

Carie Robbins

Executive Director/CBRF Administrator/LPN

Union Grove, WI 53182

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Willing to relocate to: Wisconsin

Authorized to work in the US for any employer

Work Experience

Director of Adult Residential Services

Lakeview Care Partners/ Lakeview Specialty Hospital - Waterford, WI

February 2021 to Present

- Responsible for all operational aspects of 20 unit CBRF specializing in traumatic brain injury
- Oversight of two additional 8 unit CBRF communities owned by Lakeview
- Well versed in DHS 83 and 89 compliance and nursing procedures
- Management of support staff
- Recruitment of new hires
- Development and implementation of staff training and continuing education
- Development and review of ISP
- Coordination of appointments and DME for current and incoming residents
- Coordination of ancillary services
- Collaboration with interdisciplinary team to ensure positive resident outcomes

Executive Director

Capri Senior Communities - Kenosha, WI

March 2019 to December 2020

- Responsible for all operational aspects of 72 unit dual licensed Assisted Living and Memory Care Community
- Well versed in regular resident and family communications, promoting a positive customer service experience
- Knowledgeable of DHS 83/89 regulations as a Licensed CBRF Administrator and Practical Nurse
- Budget forecasting and maintenance
- Assistance with census management, including, marketing, outreach, assessments, and coordination of clinical components for admission
- Responsible for education, training, and oversight of 50+ staff members from multiple disciplines
- Recruiting, interviewing and onboarding of new staff
- Review processes and disciplinary action

LPN Nurse Manager/Clinical Services Specialist

Capri Communities - Sturtevant, WI

December 2016 to March 2019

- Responsible for all aspects of the Assisted Living program within the senior living community.
- Oversight and assistance with clinical compliance in other communities as needed

- Training of new nurses and Wellness Directors as needed
- Monitor med pass procedures.
- Create carestaff schedule.
- Perform admission assessments.
- Communicate with doctor and pharmacy.
- Manage medication and supply orders.
- Foster a great work environment, where everyone works as a team.

Licensed Practical Nurse

Oakridge Care Center

August 2015 to December 2016

- Passing medication
- Administering treatments according to physician orders
- Collecting assessment data and communication to physician or staff supervisor
- Supervision or nursing support staff
- Processing of pharmacy orders delivered to facility
- Documentation via ECS computer system
- Assessment of resident needs and adjusting care plans as needed

Home Health Coordinator

Private Residence - Sturtevant, WI

January 2010 to December 2014

- Managed all aspects of clients home care
- Responsible for scheduling home health staff
- Scheduling doctor's appointments
- Managing Meds
- Dietary Support Plan
- Assistance with ADL's
- Assistance with any in home therapy prescribed by visiting therapists

Home Hospice Aide

Private Residence

August 2008 to June 2009

- Learned the basics of assessing patient vital signs under the tutelage of home healthcare nurse.
- Assisted home nurse and hospice staff with all aspects of daily care, including bathing, feeding, dressing, wound care, and respiratory therapy,

Education

Technical Diploma in Licensed Practical Nursing

Gateway Technical College - Burlington, WI

August 2013 to May 2015

Skills

- Nurse Management

- Medication Administration
- Vital Signs
- Hospice Care
- EMR Systems
- Memory Care
- Dementia Care
- Home Care
- Recruiting
- Strategic Planning
- Alzheimer's Care
- Nursing
- Nursing

Awards

WALA Hero Award- Outstanding Executive Director

March 2020

Certifications and Licenses

LPN