

# Jasmin Williams, RN

## **REGISTERED NURSE**

Clarksville, TN 37040

[jasminwilliams03@yahoo.com](mailto:jasminwilliams03@yahoo.com)

+1 859 462 5252

Authorized to work in the US for any employer

## Work Experience

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### **REGISTERED NURSE (RN)**

UCHealth - Cincinnati, OH

July 2021 to December 2021

- Blood product administration, patient monitoring during infusions, and interventions.
- Oral, IV, NG, IM, subcutaneous, and transdermal medication administration.
- Skilled in IV placement, site assessment, and necessary interventions.
- Knowledgeable on using the nursing process to determine when to contact providers on changes in patient conditions.
- Impeccable organizational skills.
- Advanced knowledge in proper protocol, universal precautions, disposing of expired medications, and biohazard material.
- Performed wound, IV tubing, and IV dressing changes per facility protocols.
- Responsible for back-office duties.

### **REGISTERED MEDICAL ASSISTANT**

St. Elizabeth Physicians - Florence, KY

February 2016 to December 2018

- Skilled in obtaining vital signs, symptoms, and accurate documentation.
- Knowledgeable in performing phlebotomy, proper order of draw for evacuated tubes, EKG's, POCT rapid strep, influenza, urinalysis, glucose, hemoglobin and hematocrit, pregnancy testing, intramuscular, subcutaneous, and intradermal injections.
- Proficient in completing IRIS eye examinations and preparing images for ophthalmology diagnosis of diabetic eye diseases.
- Impeccable organizational skills, stocking and reordering of medical and office supplies, room maintenance and upkeep.
- Advanced knowledge in proper protocol, universal precautions, disposing of expired medications, and biohazard material.
- Assisted providers with medical procedures
- Verified and scheduled patient appointments
- Responsible for back office duties

### **REGISTERED MEDICAL ASSISTANT**

Bluegrass Urgent Care - Walton, KY

March 2015 to December 2015

- Skilled in answering phones,

- Proficient in performing intramuscular injections, urinalysis, rapid strep, flu cultures, TB, glucose, cholesterol tests, phlebotomy, proper order of draw for evacuated tubes, X-rays, and EKGs.
- Expertise in proper protocol, universal precautions, disposing of expired medications, and biohazard material.
- Skilled in obtaining vital signs, symptoms, and accurate documentation.
- Spearheaded room maintenance, organizing, and stocking medical supplies.

### **MANAGER COSMETOLOGIST**

Supercuts - Florence, KY

October 2010 to November 2012

- Hair styling
- Customer service
- Daily, weekly, monthly, and annual budget reports
- Ordering supplies
- Conducted inventories
- Shift scheduling.

### **SUBSTANCE ABUSE COUNSELING OFFICER**

United States Marine Corps - San Diego, CA

August 2002 to November 2007

- Conducted weekly and random urinalysis for approximately 5,000 people
- Transported samples to drug screening lab
- Scheduled in/outpatient treatments
- Conducted counseling and aftercare sessions with clients
- Created/updated client records.

## Education

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### **Associate's in Nursing**

Beckfield College-Florence - Florence, KY

January 2019 to March 2021

### **Associate's in Nursing Role Transition**

St. Elizabeth, Dearborn ICU - Dearborn County, IN

January 2021 to February 2021

### **Associates in Medical Billing and Coding**

Beckfield College - Florence, KY

April 2015 to December 2015

### **Associate's in Medical Billing & Coding Externship**

Bluegrass Urgent Care - Crescent Springs, KY

September 2015 to November 2015

### **Associate's in Medical Assisting Externship**

Bluegrass Urgent Care - Walton, KY

January 2015 to March 2015

## **Associates in Medical Assisting**

Beckfield College - Florence, KY

April 2013 to March 2015

## **Certificate in Cosmetology**

Empire Beauty School - Florence, KY

May 2009 to May 2010

## Skills

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- CPT Coding
- Anatomy Knowledge
- ICD-10
- Physiology Knowledge
- Medical Records
- ICD-9
- Medical Coding
- Medical Billing
- Insurance Verification
- Experience Administering Injections
- Vital Signs
- Triage
- Patient Care
- EMR Systems
- Addiction Counseling
- Medical Office Experience
- Case Management
- Medical Scheduling
- Phlebotomy
- Nursing
- Medical Terminology
- Epic
- ICD Coding
- Medical Imaging
- Supervising Experience
- English
- Microsoft Excel
- Customer service
- Microsoft Office
- Computer literacy
- Microsoft Word

- Basic IV
- HIPAA
- Venipuncture
- HCPCS
- Medication administration
- Phone etiquette
- Infusion

## Military Service

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**Branch: United States Marine Corps**

Rank: Sergeant

## Certifications and Licenses

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### **BLS for Healthcare Providers**

January 2021 to January 2023

### **CPR Certification**

January 2021 to January 2023

### **RN**

### **Compact State Nurse License**

## Additional Information

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- A health-conscious and quality-oriented professional known for continual dedication to providing the highest quality of care, and ability to communicate/collaborate clearly and professionally with team members and patients.
- A highly dependable, trustworthy, and compassionate professional, with an approach consistently focused on the interests of the patient and the practice.
- Able to work in diverse settings, handle stress effectively, and continual self-development.
- Great organizational skills, excellent at prioritizing and planning, and able to meet deadlines in a timely fashion.
- Excels at being a people person with patient care skills, learning new skills quickly, and adapting to new environments.
- Extensive knowledge of medical terminology, anatomy & physiology, pathologies, and strict adherence to HIPAA privacy and confidentiality.
- Knowledgeable of ICD-9, ICD-10, CPT, HCPCS, CMS-1500, and health insurance standards and procedures.

### **ADDITIONAL SKILLS/ CERTIFICATIONS**

- Codonix electronic medical records, Smart EBS Billing System, Microsoft Office Suite
- Adult/Child CPR and Adult AED