

# April Stimeling

## LPN

Pewaukee, WI 53072

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I am now retired from full-time employment and looking for part-time to PRN position that gives me an opportunity to feel needed, appreciated and fulfilled while utilizing my previous life experiences in nursing.

Authorized to work in the US for any employer

## Work Experience

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### **Clinical LPN Orthopedics**

Advocate Aurora

January 2018 to April 2021

Clinical LPN orthopedic department. Experience in suture removal , staple removal, dressing changes DME applications and assisting physician as needed with joint injections. Pre-op and post op education of patients. Taking incoming patient calls and follow up with physician for needed orders and follow up instructions . My duties Included precise and accurate medical charting and always adhering to Hippa regulations. I took on additional responsibility of ordering department supplies and medications, sterilization of instruments, stocking supplies in exam rooms and maintaining COVID disinfectant protocols. I always try to maintain a professional and cheerful demeanor when working with patients and physicians.

### **LPN Staff Nurse**

Care Age rehab center - Brookfield, WI

March 2017 to December 2017

Staff nurse admission of patients, treatment needs of patients, passing meds, medicare charting, transcript of orders, supervising of CNA's

### **Utilization Review Nurse Coordinator**

Conduent Business Services, LLC (Formerly Xerox) - Franklin, WI

July 2014 to September 2017

- Setup cases for review by obtaining qualifying information related to billing CPT codes applicable to diagnostic and procedures
- Ensure all provider, facility, and patient information is complete and accurate
- Review of medical records to preauthorize prospective, current, and retro reviews for inpatient hospital and mental health facilities, outpatient procedures, surgeries, outpatient therapies and durable medical equipment using MCG and ODG guidelines
- Setup cases for Medical Advisor reviews and function as a liaison between patient and providers
- Verify insurance eligibility and plan language to verify benefit coverages
- Maintain HIPAA regulations and requirements outlined by law and company policies

## **Customer Field Service Nurse Consultant**

Pharmerica Corp - Louisville, KY

August 2011 to February 2014

- Auditing long-term care facilities in preparation for state surveys
- Medical records retrieval for obtaining records for Medicare Part B billing
- Training and education of nursing staff for med pass, medication ordering, and proper med storage
- Training staff on automatic med dispensing machine
- Setup, load, and verify inventory of meds into automatic dispensing cabinet
- Increased extra billable work from 25% to 90% of all facilities

## **Health Insurance Underwriter**

RSA Medical - Naperville, IL

March 2010 to March 2011

- Reviewed completed health applications
- Reviewed medical records, including ICD 9 codes and health histories
- Evaluated and rated the policy

## **Health Information Intake Nurse**

RSA Medical - Naperville, IL

April 2005 to March 2010

- Obtain physical health histories along with medical records needed for the underwriting process
- Held highest closed rate of processing applications
- Trained new employees
- Team leader

## **LPN**

Favorite Nurses - Oconomowoc, WI

September 1996 to July 2004

- Intake of patients to room and obtain vital signs, health information for physician
- Assist in minor surgical procedures including injections, IV monitoring, suturing and application and removal of casts and other orthopedic appliances
- Preoperative teaching of patients for orthopedic surgeries
- Scheduling of surgical procedures with hospital and patient primary care physician
- Maintaining patient records and insuring HIPPA regulations and privacy act was adhered to and all other needed clerical work and transcribing orders by physician.

## Education

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### **Diploma in Nursing precourse, ,Sociology/Physiology/English,**

Harland College - Normal, IL

Bloomington School of Practical Nursing - Bloomington, IL

## Certifications and Licenses

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### **LPN**

## Additional Information

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Professional Licensed Practical Nurse experienced in direct patient care in hospital, long term care, and physician office settings. Several years of experience in management, direct sales, and customer service. Excellent people skills and building professional relationships with clients as well as training and motivating staff.

For the past 3 years, I have been a Utilization Review Nurse doing pre-authorizations for health insurance providers, both private and government care plans including Medicaid. I have experience utilizing CTP codes for needed certifications while maintaining URAC standards and time frames. In addition, I have assisted with disability management intake information and setting up cases for FMLA and DM.

### CORE COMPETENCIES

# Deadline and Detail Oriented # Experienced Multi-Tasker # Computer Literate  
# Disciplined Work Ethic # Self Motivated # Work Well Under Pressure  
# Energetic # Performance Driven # Strong Communication Skills