

Donna Downs

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Work Experience

Charge Nurse

Calvert Convalescent Center - Paducah, KY
September 2018 to Present

Department - Long term care and rehabilitation facility

Facility size - 94 beds

Duties - Functions as a charge nurse for residents on a short and long term rehabilitation unit.

Duties include physical/emotional assessments, documentation, care planning, and risk management. Works with facility Social Services Department and outside community agencies to acquire necessary equipment and referrals for specialized care. Constant supervision to ensure safety. Documentation using Point Click Care.

Reviews plans of care developed by Physical, Occupational and Speech therapies to implement strategies into daily care of residents. Utilizes risk evaluation tools to identify and care plan for residents with increased safety concerns.

Participation with therapies in order to incorporate rehabilitation goals into daily care.

COVID-19 Vaccinator

Walgreens - Paducah, KY
October 2021 to January 2022

Provides education to the public on commonly administered vaccines including influenza, shingles, Tdap, tetanus and Covid (Moderna and Pfizer).

Performs vaccination assessments prior to administration of appropriate vaccines.

Provides education of vaccine usage to the public.

Administers Pfizer and Moderna vaccines to adults and children.

Documents vaccine administration appropriately.

Monitors vaccinated individuals post vaccination according to established protocols.

Staff RN

McCracken Nursing & Rehabilitation - Paducah, KY
July 2017 to September 2018

Paducah, Ky

Department - Long term care and rehabilitation facility

Facility Size - 97 beds

Duties - Functioned as staff RN for residents requiring long term and rehabilitation care. Duties include all aspects of direct resident care: physical/emotional assessments, personal care, and medication administration.

Works with agency Social Services Director and outside community agencies to organize discharge planning for needs. Constant resident supervision to ensure safety. Documentation reflecting standards of both Medicare and Kentucky State

Board of Residential Care. Engages with residents to assess needs, family concerns and physician notifications.

Staff RN

Staff RN

Baptist Health Paducah - Paducah, KY

September 1990 to January 2013

Paducah, KY

Department, Transitional Care Unit - per diem position

Unit Size - 27 bed unit

Duties - Primarily worked per diem, coming onto the unit floor in the afternoons to assist with the unit admissions and discharges. Provided general assistance for the unit with any nursing activities which the regular staff was behind on or required assistance with. Approximately 3 to 4 times per month, worked a Saturday or Sunday as a staff RN, performing the duties mentioned above.

Department, Professor

West Kentucky Community & Technical College - Paducah, KY

July 1980 to January 2013

Unit Size - Associate Degree Program in Nursing. In general, the average program size was approximately 260 students.

Duties - Performed instructional duties within the Classroom and clinical areas of the program. Teaching activities included classroom, clinical, and campus laboratory instruction. Testing was managed in the classroom, clinical and campus laboratory settings. All duties required of an individual in a Professor position.

Test construction, curriculum development, clinical affiliations, student mentoring and advising were included as responsibilities. Participation in the authorship of several accreditation self-studies.

Staff Nurse

Western Baptist Hospital - Paducah, KY

May 1976 to July 1980

Department, Operating Room

Unit Size - Six operating room suites

Duties - Functioned as circulating nurse during varied surgical procedures including scheduled and emergency cases. Performed room organization including equipment and instrument set up. Assisted in promoting safety for all patients, including time out, anesthesia and assessment of patient condition during all procedures.

Baptist Health Paducah - Paducah, KY

Full time - January 2013 to March 2017

Part time - August 1985 to January 2013

Department - Transitional Care Unit - permanent position

Unit Size - 27 bed unit

Duties - Functioned as staff RN in a 27 bed physical rehabilitation unit. Duties included providing all aspects of direct patient care: physical and mental/emotional assessments, personal care including hygiene, oral medication administration; intravenous therapy administration, including primary fluid maintenance, IV medication administration and management of intravenous drips; and blood product administration. Worked in cooperation with Social Services to organize discharge planning; including home health services, and outpatient physical and occupational therapies. Worked in conjunction with

physicians, pharmacists and therapy departments in assessment of the patient's physical/emotional condition, laboratory values, x-rays, medications administered, and potential discharge needs. Performed as charge nurse approximately 90 - 95 % of all days worked.

Education

Master of Science in Nursing

University of Evansville - Evansville, IN

May 1984

Bachelor of Science in Nursing

Spalding College - Louisville, KY

May 1975

Skills

- Higher Education Teaching
- Nursing
- Medication Administration
- Curriculum Development
- Vital Signs
- EMR Systems
- Experience Administering Injections
- Patient Care
- Epic
- Tutoring
- Hospital Experience
- Teaching

Certifications and Licenses

BLS Certification

RN