# SHEILA SIBAYAN

#### 401 S. El Cielo Road Unit 101

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

#### **Travel Nurse**

JFK Medical Center - Indio, CA August 2021 to Present

## **Travel Nurse**

Hemet Valley Medical Center April 2021 to July 2021

#### **ER Travel Nurse**

Redlands Medical Center - Redlands, CA December 2019 to March 2021

#### **ER Travel Nurse**

Palmdale Regional Medical Center - Palmdale, CA April 2019 to November 2019

#### **ER Travel Nurse**

Greater Elmonte Hospital - El Monte, CA August 2018 to March 2019

## **ER Travel Nurse**

Holywood Presbyterian Hospital - Los Angeles, CA August 2016 to July 2018

## **ER Charge Nurse Emergency Department**

Mission Community Hospital - Panorama City, CA June 2012 to July 2016

## Charge Nurse/RN Telemetry/Medical/Surgical

Barlow Respiratory Hospital - Van Nuys, CA March 2006 to June 2012

## **Staff Nurse - Emergency Department**

New Cross Hospital - UK January 2003 to July 2005

## **Staff Nurse - Emergency Room**

Jeddah Clinic Hospital - SA April 1998 to August 2002

#### **Staff Nurse - Neonatal Intensive Care Unit**

Taif Maternity Hospital - SA January 1996 to April 1998

## **Staff Nurse - Emergency Room**

Al Sadiq Hospital - SA January 1993 to January 1995

## **Staff Nurse - Emergency Room**

Ilocos Regional Hospital - PH June 1990 to October 1992

## **ROLES AND RESPONSIBILITIES:**

Emergency Room - Charge Nurse

Supervise and oversee nursing staffs

Acts as a resource nurse

Assist co nurses and delegate responsibilities

Facilitate admission and discharge

Resolves issues and conflicts

Reports to Clinical Director

Coaching and training to improve performance

Lead and assist in Code Blue

Triage patients

Assist MD in examining patients

Carry out MD order

Administer meds via IV, PO, SC, IM, SL and intradermal

Administer blood transfusion

Insert IV, NGT and foley catheter

Assess patient and document

Suction and administer nebulizers

Draw blood

Assist MD in procedures

Medical/ Surgical/ Telemetry Dept. - Charge Nurse

Supervise and oversee nursing staffs

Acts as a resource nurse

Assist in the development of hospital patient's care program such as infection control, prevention of fall, answering of call lights and many more.

Responsible in some administrative and managerial duties such as planning nurses schedules, supervise and guide other nurses in their work.

Encourage culture that promotes staff productivity.

Ensure that the units run efficiently and safely

Lead the code blue team

Organize and maintain patient's charts

Receiving report from out going charge nurse

Checking patients and making rounds

Making sure employees meet the quality standard those are expected from them for the patients

Making sure doctor's orders and procedures were carried out

Making sure environmental setting is safe from injury and stress

Coaching and training to improve performance

Delegate responsibilities

I hold employees accountable for achieving results

Making next shifts assignment according to acuity

Making quality improvement as a part of daily operations

Act in the best interest of the organizations

Provides useful and constructive feedback

Assist physician in doing rounds

Inserts NGT and foley, IV insertion and IVF administration, administer medications, blood transfusion, administer oxygen, suction patient, checks vital signs and report for any insignificance. Admit and discharge patients.

## Education

## **Post Graduate Degree in Nursing Administration**

Kaplan University

2008 to 2011

## **Bachelor of Science In Nursing in Nursing**

Lorma College

1986 to 1990

## High school or equivalent

Christ The King College

1975 to 1982

## Skills

- Nursing
- Critical Care Experience

## Certifications and Licenses

#### RN

**BLS Certification** 

**ACLS Certification** 

**PALS Certification**