

KALIE C. BRASWELL

1179 Dixon Bridge Rd, Maysville, Georgia, 30558. (770) 364-0617
kcbraswell1@gmail.com

PROFESSIONAL SUMMARY

Compassionate, dedicated and hardworking registered nurse focused on being a team colleague, expanding clinical experiences and providing exceptional patient care in diverse settings.

QUALIFICATIONS

- Healthcare Provider BLS certified
- Neonatal Resuscitation Program Provider
- Advanced Cardiovascular Life Support Provider
- Advanced Fetal Monitoring Certification
- Completion of AORN Periop 101 Course

PROFESSIONAL ORGANIZATIONS

AWHONN

AORN

EDUCATION

- **BRENAU UNIVERSITY, GAINESVILLE, GA**
Bachelor of Science in Nursing, Dec 2016
Sigma Theta Tau-Honor Society of Nursing inductee

WORK EXPERIENCE

- **NORTHEAST GEORGIA HEALTH SYSTEMS BRASELTON, GA**

Registered Nurse-Operating Room, April 2021-Present

As an Operating room nurse, acts as patient's advocate before, during and post procedure, assists surgeons and other healthcare professionals during surgical procedures. Working outside the operating room's sterile field by ensuring a clean and sterile environment, prepping for operations, recording surgery proceedings, monitoring surgical staff and tools and managing the delivery of samples and specimen during each case. Duties performed in general surgery, orthopedics, gynecology, urology, podiatry and occasional vascular procedures.

- **ENCOMPASS HOME HEALTH GAINESVILLE, GA**

Branch Director, October 2020-March 2021

As Branch Director, supervise the clinical operations of my team of field staff and report directly to the Agency Administrator. Ensuring exceptional patient care from the beginning initiation of care through the end of services. Daily duties include monitoring patient satisfaction, clinician productivity, Medicare regulations, referral information, workflow of all clinicians and staff, budget and financials for the branch. Daily communication amongst patients, families and caregivers, clinicians, physicians and referral sources. Reviewing plan of cares, orders and submission of documentation to physicians and Medicare for accuracy and compliance.

Clinical Team Leader, May 2020-October 2020

As a Clinical Team Leader with Encompass Health, assist the Branch Director by ensuring the overall coordination of home health services to all clients is delivered according to acceptable standards of practice. The CTL is responsible for the electronic review and approval of all patient information submitted by the Licensed Professional (LP) during a Start of Care, Recertification, Resumption of Care, or Evaluation visit. The CTL assists with case conference, reviews and approves orders, in addition to providing oversight of patient care. The CTL is responsible for assisting the Branch Director with day-to-day office and staff management related to patient care and assists the Branch Director to provide ongoing education and training to all branch clinicians to ensure understanding of documentation requirements to meet regulatory standards. The CTL contributes to the overall company success of providing *A Better Way To Care* by effectively facilitating the relationship between physicians, referral sources, patients, caregivers and employees. The CTL follows all procedures as outlined in Standard Operating Procedures (SOP).

Home Health Nurse-PRN, January 2020-May 2020

As a Home Health RN, provided skilled care visits to clients requiring intermittent professional services and education to the client, family, and other members of the health care team. Coordinated with other members of the interdisciplinary team and physicians to determine the best Plan of care for patients and their individual needs, these services were performed in accordance with the physician's orders and the established plan of care, under the direction and supervision of the Branch Director. Weekly skills included accurate OASIS collection, disease process education, lab collection and medication reconciliation.

- **NORTHSIDE HOSPITAL-FORSYTH CUMMING, GA**

Staff Registered Nurse-Labor & Delivery, April 2017-June 2020

As a Labor and Delivery RN, responsible for admission, management of care including a wide range of full patient care to low and high risk pregnant women, triage of both low and high risk antepartum care, intrapartum care, associated services, initial newborn care, immediate postpartum care as well as significant surgical pre-op, operative and post-op recovery care, to include circulating RN duties.

Nurse Extern Labor & Delivery, January 2016-April 2017

As a Nurse extern in Labor and Delivery, responsible for direct patient care to include basic direct care of antepartum, intrapartum, postpartum patients. Various duties included vital signs, placement of foley catheters, preparing room for delivery, assisting staff with deliveries, vital signs on newborns and other basic housekeeping duties.

Patient Access Representative- Women's Center, March 2015- January 2016

As a Patient Access Representative, responsible for arranging for efficient and accurate collection of information for orderly registration of pediatric, adult, and geriatric patients. Collects and distributes patient information, billing information, and collection information. Provides financial estimates and collects applicable patient financial liability.

- **MODERN OBSTETRICS & GYNECOLOGY JOHNS CREEK, GA**

OB Coordinator/Obstetrics Registered Nurse, October 2018-April 2019

As the OB Coordinator, responsible for answering Obstetrics and Gynecological related phone triage calls, communicating with on-call physician for patient-related concerns, coordinating OB Transfer requests and working with Medical Director regarding requests, updating prenatal records/obstetric reports for the practice, Sending prenatal records to hospital, Notifying and communicating with patients regarding OB-related labs, test or concerns, assisting patients with non-stress tests, OB specific lab tests, etc, assisting with FLMA/disability paperwork for OB patients. Coordinating referrals for high-risk OB patients, assisting with education regarding gestational diabetes and drawing blood work as needed.

- **CARE MEDICAL GAINESVILLE, GA**

Customer Service Representative, September 2014- March 2015

As a Customer Service Representative, responsible for obtaining patient information such as prescriptions, insurance, and personal information to fulfill Durable Medical Equipment (DME) request or prescriptions. Responsible for gathering additional information from doctor's offices and local hospitals as well as verifying insurance with providers and insurance companies. Daily tasks and responsibilities also include answering phones and arranging delivery of DME to patient's hospital room or home of residence. Collecting and submitting payments from patients for co-pay and out of pocket expenses. Also entering patient information and additional data in Brightree database.

- **NORTHEAST GEORGIA HEALTH SYSTEMS GAINESVILLE, GA**

Patient Care Technician, March 2014 – September 2014

As a Patient care technician, responsible for providing nursing assistance and patient care to provide for the comfort, safety, and personal needs of patients under the supervision of doctors, nurses and medical professionals. Daily duties include taking vital signs, collecting specimens, documenting in patient's daily charts and assisting patients with daily living activities and personal hygiene. Performing a variety of tasks including, but not limited to nursing units, cleaning and stocking of patients rooms and other unit areas, and direct patient care within the scope of defined practice.

- **DEPARTMENT OF DEFENSE/ARMY NATIONAL GUARD WINDER, GA**

Supply Technician, August 2007- March 2014

Responsibilities consisted of maintaining all logistical functions for Army Aviation Support Facility #1. Maintaining records of all state and federal property located at AASF #1. Various secretarial duties consisted of answering phones and emails in regards to contracting, ordering of aviation supplies, and maintaining various monthly accounts.

Maintaining personal records on employees and issuing of equipment and gear. Establishment and maintenance of accounts and payments to accounts with the Government Purchase Credit Card for the facility within proper timing and in coherence to budgeting requirements. Performed daily tasks coordinating and maintaining logistical communication with aviation units throughout the nation. Records, inventories, orders, shipments of all aircraft parts and supplies for ten UH-60 Blackhawk helicopters totaling more than \$3,446,351.67.

ADDITIONAL SKILLS

- Medical Terminology proficient, Excellent Communication Skills, Proficient with Computers and typing, Proficient with MS Office, Data Management and Automation Planning, Security Clearance, Outstanding Interpersonal Skills, Fast paced learner, Customer service focused, Adaptable, Multi-tasker. Use of Cerna and Epic EMR.