

Leah Edwards

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SUMMARY

Possess great written and verbal communication skills. A team player capable of interacting well with peers. Time cautious, efficient multi-tasker, detail oriented, continuously prepared, and responsible. Desire to continue self-growth and to expand knowledge through learning and feedback. Strong customer service skills. Dedicated to giving patient centered care with a strong work ethic and positive attitude.

SKILLS

- Customer service
- Critical thinking
- Patient-focused care
- Epic
- Organization
- Administrative functions
- Time efficient
- Medical terminology
- Collaboration

EDUCATION

Ivy Tech Community College
Associate of Science, Nursing

Indianapolis, IN
Graduated May 7, 2016

QUALIFICATIONS

- Knowledge of and follows scope of practice.
- Collaborates with multidisciplinary teams to provide patient centered care.
- Maintain accurate and detailed reports and records that adhere to legal standards
- Manages patients care to accomplish optimal outcomes while staying in scope of practice.
- Charge nurse

WORK HISTORY

Eskenazi	OR RN	Indianapolis, IN	7/15/19- Current
South Emerson Surgery Center	OR RN	Indianapolis, IN	06/2019- Current
Community Hospital South	OR RN	Greenwood, IN	06/2016- 05/2019
Puzzle Pieces Child Care	Assistant teacher	Monrovia, IN	04/2016 05/2016
JCPenney's	Customer Service/Support	Plainfield, IN	02/2013 – 8/2014
Maurices	Assistant Manager	Plainfield, IN	06/2008 – 2/2013
Buffalo Wild Wings	Customer Service/Greeter	Plainfield, IN	08/2009 – 8/2010