

Kayla Matous

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I am a skilled and caring LPN and CMA looking for a job in a friendly fast paced health care setting. I am always looking to learn new things and further my education.

Authorized to work in the US for any employer

Work Experience

LPN (Licensed Practical Nurse)

Trinity Place Assisted Living

June 2021 to Present

Administrator medication

Order new meds

Telephone orders

Labs

Charting

Hospice care

LPN (Licensed Practical Nurse)

MEDICAL ASSOCIATES OF WEST FLORIDA - Bayonet Point, FL

March 2017 to Present

Entering patient data/health history into EMR (eclinical)

Triaging patient phone calls

Rooming patients

Prior authorizations for insurance

HEDIS/cpt coding

Injections

Prescription refills

pulmonary function testing

Dpn

Ear lavages

LPN Supervisor

Grand Villa Senior Living - New Port Richey, FL

December 2017 to March 2018

Supervise nursing staff/ resident care aides/ med techs

Answer to any emergencies at that time

Medication pass

Contact doctors and family members as needed

LPN (Licensed Practical Nurse)

One Health Primary Care - Palm Harbor, FL

October 2016 to March 2017

Phlebotomy
Triage patients
Prescription refills
Scheduling
Ekg
Ear lavages
Supply ordering
Emr experience

LPN (Licensed Practical Nurse)

Bear Creek Assisted Living - Port Richey, FL
August 2016 to November 2016

LPN (Licensed Practical Nurse)

Private Home Care
April 2016 to July 2016

MEDICAL ASSISTANT

All WOMENS MIDWIFERY AND HEALTHCARE
February 2016 to June 2016

Labs,
Answering phones
Triage patients
EMR(ATHENA HEALTH CARE)
Assisting ARNP/CNM in procedures and exams

Education

Diploma in Medical Assistant

American health institute port richy
December 2014

Diploma in LPN

American health institute port richy

Skills

- LPN
- Nursing Home
- HEDIS
- Primary Care Experience
- Triage
- Athenahealth
- Experience Administering Injections
- ICD-10

- EMR Systems
- Medication Administration
- Laboratory Experience
- Nursing
- Medical Records
- CPT Coding
- Vital Signs

Certifications and Licenses

LPN

2016 to July 2017

Medical Assistant

March 2014 to March 2017

BLS Certification

Additional Information

Skills

EMR

answering phones

scheduling

collecting co-pays

insurance verification

calling in prescriptions

patient work-up

blood pressures

medication administration

injections

phlebotomy

assisting MD in medical exams

wound care

patient care/wound care