

# Julie Merritts

Stanwood, IA 52337

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A highly skilled and qualified Registered Nurse looking for a challenging position to utilize my skills and proficiency in a well established health organization.

## Work Experience

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### **Adjunct Instructor**

Kirkwood Community College - Cedar Rapids, IA

May 2004 to Present

Instructor for the nursing assistant 85 hour course in which included class time as well as experience in the clinical setting

Evaluator for nursing assistants completing the practical examination to obtain CNA certification.

Clinical instructor for nursing students in the hospital setting.

### **Director of Nursing**

Cottage Grove Place - Cedar Rapids, IA

April 2021 to July 2021

Hiring, training, and supervision of 50 employees

- Maintain a budget for the nursing department
- Complete routine audits to ensure facility maintaining compliance with State and Federal Regulations
- Collaborate with an interdisciplinary team in order to provide outstanding care to residents.
- Work as a care nurse or CNA as needed.

### **Staff Development Coordinator**

Heritage specialty care - Cedar Rapids, IA

April 2019 to February 2020

Train new CNAs and Nurses. Complete staff education for the nursing department

### **Assistant Director of Nursing**

Hiawatha Care Center - Hiawatha, IA

May 2016 to November 2018

Assist Director of Nursing with day to day operation of the nursing department.

Complete routine audits to ensure facility maintaining compliance with State and Federal Regulations.

Supervision of CNA's and nursing staff.

Collaborate with an interdisciplinary team in order to provide outstanding care to the residents.

Currently PRN Status.

### **Shift Supervisor**

Mercy Medical Center

August 2015 to May 2016

Provided general nursing care services to patients.  
Administered medications as ordered by health care providers.  
Determined patient care assignments in accordance with patient requirements.  
Communicated with physicians and interdisciplinary team on the care of the patient.

### **Assistant Director of Nursing**

Hiawatha Care Center - Hiawatha, IA  
August 2014 to July 2015

#### **Responsibilities**

.Admissions and Discharges. Manage the nursing assistants and nurses. .Complete audits and Assist the Director of Nursing with the day to day function of the nursing department.

### **Director of Nursing**

Willow Gardens Care Center - Marion, IA  
October 2010 to June 2014

Hiring, training, and supervision of 50 employees

- Maintain a budget for the nursing department
- Complete routine audits to ensure facility maintaining compliance with State and Federal Regulations
- Collaborate with an interdisciplinary team in order to provide outstanding care to residents

### **Director**

Wellness - Tipton, IA  
December 2007 to October 2010

Hired, trained, and supervised 20 employees in an Assisted Living

- Maintained a budget for the nursing department
- Completed assessments on referrals to facility to ensure resident met level of care for admission
- Completed service plans on a quarterly basis, and condition changes to ensure all needs for the resident were met

### **Care Nurse/Charge Nurse/Nurse Clinician**

Mercy Medical Center - Cedar Rapids, IA  
April 1993 to November 2007

Provided general nursing care services such as feeding tubes, vital signs, catheters

- Administered medications as ordered by physician
- Motivated staff in delivering effective and high quality care
- Determined patient care assignments in accordance with patient requirements
- Trained to do CAPD and the Cycler for Dialysis patients on the medical floor

## **Education**

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### **Associate degree in nursing**

Kirkwood Community College - Cedar Rapids, IA  
1992

## Nursing Licenses

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### **RN**

State: IA

### Skills

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- I have experience with MDS 3.0; CAPD/ Cyclor
- Nurse Management
- Tube Feeding
- Nursing
- Infusion
- Medication administration
- Basic IV
- Epic
- Care plans
- Experience administering injections
- Vital signs

## Certifications and Licenses

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### **BLS Certification**

### Additional Information

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Possess good management skills for the nursing department

- Ability to generate sound judgment and deal with different personalities
- Possess excellent written and verbal communication skills
- Possess good organizational skills
- Flexibility and ability to manage time
- Possess in depth knowledge of clinical process and procedures
- Ability to handle multiple tasks
- Possess excellent leadership skills with a positive attitude