clinical Services related to quality measures

**Director of Nursing Services**

**Golden Living Glenwood 2011-2014 (Georgia)**

\*Oversee daily clinical operations in a 225-bed facility

\*Train, schedule, and supervise 200+ nursing staff ensuring compliance with standards of care

\*Set and strictly adhere to departmental budgets ensuring cost effective operations

\*Maintain working knowledge of current medical technology, procedures, and standards of care

\*Utilize management expertise to enhance patient care while cutting extraneous expenses

\*Oversee patient scheduling, admission, evaluation, and discharge

\*Provide professional and courteous communication with patients and family

\*Assist physicians with patient evaluation, monitoring, and implementation of medical care plans

\*Monitor patient condition, chart progress, administer medications, and perform routine procedures

\*Educate patients and family members in healthy lifestyles and disease management

\*Offer guidance and support to nurses, lab technicians, and medical technologists

\*Manage company inventory replenishing medical and office supplies as needed

\*Demonstrate ability to remain calm and levelheaded in high pressure situations

\*Responsible for ensuring HOL and PPD are maintained within budgetary limits

**Assistant Director of Nursing**

**Mary Scott Nursing Home 2010-2011 (Ohio) Friendship Village 2009-2010 (Ohio)**

\* Monitored the staff availability and supported the replacement of staff personnel

\*Oversee all vaccination and lab programs

\*Held monthly staff meetings to discuss new policies, guidelines and procedures

\*Responsible for recruitment and training of line staff nurses

\*Supervise the activities of the staff to ensure that they are working efficiently and a professional environment is maintained

\* Evaluates the performance of the nursing staff and presents the reports to the Nursing Director

\*Chairs the quality assurance and process improvement monthly meetings

**Floor Registered Nurse**

**Friendship Village (Ohio) 2008-2009**

\*Provided care in a 125-bed long-term care facility

\*Serviced residents suffering from co-morbidities such as mental health illness, cardiovascular disease, dementia, and physical impairments

\*Administered medications and wound treatments

**ER /Neurology Registered Nurse**

**Miami Valley Hospital (Ohio) 2008-2009**

\*Assisted in the development of care plans

\*Monitored all vital signs and reviewed patients’ charts every hour to determine appropriate medication administration

\*Assisted with the admittance and discharge of all patients as requested by the physician

\*Provided assistance to the Nurse Manager in the supervision of nursing assistants during each shift

\*Entered patient contact and emergency information in hospital database and made applicable changes

\*Assisted the physician in administering treatment and / or medication to the patient

**Education**

Wright State University Honors, Bachelor of Science in Nursing

University of South Alabama, Master of Science in Nursing (AGPCNP)

University of South Alabama, Doctorate in Nurse Practice

**Licensure / Certifications**

Georgia State RN Licensure since 2011

Ohio State RN Licensure since 2008

CPR expires March 2023

**Scholastic / Community Affiliation**

International Scholar Association

Sigma Alpha Beta

Sickle Cell Disease Association Dayton, Ohio Chapter

GANLTC President for Metro Atlanta Chapter 2015-2016

References available upon request