|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| stacia maystaciamay@att.net254-433-9252

|  |
| --- |
|  |
| ObjectiveTo provide excellent patient care while advocating for patient rights.  |
| SkillsEnthusiastic care giverPeople person with a great bedside manner Patient- and family-focusedIntravenous therapyStrong clinical judgment ICD 10 coding experience IV drug therapy certifiedPatient and family advocate |

 |

|  |
| --- |
| Experienced.o.n / RISING STAR nursing and rehabAUGUST 2021- SEPTEMBER 2021Supervise clinical staff; Work with physicians, social worker and other outside vendors to coordinate care of 30+ patients. Learning MDS role, Oversee clinical department; On Call RotationRN ADMINISTRATORJUNE 2020- MAY 2021Oversee operational budget; Supervise all branch staff including nurses, C.N.A’s, chaplain, social worker, medical director, nurse practitioner; Create and maintain all employee schedules; Maintain all patient schedule to ensure CMS compliance; Oversee QAPI program; Manage all HR files/renewables/onboarding of new staff/interviewing for open positions/maintain all confidential personnel files/licensing/CPR/continuing education/monthly CE courses via Relias; Maintain all medical records; Process new referrals/admissions; Process and oversee all clinical workflow utilizing HCHB back office software and Point Care tablet software; Conduct daily stand up and stand down meetings; Oversee and manage IDG meetings with Medical Director and IDG team; Coordinate with Marketing team to promote business; Process accounts payable/invoices for SNF, medical director(s), vendors; Oversee staff payroll and review for accuracy and/or missing entries; Review and update vendor contracts; Assist and oversee with all aspects of patient care; On call 24/7dIRECTOR OF HEALTH and WELLNESSNOVEMBER 2018- MAY 2020Developed patient individualized service plans, perform routine/change of condition/new resident assessments, evaluations. Oversee all care associate/med tech duties. Create and maintain scheduling; Oversee medication management/ordering/med destruction; participate in survey process and POC development.d.o.n / eastland nursing and rehabaugust 2015- august 2018Developed patient care plans, including assessments, evaluations, and nursing diagnoses. Delegated staff nurse duties. Achieved departmental goals and objectives by instituting new processes and standards for in-patient care. Participated in Quality Assurance Program. Ensured efficacy of treatments through monitoring of treatment regimens. Coordinated with doctors and nurses to develop care plans for patients. Created and maintained all absentee calendars, agency nurse schedules and staff meeting minutes. Maintain all confidential personnel files, licensing and CPR compliance records. Headed onboarding process for new nursing staff. Ensured HIPAA compliance. Provided on-call care 24/7.rn- case manager/ alpha omega hospicejuly 2013- august 2015Case Manager for 6-12 hospice patients: Liaised between patients, social workers, CNAs, chaplains, and physicians to ensure patient and family comprehension of treatment plans. Developed patient care plans, including assessments, evaluations, and nursing diagnoses. Acted as patient advocate and implemented total patient care through a team nursing process covering 6-12 high acuity patients. Ensured HIPAA compliance. Provided behavioral/emotional support and supervision for those with dementia and Alzheimer's. Responsible for primary care, case mgmt, and medication mgmt.d.o.n / eastland nursing and rehabseptember 2012- may 2013Supervised 20+ staff; Worked with physicians, social workers and other outside vendors to coordinate care of 45+ patients; Participated in monthly QA programrn- case manager/ integra care h.h.march 2012- september 2012Case manager for approximately 50-55 patientsSupervised aide visits and plan of careCoordinated with therapy department personnel as well as social workers and physiciansrn- case manager/ light house hospicejune 2011- january 2012Case manager for approximately 12-15 patientsSupervised aide visits and patient care plansCoordinated with therapy department personnel as well as social workers, chaplains and physiciansrn- case manager/ girling h.hseptember 2010- april 2011Case manager for approximately 55-60+ patientsSupervised aide visits and care plansCoordinated with therapy department personnel as well as social workers and physicians rn- staff nurse/ hendrick medical centermay 2008- september 2010Med-Surg/Urology floor; Provided care for approximately 6-10 patients |
| EducationDegree / Date EarnedBSN, Nursing/ May 2008 McMurry University – Abilene, TX, United States (2007-2008) Tarleton State University –Member of Sigma Theta Tau Nursing Stephenville, TX, United States (2004-2007)Cisco Junior College – Cisco, TX, United StatesPre-requisites – (2002-2003) |
| Volunteer Experience or LeadershipVolunteer, AYSO, 2007-2008Volunteer, ECSA, 2009Volunteer, EYSBA, 2012Volunteer, EHS School Concessions, 2015-2021 |

REFERENCES |

 De’Andre Reed- (512) 234-1345

 Jennifer Offield, RN- (254) 631-1359

 Miranda Edwards- (254) 433-9513

 Anthony Weary- (940) 867-7123

 Amanda Moore- (254) 433-9939