

Yoselin S. Lara
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Objective:

I'm looking for a full time/part time position with a stable company that will enable me to use my bilingual skills as well as my professional skills.

Work Experience:

1) Baptist Hospital- Orthopedics August 2019-August 2020 (479-709-7006)

Surgical Technologist: Assist in surgery in clinic with patient care and if need be could attend surgery with physician. Check patients in and reconcile medications.

Reason for Leaving- Furloughed

2) Mercy Labor and Delivery June 2015-July 2019 (479-314-6000) Surgical

Technologist: Assist in vaginal deliveries, c-sections, take vitals, stocking, hearing screens on babies, etc.

Reason for Leaving- I needed a dayshift position that allowed me to be present more with my family.

3) St. Scholastica Monastery November 2012-August 2015 (479-783-4147)

Receptionist-Duties: Answer the telephone and greet visitors

Reason for Leaving- graduated college in Surgical Technology so I started working in surgery.

4) Oral Surgery Center: November 2011-September 2012 (479-434-4430) Receptionist/

Surgical Assistant- Duties: greet patients, answer phones, check in/out patients, verify insurance, confirm appointments, assist in surgery, sterilize instruments Reason for Leaving- school and clinic closed down.

5) Arkansas Federal Credit Union: July 2011- November 2011 (501-533-2021) Service

Center Professional- Duties: greet members, answer phones, teller transactions, open accounts Reason for Leaving- better hours for school

6) Arvest Bank: July 2010-July 2011 (479-709-6410)

Financial Service Representative- Duties: greet customers, answer phones, teller duties, open and close accounts, take in loan applications

Reason for Leaving- better hours and pay

Skills:

Fluent in Spanish and English,

Fluent in Computer skills such as Word, Excel, Power point, etc

Education:

High School: Northside High School >Graduated -May 2010 College: Current Student at the University of Arkansas, Fort Smith Major: Surgical Technologist & Biology

-Expected Graduation for Surgical Technologist >May 2014 Extra Courses: CPR Certified, ACLS Certified, Medical Terminology

Extras:

Very reliable, trustworthy, hardworking person. Great at getting my job done in and out of the work place. Great personality, which makes things go much smoother in and out of my workplace. Dedicated and passionate and feel that whatever goal I set for myself I can accomplish. Flexible with work and if needed for coverage I always try to be there if possible. I do attend school currently, and still have a while to go. If given any job for which I am applying, I can always try to adjust my schedule to the best of my ability.

References:

- 1) Mackenzie Dunn 479-651-3832
- 2) Christi Seiter 479-414-2716
- 3) Rosa Carrillos 479-926-8106