

Heather Granicke

Saint Charles, MO

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Willing to relocate: Anywhere

Work Experience

Care Coordinator

Visiting caregiving services - Fairview Heights, IL

August 2021 to Present

Hiring staff

Termining staff

Interviews

Staffing clients

Orientation

Filling shifts if needed

On call

Custodian Worker

Fort Zumwalt School District - O'Fallon, MO

February 2019 to Present

Cleaning, yard work, stripping floors, paper work, communication

Support Staff Member

Community living - Saint Peters, MO

February 2014 to Present

I take care of adults with development disabilities. Make sure that every day they live the best they can. That their health needs are met. And they get out into the community as well as house hold chores are done.

Pass meds

Transfer clients in van

Cpr certificate

Med certificate

Mandt trained

Cpi trained

First aid certified

Hoyer trained

Cook, clean

Hygiene to clients etc

Residential Manager

Community living - Saint Peters, MO

November 2019 to August 2021

Payroll
Attendance
Paying bills
Schedules
Care giving
Leadership
Financials
Budgeting
Direct care adults with developmental disabilities
Transfers in vehicle
Speaking with case managers
Passing medication
Hiring and terming staff
Attend important meetings for clients
Excel experience
Microsoft experience
On call
Maintenance home
Doctors visits

Babysitting

self-employed - Saint Charles, MO
2000 to 2021

Care for children
Hygiene
Outings
Meds if needed
Cleaning
Cooking

This is prn

Private Caregiver

self-employed - Saint Charles, MO
March 2016 to August 2019

Hygiene
Doctors appointments
Chores
Errands
Scheduling staff
On call
Paying bills
Financials
Maintaining home
Pass meds
Cooking

CNA - Certified Nursing Assistant

Algonquin Nurses - Ofallon mo
April 2016 to December 2016

Hygiene with clients
Transportation
Chores
Errands

CNA - Certified Nursing Assistant

Garden Veiw - O'Fallon, MO
March 2016 to October 2016

Hygiene, health needs met, meals, laundry, toileting done. Etc.

Crew Member

Dairy Farmers of America, Inc. - O'Fallon, MO
December 2008 to September 2014

Making product, customer service, register etc.

Crew Trainer

McDonald's - Saint Peters, MO
August 2011 to March 2014

Nake food, product. Greet customers, work registers. Cleaning.

Education

High school

Fort Zumwalt North high - O'Fallon, MO
2007 to 2011

fort zumwalt north high school - O'Fallon, MO

Skills

- Very reliable, determined, goal oriented, team player, very officiant, honest, loyal
- Custodial Experience
- Laundry
- Cleaning Experience
- Floor Care
- Caregiving
- Developmental Disabilities Experience
- Medication Administration
- Budgeting
- Home Care
- Childcare

- Meal Preparation
- Babysitting
- Microsoft Outlook
- Food Preparation
- Vital Signs
- Autism Experience
- Office Management
- Microsoft Word

Certifications and Licenses

CNA

Cna certification from st charles community College

CPR Certification

First Aid Certification

Additional Information

Mandt training certification

Med level 1 certification

Class E drivers license