

Michelae (Micci) Frye

Registered Nurse

Sellersburg, IN 47172

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Dedicated and passionate RN (and LPN) with an extraordinary work ethic and strong patient service record with experience in Covid-19 patient care. Adapt at fostering and sustaining open and productive professional relationships with physicians, patients, family members and other medical staff.

Authorized to work in the US for any employer

Work Experience

Registered Nurse ICU/CCU

UofL Hospital - Louisville, KY

August 2021 to Present

- Provided direct patient care, stabilized patients and determined next course of action.
- Provided exceptional care to high-acute patients needing complex care such as ventilator management, extensive wound care and rehabilitation.
- Implemented medication and IV administration, catheter insertion and airway management.
- Teamed on trauma and emergency interventions involving serious head injuries, gunshot wounds and thoracic trauma.
- Provided direct patient care, stabilized patients and determined next course of action.

Registered Nurse and Licensed Practical Nurse

Diversicare of Providence - New Albany, IN

October 2020 to Present

- Provided care in isolation COVID-19 unit.
- Provide excellent nursing care for residents.
- Provide medications and treatments consistent with standards of care.
- Build serving relationships with residents, family members, physicians, and other healthcare professionals.
- Prepare and administer injections and/or enemas.
- Collect samples and monitor catheters.
- Ordered labs, consults, and other testing as deemed necessary.
- Performed skin assessments and implemented standing orders as needed to treat skin breakdown/wounds.
- Assist in providing essential training to the new staff.

LPN (Licensed Practical Nurse)

Sunrise Recovery - Clarksville, IN

July 2019 to October 2020

- Provide care for detoxing clients, assuring safety and comfort.
- Administer medication and document therapeutic effects.
- Collect blood and urine samples.

- Ordered labs, consults and other testing as deemed necessary.
- Assist in the delivery of healthcare through patient assessments, interventions, and monitoring.
- Promote client independence by establishing client care goals, education on condition, medications, and self-care requirements.
- Adherence to infection-control policies and protocols, medication administration and storage procedures, and controlled substance regulations.

LPN (Licensed Practical Nurse) & IV Infusion Nurse

Kentuckiana Integrated Medicine - Jeffersonville, IN

February 2019 to November 2019

- Perform blood transfusions, antibiotic infusions, steroid infusions, electrolyte infusions, vitamin infusions, and patient assessments.
- Administer medication and fluid therapy, monitor patient IV and medications, and develop care plans.
- Intravenous access and PICC insertion.
- Dressing changes on PICCs, midlines, and central lines.
- Monitoring a patient's response to treatment.
- Keeping infection control and prevention as a priority.
- Review pertinent lab values and drug information.
- Coordinate the discontinuation of IV services with patients.

LPN (Licensed Practical Nurse)

Baptist Health Floyd - New Albany, IN

October 2018 to July 2019

- Administer medications, IV fluids, blood and blood products and document therapeutic effects.
- Prepare and administer injections and/or enemas.
- Order labs, consults, and other testing as deemed necessary.
- Assist in the delivery of healthcare through patient assessments, interventions, and monitoring.
- Provide bedside care and mobility assistance, assuring the safety and comfort of clients.
- Collect samples and monitor catheters.
- Perform skin assessments and implemented standing orders as needed to treat skin breakdown/wounds.
- Communicate with the consulting doctor and client's family regularly regarding condition.

Phlebotomy Technician

Baptist Health Floyd - New Albany, IN

January 2017 to June 2019

- Verifies patient by reading patient identification.
- Obtains blood specimens by performing venipunctures and fingerstick.
- Maintain specimen integrity by using aseptic technique, following department procedures, observing isolation procedures.
- Collects therapeutic drug-monitoring assays.
- Track collected specimens by initialing, dating, and noting times of collection.
- Maintain quality results by following department procedures and testing schedule.

Program Director I

Department of Child Services - Indianapolis, IN

March 2012 to January 2016

- To coordinate service availability and delivery to protect the children and families involved with the agency.
- Help develop and coordinate State contracts
- Ensure contract and service standard compliance.
- Ensure quality service provision for children and families.
- Assist Regional Managers, LODs, and Regional Services Councils in determining unmet child welfare needs.
- Issue Requests for Proposals (RFP) to meet service needs.
- Assist providers through the RFP and contracting process.
- Provide training and education to DCS, Juvenile Probation Officers, and contracted providers on service standards, new initiatives and the referral process.
- Assist FCM's in finding appropriate services and solving service related issues.
- Aid contract providers with service and referral related issues.
- Facilitate Homebuilder's Monthly Conference Calls.
- Collaboratively develop and refine service standards to reflect current best practices that address service provision or billing issues.
- Promote open communication between local DCS Offices and Service Providers.
- Participate in Quality Service Reviews.
- Deliver expertise on services at Permanency Round Tables.
- Guide Regional Managers and Directors in the development of Biennial Strategic Services Plan.
- Facilitate Provider Fairs to promote FCM's knowledge of their regions services.
- Coordinated services for the local DCS offices in local DCS offices.
- Resolved issues surrounding services and programs.
- Worked as a liaison between service providers and local DCS offices.
- Researched and help implement services for DCS families.
- Created manuals and instruction guides.

Family Case Manager II

Department of Child Services - New Albany, IN
November 2003 to March 2012

- Investigates reported incidents of child abuse/neglect through interviews, home studies, written records, and witness testimony to decide whether the incident is substantiated.
- Assess level of risk to the child for additional injury or harm, including whether the child is in imminent danger, and may recommend removal of the child from the family as the situation warrants.
- Accept on-call responsibility to investigate allegations of child abuse/neglect with law enforcement.
- Develop case plans to assist families to become more self-sufficient in a safe and nurturing environment and to assure a permanent home for the child and divert children from the juvenile justice system.
- Field Mentor and Peer Coach to train newly hired employees.

Family Case Coordinator

Office of Family & Children - New Albany, IN
April 1997 to November 2003

- Process and review application of clients making request for assistance and explain various programs provided.
- Verifies information received on application and determine eligibility.
- Identify barriers and assess degree of social service needs required to achieve self-sufficiency.
- Develop individualized case plans based on needs and refer to other organizations for services in accordance with their plan.

- Provide therapeutic counseling and monitor for continued eligibility of supportive services.

Office Manager/Dental Assistant

Dr. Edward Villarreal, D.D.S - Terre Haute, IN

August 1994 to October 1996

- Work closely dentist to ensure office duties are performed effectively.
- Budget office expenses.
- Perform and prepare insurance claims, prior authorizations & billing.
- Explain dental procedures.
- Review patient insurance eligibility from managed care list and determine eligibility for procedures
- Schedule patient appointments maximizing provider's schedule
- Process and create new patient paperwork and accounts.
- Responsible for developing and managing patient records and accounts.

Education

Associate in Registered Nurse

Ivy Tech Community College - Columbus, IN

June 2019 to May 2021

Technical Certification in Licensed Practical Nursing

Ivy Tech Community College - Sellersburg, IN

January 2017 to July 2018

Bachelor of Science in Public Health Education

Indiana State University - Terre Haute, IN

August 1990 to May 1996

Nursing Licenses

PN

Expires: October 2022

State: IN

RN

Expires: October 2023

State: IN

Skills

- microsoft (10+ years)
- Excel (5 years)
- Acrobat (10+ years)
- As400 (1 year)
- Sharepoint (5 years)

- Data Entry (10+ years)
- Documentation (10+ years)
- Quality Assurance (5 years)
- Quality Control (5 years)
- Windows (10+ years)
- Research (10+ years)
- Training (10+ years)
- Team Building (10+ years)
- Technical Writing (6 years)
- Inventory Management (1 year)
- Office Management (4 years)
- Powerpoint (3 years)
- Project Management (5 years)
- Public Speaking (10+ years)
- Customer Service (10+ years)
- Management (10+ years)
- Administrative Assistant
- Scheduling
- Payroll
- Microsoft Office
- Human Resources
- LPN
- Staff Nurse
- Pediatrics
- Medication Administration
- Workforce Development
- EMR Systems
- Aseptic Technique
- Triage
- Phlebotomy
- Experience Administering Injections
- Managed Care
- Medical Office Experience
- Laboratory Experience
- Nursing
- Hospital Experience
- Patient Care
- Medical Records
- Vital Signs
- Employee Orientation

- Venipuncture
- ICD-10
- English
- Epic
- Case Management
- Transcription
- Assisted living
- Supervising Experience
- Anatomy Knowledge
- Point Click Care (1 year)
- Infusion Experience
- Infection Control Training
- Medical Scheduling

Certifications and Licenses

Driver's License

LPN #27076159A Indiana & 2707615C

October 2022

BLS Certification

May 2023

Registered Nurse (RN) #28267541A & #28267541C

October 2023

CPR Certification

ICP certified

August 2021