



KENYA J FONTANEZ

CONTACT INFORMATION

📍 Roswell, NM 88203

📞 (575) 317-3071

✉️ HAVEFAITH.KF@GMAIL.COM

EDUCATION

🎓 ASSOCIATE DEGREE- NURSING 2021
ENMU-R Roswell NM
Class Secretary

🎓 MEDICAL ASSISTANT 2010
WyoTech, Long Beach CA

CERTIFICATIONS

BLS

American Heart Association
07/2020- 07/2022

ACLS

American Heart Association
12/2020-12/2022

PALS

American Heart Association
12/2020-12/2022

NRP

American Heart Association
07/2021-07/2023

Mission Statement

Registered nurse seeking to use my earned skills and knowledge to assist your hospital and become an asset by providing excellent patient care; through compassion, respect, trust, empathy and a sense of purpose.

EXPERIENCE

DIRECTOR OF NURSING || Artesia Healthcare & Rehab

MAR 2022- Current, Artesia NM

- Ensure the provision of high-quality care to all 30-60 residents.
- Develop short- and long-term planning for nursing function.
- Ensure that all nursing interventions meet residents needs appropriately.
- Admissions review and audits.
- Oversee 12 nurses and 25 CAN staff.
- Practice nursing within the scope of CMS guidelines and regulations for Long Term Care facility.

UNIT MANAGER || Genesis Healthcare MACC

DEC 2021-MAR 2022

- Lead, guide and direct the overall operations, coordination and direction of nursing and patient care for assigned nursing unit.
- Ensure that patient care delivery is consistent with the policies of Genesis HealthCare in accordance with accepted standards of practice, state and federal regulations and licensing requirements.
- Collaborate with staff, physicians, rehabilitation therapy and other professionals to ensure the best possible outcomes for patients on assigned nursing unit.
- Admission audits, order review, Care Plans, delegation of tasks.

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SKILLS

- ❖ Bilingual: Proficient In speaking, writing, and reading **Spanish**.
- ❖ IV, Venipunctures, Wound care, Trach care, NG, Injections.
- ❖ Electronic Medical System: **Epic, Practice Partner, CPSI, PCC**
- ❖ HIPAA, OSHA
- ❖ Clinical care and Pharmacology.
- ❖ Great patient care and communication.

INTEREST

Quality time with family
Thrift Shopping
Dodgers
Cold weather
Serving at Church on the Move

REFERENCES

Available upon request.

EXPERIENCE

Level II NICU/ Newborn Nursery/LDRP RN

Lovelace Regional Hospital

May 2021-DEC 2021

- Practice nursing within Level II NICU/Special Care Newborn and Wellborn infants.
- Care for infants endangered through premature birth; Sepsis, LGA/SGA/IUGR infants, infants requiring oxygen therapy such as CPAP, BCPAP, Humidified Nasal Cannula, PPV.
- Monitor infants, provide progress reports and administer physician ordered medications orally, intravenously and intramuscularly.
- Perform assessments, 24Hr screenings to include CCHD, PKU, Transcutaneous Bili.
- Assist in delivery of newborn via vaginal & C-Section,
- Couplet care.
- Assessment and management of laboring mothers.
- Assessment and management of FHR via monitors.

LEAD SCHEDULER || Kymera Cancer Center

2015-2018, Roswell NM

- Schedule follow-up appointments for Oncology/Hematology and Rheumatology.
- Send out-going referrals to other specialties such as MAYO clinic, MD Anderson and other local practices.
- Schedule Bone Marrow Biopsies, Portacath Insertion/removal, Thoracentesis/Paracentesis, radiology procedures such as mammograms, MRI, CT scan, PET scans.
- Confirm next day appointments, obtain prior authorization for chemo medications and scans.
- Request pathology testing and genetic testing for oncology patients.

PATIENT ACCESS REP-ER || Artesia General Hospital

2019 - Current, Artesia NM

- Register patients for ER visits.
- Screen all patients and visitors for COVID-19.
- Process Inpatient admissions and preparation of documentation.
- Obtain Insurance benefits, proof of coverage and collection of payments.
- Detailed communication with ER physician and nursing staff regarding chief complaints, LWOT, POA, Advance Directives, and any other pertinent Information needed.

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Registered Nurse



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To Whom It May Concern,

I am pleased to be writing to you today regarding my application for the RN position advertised on your website. I believe my qualifications and experience make me an ideal candidate for this job.

I am a recent graduate nurse with an associate degree as of May 2021. As you can see, I am a novice nurse; however, I do believe I have been trained and given the best and current Evidence Based Practice knowledge that will aid in my patient care. I have a passion for providing quality care to patients and the necessary leadership skills to inspire other staff members to strive to provide above standards of care. I am well organized, calm, a team player, and professional.

Although I do not have the ideal two years' experience in the field of nursing, I do believe the current skills I do have will be a leading guide to better serve your company needs. I have been given the clinical hands-on experience within my current employment that have prepared me to be a successful L&D/Newborn nurse. Secondly, I have the knowledge to assess patients and their conditions, plan and manage their care, and evaluate their outcomes. I am a dedicated, reliable, and ambitious individual. Furthermore, I have been in the healthcare field for over 10 years. Which has given me plenty of opportunities to acquire knowledge and growth, both professionally and personally.

Lastly, I believe a relationship with your company will be mutually beneficial, as I am seeking a challenging work environment where I can fully use my skills.

I look forward to hearing from you and would love to explain my skills further during an Interview. Please find a detailed account of my work history in my attached resume.