

Catyria Lopez

Blessed

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I have been blessed with many opportunities in my life, being a CNA, working in scheduling staff, CSR, also as receptionist in my job experience im very eager and love new opportunities im a self starter and i will make every minute of my job a learning experience!

Authorized to work in the US for any employer

Work Experience

CNA - Certified Nursing Assistant

RNCR

October 2021 to Present

I PROVIDE ADLS for residents of our facility!

Scheduler/CNA

Seniors Helping Seniors

June 2021 to Present

i do the scheduling for the CNAS and the clients i also do training and assessments for new potential clients for the company

CNA - Certified Nursing Assistant

Genesis HealthCare - Fort Collins, CO

November 2020 to Present

I work fulltime plus hours for golden peaks nursing home i been employed by golden peaks since october 2020 unfortunately i no longer am employee there many changes but the place is wonderful just something i couldn't manage waa graveyards they did not want to take me off them!

Scheduler/Receptionist/ CNA

San Juan Living Center - Montrose, CO

June 2013 to October 2017

I took care of residents and helped them perform ADL, S, to doing vital signs and anything the nurses needed for my jpb performance! I also did the scheduling at san juan making appointments for residents, coordinating staff hours, answering phone calls making sure calls are being resolved, was in charge of making sure our drivers made their destinations to get our residents to appointments! Multi-task loved it!!

CNA - Certified Nursing Assistant

Volunteers of America - Montrose, CO

June 2006 to January 2012

I was working as a CNA my task were ADLS for patients of our nursing home !

Education

High school or equivalent

Skills

- RECEPTIONIST
- CNA
- Insurance Verification
- Dental Receptionist
- Medical Scheduling
- English
- Spanish
- Customer service
- Computer skills
- Microsoft Office
- Caregiving

Languages

- english and spanish - Expert

Certifications and Licenses

CNA

CPR Certification

Additional Information

Professional Skills

Scheduler: Expert

CNA: Expert

Receptionist: Expert