

# Mary Evans

**Ready, willing, and able--providing customer service and being an active team member in healthcare.**

Colorado Springs, CO 80918

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30 years in healthcare/nursing.

Providing customer service since the age of 14 years old.

Growing daily with integrity and professionalism.

Authorized to work in the US for any employer

## Work Experience

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### **Health Care Director**

Legend of Colorado Springs - Colorado Springs, CO

January 2021 to July 2021

Managed and responsible for Assisted Living and Reflections (Memory Care). Responsible for the entire functioning of both areas that included, but not limited to, staffing-covering shifts, communicating with residents, family members, and team members. Maintaining positive flow and continuity of care. Managing schedule, attending meetings, and participating in continuing education. Worked every area of the building to include kitchen, housekeeping/maintenance, and QMAP/care staff.

Joined at a very difficult time of change in administration, staff turn over, and growing pains of a newer building, opening before it was actually ready with solid leadership. Remained the main support system for care staff, department heads, and residents/family members.

Initiated new systems and conducted daily trouble shooting of staffing and completeness of care/needs.

Good rapport with 3rd parties who come into our community and thorough communication with all parties/considered to be part of our team to insure the best care possible for our residents no matter stage of their life, they were in.

### **LPN Charge Nurse**

Springs Village Care Center - Colorado Springs, CO

February 2019 to May 2021

Charge Nurse working nightshifts (12 hour shifts). Providing care to residents, as assigned administering medications and treatments. Supervise CNAs to insure quality, thorough, and efficient care. Participate as an active team member communicating effectively with RN supervisors, physicians, and family members, as needed/required.

### **Wellness Nurse, LPN**

ViewPointe Assisted Living - Colorado Springs, CO

May 2015 to February 2019

Managed care of residents, as well as, supervised care staff to insure quality care was performed/ completed.

Corresponded with physicians, outside agencies, pharmacy, and family members providing thorough information/ communication regarding residents and family policies and procedures.

Worked closely with facility departments to insure residents' needs were met promptly and effectively. Worked under the direction of Executive Director.

### **Licensed Practical Nurse**

Center at Park West - Pueblo, CO

November 2012 to May 2015

Charge Nurse - Medication/Treatment Nurse

Provided care to rehabilitation/skilled patients. Supervised CNAs to insure that quality/thorough care was provided/ completed. Worked as a part of a team to maintain the best healing environment possible for the patients who were admitted there.

### **Licensed Practical Nurse - Resident Care Coordinator**

Bonaventure Senior Living - Pueblo, CO

April 2009 to November 2012

Responsible for coordinating care for assisted living residents. Supervised CNAs and personal care providers to insure quality/thorough care was provided to the community. Participated in Care Plan Conferences and interacted with family members.

Supervised staff on the memory care unit. Provided assessments and planned/obtained orders for necessary care needs.

Participated in Care Plan Conferences and interacted with family members.

### **Licensed Practical Nurse**

Spanish Peaks Mental Health Center - Pueblo, CO

May 2005 to November 2009

Was the nurse for the child/adolescent team. Worked closely with Psychiatrist, as well as interdisciplinary team to insure the clients referred were managed accordingly and had their needs met on a daily basis.

Managed 150+ clients who were on medication management checking in for stability and supplying referrals internally, as well as externally, as needs presented.

Both with school districts and observed classroom settings as well as assessed and referred with physical, mental, and emotional abuse that was reported/witnessed.

Substituted for the adult team, in their nurses absence, providing care and referrals, as needed.

### **Licensed Practical Nurse**

Colorado Mental Health Institute at Pueblo - Pueblo, CO

May 2000 to May 2005

Worked in a team setting to provide psychiatric services to the adult population on general adult units, as well as forensic units. Administered medications/treatments, as well as managed groups and provided 1:1 time as required. Participated in managing the milieu, as well as performing behavior management techniques, as necessary.

### **Licensed Practical Nurse**

Four Season Nursing Center - Pueblo, CO

September 1996 to May 2000

Charge nurse - Medication/Treatment Nurse

Provided total care to Ventilator Dependent residents in nursing facility. Suctioned and maintained ventilators as needed/ordered. Worked with an interdisciplinary team to insure that residents received adequate/needed care. Interacted with family members and participated in care plan conferences.

Worked closely/supervised CNA staff to insure all needs were met and the quality care was provided to residents present.

Licensed Practical Nurse

### **Dr. Carla Proctor - Pediatrician**

Private Practice - Pueblo, CO

May 1991 to May 1996

Worked closely with pediatrician to provide care to pediatric clients. Performed all duties required/assigned to manage office, as well as administer orders as present.

Scheduled appointments and made referrals, as needed/ordered.

Traveled to rural areas with pediatrician administering care to the child/adolescent population, as needed/ordered.

### **Licensed Practical Nurse in Nursing**

Pueblo Community College - Pueblo, CO

August 1989 to May 1991

Study of nursing. Received LPN certification 1991.

### **Unit Clerk/Secretary**

St. Mary-Corwin Medical Center - Pueblo, CO

August 1986 to May 1991

Provided tasks, as needed, to physicians, nurses, and patients on the OB/GYN - labor and delivery/post partum units.

Transcribed orders, typed birth/death certificates and entered orders into the computer system, as written/received.

Ordered supplies and answered call light system/panel that was located at the nursing station.

Worked closely with physicians and nurses performing tasks as needed/assigned.

Administrative Secretary

### **Attorney at Law**

Joe Losavio - Pueblo, CO

May 1984 to August 1986

Performed necessary tasks as assigned by owner, as well as 5 other attorneys in the office. Answered office phone, transcribed dictations, and maintained all pocket calendars for attorneys/paralegals in the office. Filed, met with clients for payments, and cleaned office, as needed at the end of the work day. Processed served for business after hours. Notary public.

### **Lifeguard**

Pueblo City Parks and Recreation Department - Pueblo, CO

June 1978 to May 1984

Was a lifeguard at city pool during the summer for the years stated. Had to maintain continuing education/training to be a life guard/swimming instructor.

## Education

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### **Associate in Business/Clerical**

Pueblo Community College - Pueblo, CO

August 1982 to May 1984

## Nursing Licenses

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### **PN**

Expires: August 2022

## Skills

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- Nursing
- Lifeguard
- Behavior Management
- Memory Care
- Vital Signs
- EMR Systems
- Tube Feeding
- Order Entry
- Medication Administration
- Hospice Care
- Experience Administering Injections
- Home Care
- Laboratory Experience
- Commercial Cleaning
- Supervising Experience
- Caregiving
- Medical Office Experience
- Dementia Care
- Patient Care
- Phlebotomy
- Please refer to letters of admonition attached to my licensure. Although they DO NOT define me or my integrity, they were placed there as a serious "hand slap", taken very serious. My lack of knowledge, in attempting to be a team player, placed me in challenging positions. I have placed these moments in my past growing in a profession that will not place me in positions like this again, lessons learned. I have references to support my skills and integrity to assure an employer of who I am and my work ethics/integrity. Recently, I had a new addition to my nursing license from Union Printer's Home. This was not only devastating but definitely bitter sweet. A legal battle that occurred on the situation present. After participating in several depositions this licensed professional was informed that my documentation saved the company from losing a lawsuit...bitter sweet because although the company had ill intent towards me in this process my documentation saved an ill intended company to avoid a lawsuit. Again, not a reflection of me, or who I am as a licensed professional. (10+ years)
- Office Management

- Management

## Certifications and Licenses

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### **LPN**

September 2020 to August 2022

### **LVN**

### **BLS Certification**

## Assessments

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### **Clinical Judgment — Proficient**

March 2020

Assessing a patient's condition and implementing the appropriate medical intervention.

Full results: [Proficient](#)

### **Management Fit — Highly Proficient**

August 2020

Measures the traits that are important for success in management positions

Full results: [Highly Proficient](#)

### **Supervisory Skills: Interpersonal Skills — Proficient**

August 2020

Fostering a collaborative environment and conducting difficult conversations

Full results: [Proficient](#)

### **Patient-Focused Care — Highly Proficient**

August 2020

Addressing concerns and using sensitivity when responding to needs and feelings of patients

Full results: [Highly Proficient](#)

### **Electronic Health Records: Best Practices — Proficient**

August 2020

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Proficient](#)

### **First Aid — Proficient**

August 2020

Treating common medical emergencies

Full results: [Proficient](#)

### **Verbal Communication — Proficient**

August 2020

Speaking clearly, correctly, and concisely

Full results: [Proficient](#)

## **Management & Leadership Skills: Planning & Execution — Proficient**

October 2020

Planning and managing resources to accomplish organizational goals

Full results: [Proficient](#)

## **Customer Focus & Orientation — Proficient**

October 2020

Responding to customer situations with sensitivity

Full results: [Proficient](#)

## **Electronic Health Records: Best Practices — Proficient**

August 2020

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Proficient](#)

## **Nursing Aide Skills — Highly Proficient**

November 2020

Providing nursing aid to patients using knowledge of relevant equipment and procedures.

Full results: [Highly Proficient](#)

## **Attention to Detail — Proficient**

November 2020

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

## **HR: Compensation & Benefits — Proficient**

November 2020

Knowledge of compensation and benefits programs

Full results: [Proficient](#)

## **Patient-focused care — Highly Proficient**

August 2020

Addressing concerns and using sensitivity when responding to needs and feelings of patients

Full results: [Highly Proficient](#)

## **Electronic health records: Best practices — Proficient**

August 2020

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Proficient](#)

## **Work style: Conscientiousness — Highly Proficient**

December 2020

Tendency to be well-organized, rule-abiding, and hard-working

Full results: [Highly Proficient](#)

## **Delivery driver — Highly Proficient**

December 2020

Interpreting instructions, reading maps, and solving problems.

Full results: [Highly Proficient](#)

### **Medical terminology — Highly Proficient**

August 2020

Understanding and using medical terminology

Full results: [Highly Proficient](#)

### **Medical terminology — Proficient**

July 2021

Understanding and using medical terminology

Full results: [Proficient](#)

### **Clinical judgment — Proficient**

August 2021

Assessing a patient's condition and implementing the appropriate medical intervention

Full results: [Proficient](#)

### **HR: Compensation & benefits — Proficient**

July 2021

Knowledge of compensation and benefits programs

Full results: [Proficient](#)

### **Work motivation — Completed**

August 2021

Level of motivation and discipline applied toward work

Full results: [Completed](#)

### **Cleaner fit — Highly Proficient**

August 2021

Measures the traits that are important for successful cleaners

Full results: [Highly Proficient](#)

### **Protecting patient privacy — Highly Proficient**

August 2021

Understanding privacy rules and regulations associated with patient records

Full results: [Highly Proficient](#)

### **Supervisory skills: Motivating & assessing employees — Proficient**

August 2021

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: [Proficient](#)

### **Patient-focused care — Proficient**

July 2021

Responding to patient concerns with sensitivity

Full results: [Proficient](#)

**Work style: Reliability — Proficient**

July 2021

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

**Electronic health records: Best practices — Proficient**

July 2021

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.