# Tammy Hanson

# LPN

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FULL-TIME

Authorized to work in the US for any employer

# Work Experience

## LPN Behavioral Health Nurse

Centerstone - Carbondale, IL May 2020 to Present

Behavioral Health Nurse. Check clients in for the providers. Vital signs and drug tests. Triage. PA's, Medication refills.

## LPN

SIH - Carbondale, IL July 2019 to April 2020

Answer phones, assist doctor with injection, draw up medication and document it. Prior authorizations, scheduling procedures, surgeries, office visits and tests. Room patients, vital signs, document in EMR.

## LPN

HEARTLAND REGIONAL HOSPITAL January 2019 to June 2019

ROOM PATIENTS, GATHER THEIR PAST MEDICAL/SURGICAL HISTORY, CURRENT MEDICATIONS, ALLERGIES AND FAMILY HISTORY. TAKE VITAL SIGNS, CURRENT WEIGHT AND DOCUMENT REASON FOR OFFICE VISIT. SCHEDULE IMAGINE TESTS AND PROCEDURES. PRIOR AUTHORIZATIONS, MEDICATION REFILLS. ANSWER PHONE CALLS, OPEN AND CLEAN EXAM ROOMS.

## LPN (Licensed Practical Nurse)

LHC Group - Marion, IL July 2018 to December 2018

PATIENT ASSESSMENTS, VITAL SIGNS, DRESSING CHANGES, FOLEY CATHETER CHANGES, LAB DRAWS

## **Health Care Specialist**

Lincare July 2017 to July 2018

SET-UP OXYGEN, CPAP, BIPAP, SUCTION AND NON-INVASIVE VENTILATION MACHINES. DO IN HOME OXYGEN FOLLOW UP VISITS AND CARE CHECKS

## **Endoscopy Technician**

SIH-MEMORIAL HOSPITAL OF CARBONDALE September 2014 to June 2017 ASSIST DOCTORS WITH A VARIETY OF PROCEDURES, CLEAN ENDOSCOPY SCOPES ENTER LAB SPECIMENS IN COMPUTER.

### LPN

SIH-CENTER FOR MEDICAL ARTS April 2014 to December 2014

ROOM PATIENTS, GATHER THEIR PAST MEDICAL/SURGICAL HISTORY, CURRENT MEDICATIONS, ALLERGIES AND FAMILY HISTORY. TAKE VITAL SIGNS, CURRENT WEIGHT AND DOCUMENT REASON FOR OFFICE VISIT. SCHEDULE IMAGINE TESTS AND PROCEDURES. ANSWER PHONE CALLS, OPEN AND CLEAN EXAM ROOMS. DO CAPSULE ENDOSCOPY TEST AND DOWN LOAD CAPSULE ENDOSCOPY INFORMATION WHEN EQUIPMENT RETURNED.

### LPN (Licensed Practical Nurse)

GI SPECIALTY CLINIC - Carbondale, IL October 2013 to April 2014

CARBONDALE, IL

ENDOSCOPY TECH

ASSIST DOCTOR WITH COLONOSCOPIES, EGDS, BRAVO CAPSULE PLACEMENT AND HEMORRHOID BANDINGS, ADMIT PATIENTS FOR THEIR PROCEDURE AND DISCHARGE AFTER PROCEDURE COMPLETE. TAKE VITALS, CONNECT PATIENT TO 5 LEAD HEART MONITOR. TRANSPORT PATIENT TO AND FROM PROCEDURE. ANSWER PHONE, PUT UP STOCK, CLEAN AND RESTOCK PROCEDURE ROOM.

## LPN/ENDOSCOPY TECH

SIH-ST. JOSEPH MEMORIAL HOSPITAL - Murphysboro, IL November 2010 to October 2013

ASSIST DOCTORS WITH A VARIETY OF PROCEDURES, CLEAN AND RESTOCK PROCEDURE ROOM, SURGERY SCHEDULING, ENTER PATIENT DATA IN SURGERY DATA BASE, SURGERY CHARGES, PRINTING AND ASSEMBLING CHARTS FOR FUTURE SURGERIES AND

PROCEDURES, ENTER LAB SPECIMENS IN COMPUTER, VARIOUS NURSING DUTIES, ANSWERING PHONES, TRANSPORTING PATIENTS, PUT AWAY STOCK.

### LPN/CHARGE INTEGRITY COORDINATOR

SIH-HERRIN HOSPITAL July 2007 to November 2010

CHARGE ENTRY FOR SURGERY CHARGES, IN-PATIENT FLU AND PNEUMONIA VACCINATION ADMINISTRATION CHARGES, ER CHARGES, OBSERVATION CHARGES, ENDOSCOPY/PROCEDURE ROOM CHARGES, ANSWERING MULTIPLE PHONE CALLS.

### LPN/ENDOSCOPY TECH

SIH-MEMORIAL HOSPITAL OF CARBONDALE - Carbondale, IL August 2003 to July 2007

ASSIST DOCTORS WITH A VARIETY OF PROCEDURES, CLEAN ENDOSCOPY SCOPES, ENTER LAB SPECIMENS IN COMPUTER, RUN ENDOSCOPY SCHEDULE

### LPN

SIH-MEMORIAL HOSPITAL OF CARBONDALE - Carbondale, IL February 1998 to August 2003

RECOVER PATIENTS AFTER SURGERY, REINFORCE OR CHANGE DRESSING, VARIOUS NURSING DUTIES, ENTER PATIENT DATA IN SURGERY DATA BASE, SURGERY CHARGES, ANSWER PHONES

## LPN

SIH-MEMORIAL HOSPITAL OF CARBONDALE - Carbondale, IL October 1995 to February 1998

#### MEDICAL/SURGICAL UNIT

PASS MEDICATIONS, TAKE VITAL SIGNS, NURSING ASSESSMENT, BATHE PATIENTS, DOCUMENT ON PATIENT CHARTS, VARIOUS NURSING DUTIES

Education

## ASSOCIATES in BUSINESS ADMINISTRATION AND ACCOUNTING

JOHN A. LOGAN COLLEGE - Carterville, IL May 2001

#### CERTIFICATE

JOHN A. LOGAN COLLEGE - Carterville, IL August 1995

#### DIPLOMA

MURPHYSBORO HIGH SCHOOL - Murphysboro, IL June 1984

### **Nursing Licenses**

#### ΡN

Expires: January 2021

#### Skills

- ENDOSCOPY TECH (10+ years)
- Health Insurance
- Customer Service
- Child Care
- Assisted Living
- Medication Administration
- Nursing
- Vital Signs
- Auditing
- EMR Systems
- Medical Records
- Triage
- Home Care

- Medical Office Experience
- Experience Administering Injections
- Data collection
- Order entry
- QuickBooks
- Documentation review
- Flexibility
- Problem-solving
- Team Work
- Catheterization
- Foley catheter

# Certifications and Licenses

### LPN

August 1995 to September 2020 LPN LICENSE

## **CPR** Certification

## **First Aid Certification**

# Additional Information

I WORKED IN A HOSPITAL SETTING FOR 22 YEARS. I have WORKED MEDICAL/SURGICAL UNITS AS WELL AS OUTPATIENT SURGERY RECOVERY, ENDOSCOPY LAB ASSISTING DOCTORS WITH A VARIETY OF PROCEDURES. I HAVE SPENT MOST OF MY YEARS WORKING IN THE SURGERY/ENDOSCOPY AREA. DURING MY YEARS AT THE HOSPITAL I HAVE HAD EXPERIENCE WITH MULTIPLE SECRETARIAL DUTIES, COMPUTER WORK, PATIENT DATA ENTRY, PATIENT CHARGES, SURGERY SCHEDULING, FILING, TYPING, CHART REVIEW/AUDITING, PATIENT FOLLOW UP PHONE CALLS AND VARIOUS NURSING DUTIES. I ALSO HAVE EXPERIENCE WITH BRAVO CAPSULE PLACEMENTS, HEMORRHOID BANDINGS AS WELL AS GETTING PATIENTS READY FOR AND RECOVERING PATIENTS AFTER THEIR PROCEDURES.

I HAVE SPENT THE LAST YEAR DOING HOME CARE AND SETTING UP MULTIPLE HOME USE ITEMS, SUCH AS OXYGEN, NEBULIZERS, HIGH HUMIDITY MACHINES, WHEELCHAIRS, WALKERS, ROLATORS AS WELL AS FOLLOW-UPS FOR THESES ITEMS. VITAL SIGNS, PATIENT ASSESSMENTS, DRESSING CHANGES, LAB DRAWS, FOLEY CATHETER CHANGES.