

MELISSA CABALLERO

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www.linkedin.com/in/Melissa Scott-Caballero

EDUCATION

CITRUS COLLEGE Glendora, Ca

August 2009-June 2011

- Associate Degree in Nursing, Dean's list

PACIFIC COLLEGE Irvine, Ca

January 2021-Present

- Bachelor's Degree in Nursing

US AIR FORCE

- Sheppard AFB, TX Technical Training: Surgical Technician

March 1994-March 1998

EXPERIENCE

COMPLETE CARE SURGICAL CENTER, Director of Nursing, Long Beach, Ca September 2013-Present

- Director of a team of 20 employees
- Organize and schedule 12 surgeons operating procedures.
- Deal with issues concerning scheduling, equipment, and doctor requests.
- Joint Commission accreditation including Medicare consultant for this center and other affiliated center.
- Preoperative patient check-in, including IV starts, circulating and assisting anesthesia with induction of patient.
- Fast pace turnover of high-volume patients; pre-op and post-op patient care, to include discharge of patient.
- Responsible for giving clear and concise post-op care instructions.

DR. STANLEY P. FRILECK, M.D., Registered Nurse/Surgical Technician Brentwood, Ca. April 2001-November 2013

- Preoperative patient check-in, including IV starts, circulating and assisting anesthesia with induction of patient.
- First assistant to surgeon, to include assisting the surgeon with suturing incisions.
- Recovery room nurse, to include discharge of patient to aftercare facility.
- Supervised a team of qualified personnel to ensure nursing staff adheres to organizational policies and procedures.

COMMUNITY HOSPITAL OF GARDENA, Surgical Technician, Gardena, CA., March 1998-April 2001

- Acting Specialty Technician for Cardiovascular.
- Prepared operating room, sterile instruments, equipment, and reorder supplies
- Scrub for additional departments including General Practice, Ophthalmology, Orthopedic, Gynecology, and Vascular.

LICENCES/CERTIFICATIONS

- ACLS, PALS and BLS certification
- RN License # 803946