# Cec'Alynn Reed

# **CNA - Certified Nursing Assistant**

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#### #readytowork

Authorized to work in the US for any employer

# Work Experience

## **CNA - Certified Nursing Assistant**

Private Home, Inc. Present

Cna

## **CNA - Certified Nursing Assistant**

Crestwood Behavioral Health September 2020 to February 2021

## **CNA - Certified Nursing Assistant**

Delmar Gardens North - Florissant, MO May 2020 to June 2020

Worked With Covid-19 Patients.

## **CNA - Certified Nursing Assistant**

Bent Wood Nursing and Rehabilitation - Florissant, MO September 2019 to April 2020

## Warehouse Associate

Booksource (Temp) - Hazelwood, MO July 2019 to October 2019

## **CNA - Certified Nursing Assistant**

Delmar Gardens - St. Louis, MO April 2018 to September 2018

## Caregiver

Helping Hands - St. Louis, MO December 2017 to August 2018

My responsibilities at Helping Hand was making sure my patient had gotten the proper Care he/she needed, Daily hygiene like bathing, washing hands, washing face, brushing teeth, and also washing and styling hair. I would clean my patient's kitchen, bathroom, bedroom, livingroom, closet, porch, front yard, Anything she needed or wanted done i was there no matter what to make her smile.Always made sure patient was taken her medicine everyday at the right time, correspond with patient, asset patient with using the restroom, made the patient's bed, transfer patient, prep meals, dust, take out trash, keep track of visitors, keep track of hospitalization. Always gave her hope and that life was the best thing given to us and we cherished it every single day, we laughed, we smiled, we communicated, we talked about one another's day, we motivated each other to try harder, we went out to nail shops, zoo's, dinner, we played games together. I always made sure I made fun out of everything even the smallest of things.

#### **Line Worker**

Helping Hands - St. Louis, MO March 2018 to April 2018

My Responsibilities At Vijon was to make sure Line stayed safe and clean, packing, handling pallets, trash, working the line, being able to lift 50 pounds, work as team, catch damaged items, Make Sure boxes are out the Walk way.

## **Customer Service Representative**

Home Security - Hazelwood, MO July 2017 to September 2017

My responsibilities at convergys was, i was a customer service rep for home technical support so i would handle calls that had to do with Internet, Telephone, and Home Security. when a customer calls in i would answer and say "Hello my name is Cec'Alynn with Xfinity home technical support how can i assets you today". As i'm talking to this customer i i'm actively listening to every detail the customer is telling me and i'm asking the customer how their day is going and communicating with this customer as i am taking notes and trying to solve this persons issues. if they had the wrong department or wanted to speak to someone who speaks Spanish i would transfer them to the right department. training was 2 months because we had to sit and learn about specific equipment for the home security, internet, and telephone so once we learned all the equipment and study all the equipment and knew our way through the equipment and knew our way through the computer and passed all our test it was time to take calls and head to the floor but first you had to know your equipment in order to be a excellent working at this job.

## Manger in Training

Papa John's - Florissant, MO July 2016 to June 2017

My responsibilities at papa john's was, i lifted about 20-50 pounds, took calls daily, took manger calls and handled manger situations, did inventory, folded boxes, counted the money in the till at the end of the night, counted the drivers money at the end of the night and during the day, made sure everything was in order and team was doing what they we're suppose to be doing, cleaned the store daily, prepped the food in the morning, interacted with the customers constantly, watch manger training videos

CNA - Certified Nursing Assistant Manor Grove Nursing Home - Kirkwood, MO

Caregiver Good Samaritan Senior Care - St. Louis, MO

## **CNA - Certified Nursing Assistant**

Stone Bridge Senior Living

April 2021

## **CNA - Certified Nursing Assistant**

Bent-wood Nursing Center - Florissant, MO October 2019

#### **CNA - Certified Nursing Assistant**

Crestview Nursing Home

## Education

## High school or equivalent

#### Skills

- Shipping
- Pulling (Warehouse)
- American Sign Language (10+ years)
- Communications
- Customer Service
- Memory Care
- Organizational Skills
- Team Leader
- Warehouse Associate
- Order Puller
- Picker Packer
- Pallet Jack Experience
- Alzheimer's Care
- Caregiving
- Dementia Care
- Meal Preparation
- Vital Signs
- Senior Care
- Communications Skills
- Hospital Experience
- Computer Skills
- Laundry
- Patient Care
- Supervising Experience (5 years)
- Home Care
- Catheter Care (6 years)
- Behavioral Health

- Cleaning Experience
- Care plans
- Documentation review
- Psychiatry

Certifications and Licenses

# CPR

**CPR/First Aid** 

CNA

Additional Information

Customer Service , Warehouse, American Sign Language (1 Of My Native Languages ), Mathematics, Observation, Empathy, Full Body Lift , Sit To Stand Lift