# Jamessa Stone

# CNA

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I am a certified nursing assistant aspiring to work in the medical surgical department. I'm a determined, honest, and trustworthy employee. The past year I've been learning clinical skills to better myself in this field. My ultimate goal is to become a surgeon.

Willing to relocate: Anywhere Authorized to work in the US for any employer

# Work Experience

## **Customer Service Representative/Call Center**

The Results Companies - Saint Joseph, MO December 2017 to July 2019

- Managed customer accounts
- Conducted customer service surveys
- Resolved customer issues
- Worked in the inbound call center
- Collected and documented orders
- Responded to inquiries and issues
- Responsible for troubleshooting applications

# Education

## Job training school in Nursing

Saint Louis Job Corps - St. Louis, MO November 2019 to Present

## High school or equivalent

Lafayette High School - Saint Joseph, MO August 2012 to May 2016

## Skills

- Customer Service (4 years)
- Home Health (5 years)
- Computer Skills (3 years)
- Meal Preparation (2 years)
- Body Mechanics (1 year)
- Vital Signs (1 year)

- Teamwork (2 years)
- Time Management (2 years)
- Leadership Experience (2 years)
- Leadership Training (1 year)
- People Person (3 years)
- Organizational Skills (2 years)
- Home Care (5 years)
- Team Building (1 year)
- Clinical Development (1 year)
- Residential Cleaning Experience (1 year)
- Basic Math (10+ years)

# Certifications and Licenses

## CNA

March 2021

## **Emergency Management Institute**

June 2021 to Present

It is a FEMA credential for effective communication

#### **Emergency Management Institute**

June 2021 to Present It is a FEMA credential for Hazardous Materials

## **Emergency Management Institute**

June 2021 to Present

It's a FEMA credential for Public information Officer Awareness

#### **Emergency Management Institute**

June 2021 to Present

It is a FEMA credential for Fundamentals of Emergency management

#### **Emergency Management Institute**

June 2021 to Present

It is a FEMA credential for basic workplace security awareness

## **CPR/AED**

September 2021 to September 2023