

# Melissa Sturtz

Clarence, IA

-Email me on Indeed: <http://www.indeed.com/r/Melissa-Sturtz/3f61ee8fcba5fc88>

## Work Experience

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### **Registered Nurse**

Eastern Star Masonic Home - Boone, IA

December 2018 to Present

- Dispense, administer, and record medication according to professional standards
- Provide and record treatments according to professional standards
- Conduct admissions in a timely manner
- Supervise CNA's and dispense work assignments and follow up to see that assignments are carried out
- Communicate with families' needs and conditions of resident

### **Registered Nurse**

Boone County Family Medicine - Boone, IA

December 2017 to November 2018

- Perform basic nursing functions (vitals, rooming, assist with procedures, immunizations, medication injections, etc.) under direction and supervision of provider
- Demonstrate ability to recognize and assess urgent/ emergency needs of patients and initiate appropriate emergency procedures as needed
- Evaluate patient and family understanding of treatment plan and/or instructions
- Assist with a variety of procedures, exams and/or operation of diagnostic equipment as assigned (i.e., tympanometry, spirometry, etc.)

### **Registered Nurse, ADON**

Fountains Senior Living Community - Bettendorf, IA

January 2017 to September 2017

- Administered nursing care to tenants in an assisted living facility and memory care unit: includes assessment, planning, implementing and evaluation of tenants' service plans
- Supervised certified medication aides and certified nursing assistants with tenants
- Completed 90-day assessments on tenants in assisted living and memory care
- Maintained tenant records according to State and Federal guidelines
- Admission and discharge of tenants
- Oversaw Hearthstone Program in Memory Care

### **Substitute School Nurse, RN**

Bettendorf Community School District - Bettendorf, IA

September 2016 to September 2017

- Provided healthcare to students and staff
- Served as liaison between school personnel, family, and community healthcare providers to ensure a healthy school environment
- Oversaw medication administration, health care procedures, and the development of healthcare plans
- Oversaw vision, hearing, body mass index, and mental health screening procedures

## Education

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### **Associate in Applied Science in Applied Science**

Des Moines Area Community College - Boone, IA

May 2016

### **Certificate of Achievement**

Junior College - Joliet, IL

December 2004

## Nursing Licenses

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### **RN**

Expires: July 2021

State: IA

## Skills

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- Staff Nurse
- RN
- Leadership Experience
- Nursing
- Memory Care
- Medication Administration
- Experience Administering Injections
- Caregiving
- Management Experience
- Supervising Experience
- Assisted Living
- Senior Care
- EMR Systems
- Hospital Experience
- Vital Signs
- Acute care
- Nursing home experience

## Certifications and Licenses

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### **BLS Certification**