Hello,

My name is Breanna Alexander and I was excited to learn of the open Licensed Practical Nurse position. Currently, I am a looking for ways to put my new knowledge and skills to use in a work environment.

My previous education in biology has equipped me with understanding the importance of aseptic technique and infection control while also providing further education of microbiology as well as biochemistry. With this information I feel extremely comfortable with my ability of knowing how medication administration and body response works. I have become familiar and consider myself well prepared for direct patient care, charting, critical thinking, and patient management which are skills I inhabited during my time in nursing school.

I have a resourceful approach to problem solving, tackling challenges head on and consider obstacles as learning experiences. I am a fast learner and a people person, who can provide compassion and empathy to those who may be going through difficult times. I have respect for those in management positions, and I am always willing to take on greater responsibilities to help. You can be sure that I will bring these qualities and more to this position with your company.

I would greatly appreciate your review of my enclosed resume and outlined credentials. I believe that I can be a valuable addition to your business goals. At your convenience, I am available for an interview or further discussion. I look forward to your response.

Thank you for your time and consideration.

Please contact me at 410-905-0130 or email breannaalex825@gmail.com to set up a personal interview at your convenience.

Regards,

Breanna Alexander

Enclosures: Resume and References

Breanna N. Alexander B.S., CPC

610 E Hendelmeyer Ave Apt 11A |Effingham, IL | 410-905-0130|breannaalex825@gmail.com

Authorized to work in the US

Objective: Licensed Practical Nurse

EDUCATION

**Bachelor of Science in Biology- 2017**

University of Maryland Eastern Shore - Princess Anne, MD

Relevant Coursework- Microbiology | Organic Chemistry | Biochemistry | Biochemistry II │

**Licensed Practical Nurse –August 2021**

Lake Land College- Mattoon IL

Relevant Coursework- Anatomy & Physiology I │ Anatomy & Physiology II │ Clinical Experience

**LSAMP Research Scholarship Program | Research Assistant | Dr. Volkis | University of Maryland Eastern Shore- Princess Anne**

**CPC Certification- 2020**

**Active AAPC member 2018**

CLINICAL EXPERIENCE

Heartland Senior Living Center Neoga, IL

* Communicate effectively with doctors, coworkers, and patients and their family members.
* Educate patients on their diagnoses and treatment plans.
* Assisting with ADLs
* Medication administration

Hospital Sister Health Systems-St. Anthony Hospital Effingham, IL

* Administered medications and IV treatments according to doctors’ orders.
* Documented patient vitals using EPIX software and adhered to confidentiality regulations.
* Providing a comforting environment for patients with communication, compassion, and active listening

Little Lambs Early Learning Center Effingham, IL

(2019-2021)

* Administering feedings and daily care to infants and toddlers
* Creating lesson plans with the goal to enhance creative and critical thinking.

Providing physical activities to preschools to enhance fine and gross motor skills.

OTHER WORK

Chick-fil-a (06/2010-2014)

1202 Martin Blvd Middle River, MD 21220

Neebo Bookstore (07/2012-11/2012)

11868 College Backbone Rd Princess Anne, MD 21853

Goose Creek Food stores/ Subway (2015-2018)

30283 Mount Vernon Rd Princess Anne. MD 21853

REFERENCES

Dr. Dia-Eldin A. Elnaiem  
Professor of Applied Zoology  
Department of Natural Sciences,  
University of Maryland Eastern Shore,  
Hazel Hall, Room 3007  
Princess Anne, MD 21853  
Tel: [410-651-6031](tel:410-651-6031); Fax: [410-651-7739](tel:410-651-7739); email: [daelnaiem@umes.edu](mailto:daelnaiem@umes.edu)

Mary Linton

AAPC Approved Medical Coding Instructor

Coding Visions LLC

Baltimore, MD 21236

Tel: 443-528-3697; email: [malexa24@jhmi.edu](mailto:malexa24@jhmi.edu)

Mariah Kitterman

Licensed Practical Nurse

Lakeland College

5001 Lake Land Blvd.

Mattoon IL, 61938

Tel: 217-240-5339