‍Meredith L. Scott

11520 Amir Court, Redding, CA 96003 (406) 546-0484 m.scott4505@gmail.com

Professional Summary

Competent, experienced, dependable Graduate Nurse with excellent patient care and documentation skills, seeking a position in the hospital setting. Adept at working in a variety of health care settings. Dedicated to excellent patient satisfaction with proven ability to establish rapport with clients and their families. Reliable and organized with strong time management, multitasking and prioritization abilities. Display excellent communication and critical thinking skills. Welcome challenges and new learning environments.

Core Qualifications

* Several years of experience as a CNA in hospital settings
* Excellent working knowledge of basic patient care and medical terminology as well as HIPAA and patient privacy
* Exceptional organizational skills and electronic medical record experience
* Proven capability to work without supervision
* Confident client education regarding medications and treatments
* Profound ability to work in a fast-paced environment
* Embraces new experiences and opportunities
* Dependable team player

Education

**GREAT FALLS COLLEGE, GREAT FALLS, MT UNIVERSITY OF MONTANA, MISSOULA, MT**

2016-2019 2013-2015

Graduated, ASN RN Pre-nursing

**SALISH-KOOTENAI COLLEGE, PABLO, MT**

2010-2012

Pre-nursing

Licenses, Skills & Abilities

* ANS-RN, Current California Temporary License #4713595 (Expires 6/14/22) – Awaiting RN Endorsement License
* BLS #148596
* Excellent communication skills
* Excellent critical thinking and problem-solving skills
* Excellent at time management and stamina
* Excellent in maintaining patient confidentiality and upholding professional ethics
* Excellent teamwork skills and dependability
* Checking and monitoring vital signs
* Patient and family education
* Patient Safety

Experience

**CAREGIVER FOR DISABLED CHILD**

**IHSS Worker- Shasta County Health & Human Services**

**10/2019 – Present**

**Redding, CA (530)225-5507**

Since graduating nursing school and obtaining my RN license, I have worked for IHSS and cared full time for my son who has severe autism. I have instituted multiple therapies, working together with a team of counselors, teachers, and therapists, that have allowed my son to successful integrate into school and society. I currently have full-time assistance with his ongoing programs.

**CERTIFIED NURSING ASSISTANT**

**Monida Healthcare Network, Missoula, MT (406) 829-2380**

**7/2012-7/2013**

Provided high-quality patient care as an on-demand, per diem travel CNA at various hospital settings within the State of Montana. Performed all duties assisting nurses, including diagnostic blood glucose, vital signs, bathing, emptying drainage bags, bedpans, and ADLs. Traveling to various locations required the ability to assimilate quickly to new facilities in unfamiliar surrounds with various charting systems as well as being able to work easily with the regular staff in a team situation.

**CERTIFIED NURSING ASSISTANT**

**St. Patrick Hospital, Missoula, MT (406) 543-7271**

**11/2012-7/2013**

Assisted nurses in the cardiac unit at this hospital caring for post-surgical heart patients. Effective team collaboration delivering consistently competent, empathetic care to patients and their families during recovery period. Displayed strong clinical skills including assessing vital signs and informing nurses of concerning trends. Complied with HIPAA regulations in all interactions and documentation.

**CERTIFIED NURSING ASSISTANT**

**Riverside Health Care Center, Missoula, MT (406) 721-0680**

**6/2012-11/2012**

Provided nursing assistance to residents in the long-term care facility. Assisted residents with activities of daily living, including helping with meals, transferring using assistive devices, bathing, dressing and grooming.

**ADMISSIONS CLERK**

**St. Joseph’s Hospital, Polson, MT (406) 883-5680**

**12/2008-8/2010**

Register incoming patients in hospital outpatient, ER and urgent care settings, enter admission information into hospital records system utilizing Meditech, complete necessary reports by gathering and verifying relevant information including insurance, answer telephones and transfer calls to necessary departments, obtain signed statements, stored patient valuables, receive payments on accounts and balance cash in till at end of shift.

**ADMISSIONS CLERK**

**St. Luke Community Hospital, Ronan, MT (406) 676-4441**

**12/2007-11/2008**

Responsible for greeting incoming patients and registering them to the proper department. Distribute necessary paperwork, enter pertinent information, including insurance and demographic, and handle the processing of insurance. Operate switchboard and transfer calls to appropriate areas. Assist with accounts receivable, receiving and recording payments and balancing register at the end of the day.

References Upon Request