

Isis Bonney

RN

Charlotte, NC 28210

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Adept multitasker with abilities to handle a number of workplace responsibilities with accuracy and efficiency.

Authorized to work in the US for any employer

Work Experience

Registered Nurse (RN)

SteadFast - Charlotte, NC

February 2021 to Present

- Post Acute Care
- Respiratory Therapies
- Medications Administration
- Wound Care
- Diabetic Monitoring

RN Staff Nurse

NOVANT PRESBYTERIAN MEDICAL CENTER

April 2020 to Present

- Ensure medical orders are available for the resident's immediate care
- Conducts nursing assessment of immediate needs
- Coordinate and complete all state and federally required assessments
- Review assessments and care plans
- Effectively communicate the contents of the care plan to the resident, the resident's family and to all appropriate employees and health care providers
- Follow the guidelines for each Medicare residents
- Convey written information to the Director of Nursing, Accounting Director and Medical Records pertaining to census, level of care changes, ancillary charges and reimbursement matters
- Perform venipuncture
- Provided education and discharge instructions
- Monitored and documented patient's vitals
- Directed and managed critical care patients
- Carried out the care plan planning
- Performed patient assessments
- Charge nurse

LPN/RN

Piedmont Medical Center - Rock Hill, SC

January 2020 to July 2021

- Admission
- Discharge

- Patient Care
- Distribution of care
- Medication administration
- Provides quality care
- Set up exam rooms for procedures as needed
- Wound care
- Monitored patients' vital signs.
- Administered medication via IV/PO/SQ/IM.
- Established IV access to take blood samples.
- Monitored and recorded input and output in patients with renal failure, gastroenteric, and cardiac conditions.

Nurse Extern

Piedmont Medical Center - Rock Hill, SC

January 2020 to September 2020

- Provided for patient safety adhering to the standards of nursing care and policies of the hospital.
- Collected data and provided information to the RN in developing the plan of care.
- Reported all observed symptoms, reactions, treatment, and changes in patient condition to the RN.
- Demonstrated time management and organizational skills on a consistent basis.
- Demonstrated behavior that reflects cooperation, commitment, reliability, initiative and team work.
- Improved clinical and interpersonal skills and functioned as a member of the multidisciplinary health care team
- Cleaned and sterilized instruments and disposed of contaminated supplies
- Tested glucose level and administered injections
- Maintained patient charts and confidential files

ENVIRONMENTAL SPECIALIST III

Department of Health, Bureau of Environmental Health Facilities Section - Tallahassee, FL

October 2016 to September 2019

- Program Manager of the Department of Health's Certified Environmental Health Professional Program. Services are provided to the Division of Environmental Health, the County Health the County Health Departments, other state and local agencies, industry and the general public.
- Manages large amounts of inbound and outbound calls in a timely manner. Follow communication "scripts" when handling different topics. Identify customers' needs, clarify information, research every issue and provide solutions and/or alternatives. Seize opportunities to upsell products when they arise.
- Coordinator of the Environmental Health Professionals Advisory Board. Routinely provides coordination for at least two meetings per calendar year, take minutes, assists with complaint investigations, and maintains website for the Board.
- Routinely monitors and processes certifications of environmental health professionals through evaluation of new applicants, transcript reviews, renewal applications, eligibility determination, and coordinates the administration of certification exams.
- Routinely provides consultative services and technical assistance in all phases of the environmental health program on a statewide basis. These services are provided to other state, federal and local agencies, industry, and the public.
- Routinely updates the section's SharePoint and FI Health.gov webpages.
- Develops, modifies and uses program evaluation and quality improvement guidelines and standards to evaluate and assess county health department performance to ensure consistency and effectiveness of

individual environmental health programs with statutory and department requirements. Provides written reports to specific county health departments with recommendations for implementation of corrective action to provide better and more cost-effective measures to protect Florida's environment and public health.

- Travels to the County Health Department to access, evaluate, and audit facilities' programs.
- Performs other duties and assignments as requested by the Environmental Manager, Environmental Administrator, or Bureau Chief.

GOVERNMENT OPERATIONS CONSULTANT I

Department of Health, Bureau of Environmental Health Facilities Section - Tallahassee, FL
April 2016 to October 2016

- Responsible for serving as a resource person to the section's Environmental Administrator and program staff in resolving policy and procedural questions and problems, ensuring compliance with all relevant policies and procedures, and providing exceptional customer service.
- Provides consultative services and technical assistance in all phases of the environmental health program to other state, federal and local agencies, industry, and the general public by means of telephone, email, or correspondence.
- Develops and maintains programmatic webpages (FL health.gov and SharePoint)
- Coordinates and establishes deadlines for all section program correspondence to ensure maximum use of time and resources, which includes assignment, tracking follow-up, proofreading. Ensures that correspondence is compliant with department policy.
- Provides technical assistance as needed for the completion of assignments.
- Manages the biomedical waste training video operations, including inventory maintenance, processing invoices, and fulfilling orders.
- Processes programmatic fees. Clears P-Card charges.
- Compiles and analyzes data and makes recommendations for action requiring management's decision. Performs special assignments, researches potential problems, prepares necessary reports, and recommends solutions.
- Serves as liaison between the section and other department units. Provides technical process assistance for all budget and legislative matters for the section.
- Maintains county profiles and analyzes programmatic evaluations of county health department performance.
- Maintains property inventory for the section.
- Serves as the section security and information coordinator, records management liaison officer, and as a secondary personnel liaison.

REGULATORY SPECIALIST II

Department of Health, Medical Quality Assurance - Tallahassee, FL
November 2014 to April 2016

- Functions independently, and as a team member, to prepare information for the bi-monthly board meeting.
- Understand and apply the Florida Statutes, rules, policies and procedures that are applicable the Board of Nursing.
- Agenda lead- Complies and Prepares Board Agenda/Prepares and files board orders following the bi-monthly board meetings.
- Performs quality checks on applications prepared for committee meetings.
- Assists management in analyzing processes including application of laws, rules, policies, and standards.

- Corresponds with applicants to clarify concerns, obtain additional information or to explain relevant statutes or processing procedures as defined by Chapter 464, F.S., and applicable board rules.
- Facilitate multiple Probable Cause Panel (PCP) conference calls per month and ensure accurate audio recordings and minute taking is completed.
- Primary contact to answer all Nursing JAZZ feedback e-mails.
- Primary point of contact for NURSYS speed memos, running and monitoring Rejection Reports, as well as file rejections/corrections and updates.
- Organizes all Board orders and attachments for filing with Agency Clerk's office.

REGULATORY SPECIALIST I

Department of Health, Medical Quality Assurance - Tallahassee, FL
September 2014 to November 2014

- Evaluates applications for C.N.A., RN, and LPN licensure by reciprocity, examination or re-examination to determine eligibility for licensure.
- Corresponds with applicants to clarify concerns, obtain additional information or to explain relevant statutes or processing procedures as defined by Chapter 464, Part II, F.S., and applicable board rules.
- Generates correspondence to applicants to notify them of deficiencies and application status.
- Utilizes computer database systems and multiple internet sites to research the status of other state licenses. Reviews and inputs qualifying information into the licensure database.
- Sorts and processes incoming mail. Responds to written inquiries to include e-mail and faxed documents. Responsible for ensuring the accuracy of licensure information in the database. Reports any errors to include vendor errors. Maintains an electronic filing system through the document repository. Prepares documentation for imaging.

Education

Associate in Nursing- ASN

York Technical College - Rock Hill, SC
August 2019 to August 2020

Bachelors' degree in Interdisciplinary Studies in Biology

Florida Agricultural and Mechanical University

Skills

- Outlook
- Administrative Assistant
- Marketing
- Microsoft Office (10+ years)
- Call Center Management (3 years)
- Management (3 years)
- Training & Development (3 years)
- Nursing (2 years)
- Computer Literacy
- Data Collection

- Microsoft SharePoint
- Medication Administration
- EMR Systems
- Patient Care
- Experience Administering Injections
- Vital Signs
- Epic (1 year)
- Critical Care Experience

Certifications and Licenses

CPR/BLS

August 2021 to August 2023

American Heart Association Basic Life Support (CPR and AED) Program

LPN

RN

Assessments

Data Analysis — Proficient

May 2019

Interpreting and producing graphs, identifying trends, and drawing justifiable conclusions from data.

Full results: [Proficient](#)

Research — Proficient

May 2019

Measures a candidate's ability to follow protocols, interpret statistics and graphs, identify errors, and choose research methodology.

Full results: [Proficient](#)

Clinical judgment — Highly Proficient

March 2021

Assessing a patient's condition and implementing the appropriate medical intervention

Full results: [Highly Proficient](#)

Work style: Reliability — Expert

January 2021

Tendency to be dependable and come to work

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

- Experience in developing training manuals and protocols
- Manages large amounts of inbound and outbound calls in a timely manner
- Computer literate performer with extensive software proficiency covering wide variety of applications (Microsoft Word, Excel, Access, PowerPoint) and other database systems.
- Knowledge of different media used for electronic training i.e., Webinars, video conferencing
- Experience in presenting via conference call, Skype, and Adobe Connect, YouTube, and Facebook
- Prioritizes to workload to effectively manage multiple projects simultaneously
- CPR/BLS Certified