**Objective:**

**Education:**

Lake Land College Mattoon, IL

* Associate Degree in Nursing 2018
* Basic Nurse Assistant Certificate 2014

Eastern Illinois University Charleston, IL

* Bachelor of Science Career and Organizational Studies 2007

**Certifications & Recognition:**

* Basic Life Support Healthcare Provider Cardiopulmonary Resuscitation (CPR) exp. 03/2022
* Advanced Cardiovascular Life Support (ACLS) exp. 09/2020
* Pediatric Advanced Life Support (PALS) exp. 09/2020
* Emergency Communications Registered Nurse (ECRN) exp. 02/2023
* Trauma Nurse Core Curriculum (TNCC) exp. 07/2023
* HSHS St. Mary’s Hospital Daisy Award Nominee May 2019
* Sexual Assault Nurse Examiner (SANE) training December 2019-Present
* Trauma Nurse Specialist (TNS) training February 2020-Present

**Clinical Experiences:**

Sarah Bush Lincoln Mattoon, IL

* Educated patients and family members on diagnosis and treatment options
* Assist staff nurse with treatment procedures
* Communicated effectively with staff nurse
* Documented confidential patient records in Cerner

HSHS St. Anthony’s Memorial Hospital Effingham, IL

* Performed total nursing care for patients
* Assist staff nurse with treatment procedures
* Communicated effectively with staff nurse
* Documented confidential patient records in Meditech
* Administered PO medications and injections as ordered

Evergreen Nursing and Rehabilitation Center Effingham, IL

* Performed basic nursing care for residents
* Documented patient care procedures within the electronic chart
* Communicated with staff as needed
* Assisted residents with physical activities and therapies as needed
* Educated residents on disease processes

**Community Service and Activities:**

* Unit 40 School District Parent/Teacher Organization
* Cornerstone Christian Church
* Court Appointed Special Advocate (CASA) Volunteer
* Lake Land College Nursing Club
* Lake Land Nursing Liaison
* Upward Basketball Program Volunteer
* Blessings in a Backpack

**Work History:**

Carle Foundation Hospital Urbana, IL

Registered Nurse – Emergency Room October 2020 – Present

* Respond to critical situations in a fast-paced environment
* Provide prompt and efficient patient assessment
* Communicate information to and with ED physicians
* Computerized charting using EPIC
* Provide IV drug therapy
* Collect and process specimens
* Administer medication as directed
* Perform and assess Cardiac Monitoring
* Perform ECG, IV starts, foley catheter, NG tubes, splints, wound care as ordered
* Educate patient and families regarding medications, treatments, discharge instructions

HSHS St. Mary’s Hospital Decatur, IL

Registered Nurse – Emergency Room July 2018 – October 2020

* Respond to critical situations in a fast-paced environment
* Provide prompt and efficient patient assessment
* Communicate information to and with ED physicians
* Computerized charting using EPIC
* Provide IV drug therapy
* Collect and process specimens
* Administer medication as directed
* Perform and assess Cardiac Monitoring
* Perform ECG, IV starts, foley catheter, NG tubes, splints, wound care as ordered
* Educate patient and families regarding medications, treatments, discharge instructions

Emergency Department Technician May 2018 – July 2018

* Keeps all patient or colleague information confidential
* Maintains excellent interpersonal communication with the health care team colleagues
* Performs venous and capillary puncture
* Perform ECG
* Possesses information, skill, and understanding of the work to be performed

HSHS St. Anthony Memorial Hospital Effingham, IL

Emergency Department Technician February 2016 – May 2018

* Keeps all patient or colleague information confidential
* Maintains excellent interpersonal communication with the health care team colleagues
* Performs venous and capillary puncture
* Perform ECG
* Possesses information, skill, and understanding of the work to be performed

Certified Nurse Assistant September 2014-February 2016

* Provide appropriate and safe personal care to and for patients
* Observe and report patient status as needed
* Promptly answer call lights
* Documents services provided to patients in the electronic medical record in accordance with policy and requirements

Broncor, Inc. Effingham, IL

Director of Patient Accounts August 2008-September 2013

* Code technical report for medical billing using CPT Professional and ICD-9 Coding books
* Assist with process development and implementation
* Develop and maintain fee schedules
* Review and approve managed care contracts
* File provider enrollment applications to Medicare, Medicaid, and commercial carriers on a state

by state basis

Office Manager January 2006-August 2008

* Schedule IONM services as requested by surgeon’s offices, hospitals, and surgery centers
* Assigned technologists to cases based on skill level and availability
* Made travel arrangements for field staff
* Transfer patient records to facilities and surgeon offices for patient chart completion
* Managed accounts payable, accounts receivable, and payroll