

ocla Harris

cna

Minneapolis, MN 55421

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Experience professional with over six years in the health care industry to include Personal Care Attendant, Certified Nursing Assistant, and Medical claim collections.

#readytowork

Authorized to work in the US for any employer

Work Experience

certified nursing assistant

comforcare senior care - jacksonville

November 2014 to Present

Responsibilities

Traveling to clients home assisting with ADLs, ROM assist with preparing meals med reminder .

Direct Care Worker

Zumbro House, Inc. - Minneapolis, MN

Present

Personal Care Attendant

HealthStar - Minneapolis, MN

November 2009 to January 2012

Provided health care tasks, personal hygiene services, housekeeping tasks and other related support services essential to the consumer's health

- Observed, recorded and reported all changes to supervisor.
- All PCA's must demonstrate competence in performing the necessary skills and only perform those skills on the plan of care

Collection Specialist

ICOR - Minneapolis, MN

September 2008 to November 2009

Collection calls and/or correspondence in a fast paced goal oriented collections department.

- Provided customer service regarding high dollar medical collection issues, processed customer refunds, processed and reviewed account adjustments, resolved client discrepancies and short payments. Responsible for monitoring and maintaining assigned accounts- Customer calls, account adjustments, small balance write off, customer reconciliations and processing credit memos.
- Accountable for reducing delinquency for assigned accounts.
- Performed other assigned tasks and duties necessary to support the Accounts Receivable Department.
- Enlisted the efforts of sales and senior management when necessary to accelerate the collection process.

- Must communicate & follow up effectively with sales department regarding customer accounts on a timely basis.
- Established and maintained effective and cooperative working relationships

Personal Care Attendant

CarePlus - Minneapolis, MN

February 2005 to March 2006

Provided health care tasks, personal hygiene services, housekeeping tasks and other related support services essential to the consumer's health

- Observed, recorded and reports all changes to supervisor.
- All PCA's must demonstrate competence in performing the necessary skills and only perform those skills on the plan of care.
- Assisted with equipment and supplies
- Took vital signs and collect lab specimens.

Certified Nursing Assistant

The Park Nursing Home - Orlando, FL

July 2002 to November 2004

Took vitals of the patient, including the pulse rate, respiration rate, blood pressure and body temperature. Although it might seem repetitious at times, it is crucial to ensure that the patient's condition is closely monitored and recorded without being deviated from the healthy normal range.

- A CNA might need to accompany the patient 3 times per day on a telemetry floor, and follow up closely with the post-surgical patient according to the standard medical protocol.
- Performed standard body measurement such as body weight, height, and record them.
- Assisted patient with their daily routine whenever they need help, including brushing teeth, bathing, feeding, toileting, dressing, assisting patients entering and leaving beds, and answer their call lights. These are some of the most demanding and tedious part of the job, and it really requires a lot of patient and care to the patient.
- Dealt with medical equipment and tools to assist patient such as bladder scanner, IPC devices, as well as transferring patient from bed to chair to transport from department to department.
- Monitored and reported the patient's condition to physician and nurse to ensure and maintain their optimal health.

Education

updated cna in nursing assistant

acumen training center - Jacksonville, FL

2014 to 2014

med tech in Cna

acumen training center - Jacksonville, FL

2014 to 2014

Nursing

Lakeland Medical Dental Academy - Minneapolis, MN

November 1989 to January 1990

Nursing Licenses

CRNA

State: MN

Skills

- Cna Certified
- CNA
- Home Health
- Typing
- Certified Nursing Assistant
- Senior Care
- Nursing

Certifications and Licenses

Nurse's License: Class: CRNA, State: FL, Expires: January 2017

RCNA , state Mn

CPR

Certified Nursing Assistant (CNA)

driver's license

First Aid Certification

Additional Information

TECHNICAL SKILLS:

PC SKILLS: Windows XP, Internet, Word, Outlook, Excel, and 10-key