**Shondra M. Jackson** shjackson229@gmail.com

1545 Alison St. Gretna, Louisiana (504) 756-8498(cell)

**Objective**

To obtain a position where I can use the knowledge I have obtained from clinical experience and my educational background to perform the duties of a competent nurse.

**Education**

Mississippi College Clinton, MS

**Bachelor Science in Nursing** August 2018

Mississippi Gulf Coast Community College Gulfport MS

**Associate Degree in Applied Science May 2004**

Louisiana Vo-Tech Harvey, La.

**Certificate in Practical Nursing February 1999**

O. Perry Walker High School New Orleans, La

**High School Diploma May 1995**

**Experience**

Chateau de Notre dame New Orleans, La

**A.D.O.N August/20- present**

* Supervision of 17 staff members, scheduling, and assignment duties
* Investigate all incidents and grievances
* Coordinate care with physicians, NP, and home health
* Maintain monthly infection control log, and track and trend infections
* Review orders daily, Conduct Just in Time trainings
* Conduct quality rounds with staff and residents
* Conduct staff meeting and education of new staff.
* Conduct orientation to promote HIPPA and Confidentiality
* Review lab and vitals and other diagnostic test to provide interventions to reduce re-hospitalization
* Oversee and provide direct supervision of care of residents requiring rehab care

**VA-New Orleans New Orleans, LA.**

**Registered Nurse April/18- August/20**

Provides care to patients with medical-surgical diagnosis who require acute level care and observation

 Frequent admitting diagnoses are: congestive heart failure, chronic obstructive pulmonary disease, pneumonia, stroke, diabetes, diabetic foot ulcers, urinary complications, cellulitis, deep venous thrombosis, liver failure, pancreatitis, and infectious processes.

 Telemetry monitoring i

 knowledge of EKG interpretation required.

 Demonstrates leadership in delivering and improving holistic care through collaborative strategies with others

Ochsner Healthcare West bank Gretna, La.

**Registered Nurse Dec 2016- present**

* Promote and Adhere to policies and procedures for the facility
* Medication administration
* Perform treatments and prepare patients for procedures
* Keep patients and ancillary staff informed of plan of care
* Interact with interdisciplinary to provide safe and quality efficient care for the residents
* Educate and Coordinate care of patients
* Interpret and trend labs per policy
* Keep Md and Charge Nurse informed about changes in the patient’s condition

Chateau de Notre dame New Orleans, La

**A.D.O.N/Q.A. Nurse June 2010-Sept. 2015 fulltime**

 **Sept 2018- present , part -time ( QA nurse)20 hrs /week**

* Supervision of 27 staff members, scheduling and assignment duties
* Investigate all falls and bruises of unknown origin
* Update plan of care and code status as needed
* Maintain monthly infection control log, and track and trend infections
* Responds promptly and investigate all family grievances
* Conduct mock state surveys, chart audits, and performance improvement projects
* Collect and organize high risk data for tracking and trending for quality improvement.
* Conduct staff surveys and Dementia Training for new and current employees annually
* Medication administration, care of hospice, dialysis and skilled nursing residents,
* Care of residents requiring rehab care

HMS holdings Inc. Irving, TX

**Nurse Reviewer Sept 2016- Sept.2017**

* Conducts clinical and medical reviews, data collection
* database entry.
* Provides supporting reference documentation to the reviewer
* Applies state laws during the Quality Assurance process.
* Interacts with physician reviewers.
* Assures that all work is completed within contractual deadlines and that all components. of the completed review are present
* Delivers final product to the client per client specific contractual guideline
* Formats and edits approval and denial letter
* Performs retrospective chart review per contract specifications.
* Prepares letters to summarize retrospective review activity

West Jefferson Hospital Marrero, La

**(Contract)Registered Nurse April 2016-Oct. 2016**

* Assessments and plan of care of patients
* Assist doctors with care of patients
* Monitor telemetry monitor for any abnormal rhythms/rates of the heart
* Medication administration
* Teach patients about any new medications, procedures, diets, or diagnoses
* Charge staff, patients, and floor to assist in patient care

Odyssey House of Louisiana New Orleans, La

**Program Manager of Detox** **Sept. 2015- April-2016**

* Recruiting, selecting, orienting, training, assigning, scheduling, coaching, counseling, and disciplining employees;
* Monitoring, appraising, and reviewing job descriptions.
* Enforcing policies and procedures.
* Communicates with all departments
* Recommendations for strategic plans and work flow.
* Reviews, prepares and completes action plans; implementing production, productivity, quality, and customer-service standards; resolving problems
* Completing audits
* Identifying trends;
* Determining system improvements
* Implementing change,
* Manage financial budget for Detox program

River Region Hospice Harahan, La

**Case Manager** **Sept. 2009- June-2010**

* Admission Assessment and completion of care plan of patient requiring Hospice services.
* Coordinated Care with family. nursing staff, Hospice MD, Hospice aide, and office personnel
* Assessed and Evaluated patients weekly and prn for symptom control and management
* Performed timely updates to IDT and family
* Ensured end of life care with dignity and comfort

DCI, Inc Dialysis New Orleans, La

**Staff RN**  **April-2008- Sept 2009 Full time: 80 hrs**

**Sept-2009-June.2014**

**Part time 10-20hrs**

* Recruiting, selecting, orienting, training, assigning, scheduling, coaching, counseling, and disciplining employees;
* Monitoring, appraising, and reviewing job descriptions.
* Enforcing policies and procedures.
* Communicates with all departments
* Recommendations for strategic plans and work flow.
* Reviews, prepares and completes action plans; implementing production, productivity, quality, and customer-service standards; resolving problems
* Completing audits
* Identifying trends;

United Medical Rehab Hospital Gretna, La

**Charge Nurse (Full time – PRN) Sept 2007-Sept 2009**

 **Full time: 72-84 hrs**

 **Sept 2009-Present**

 **Part-time: 12hr monthly**

* Assess and treat patients requiring inpatient rehabilitation /therapy,
* Make staff assignment nightly,
* Perform phlebotomy for am
* Initiate and updated care plans.
* Medication administration,
* Conduct chart audits for accuracy
* Carry out MD orders
* Initiate fall and safety

**References:**

*Shondell Lawrence*

*Registered Nurse*

*Patricia Clark*

*Registered Nurse*

*Anita Burns*

*Assistant Administrator*