

Charlotte Beard

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To continue to learn and grow as a representative in the medical field.

Authorized to work in the US for any employer

Work Experience

Nurse manager

Accolade HC of Peoria formerly Generations at Peoria

September 2009 to Present

I have 4 years experience in management, overseeing the memory care unit. I also run the psychotropic medication program. I assist in Social Services and the discharge planning. I am a Certified Dementia Specialist and the Infection Preventionist.

Prior to working in management, I worked as Ward Clerk, assisting the physicians with rounds, processing orders, and assisting in admissions. I also have worked as a floor nurse during my time in the facility, doing medication administration, wound care, and patient care.

CNA

Seminary Manor Garden Court - Galesburg, IL

November 2007 to September 2009

- Took care of approximately 30 dementia, memory care patients daily
- Monitored vital signs
- Handled minor wound care
- Worked with mechanical lifts, as needed

Education

Two years in PN program

Carl Sandburg College

2006 to 2009

Nursing Licenses

PN

State: IL

Skills

- Patient care in skilled nursing setting.

- Nurse management
- Able to multi-task well
- Ability to follow instructions well and make decisions with little supervision
- Self-motivated
- Confident and knowledgeable in my abilities
- Continually advancing my learning of new skills.
- Medication Administration
- Hospice Care
- EMR Systems
- Vital Signs
- Experience Administering Injections
- Laboratory Experience
- Employee Orientation
- Transcription
- Acute care
- Social work
- Management

Certifications and Licenses

CPR Certification