

Mallory Swanson

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To obtain a long-term career as a Registered Nurse where I can be a part of a close-knit team and make a difference in patients' lives and outcomes.

Work Experience

Tutor

Illinois Central College - Peoria, IL

September 2016 to December 2017

- Tutored students in the Surgical Technology program
- Helped students learn and master aseptic technique throughout a surgery simulation from surgical scrub to tear down

Surgical Technologist

Associated Oral and Maxillofacial Surgeons of Peoria - Peoria, IL

March 2013 to March 2017

- Reviewed and documented patient medical history, measured and charted patient vitals, chief complaints, and obtained consent for procedure.
- Prepared and organized the appropriate surgical instruments and supplies to assist in surgeries.
- Set up and captured dental X-rays.
- Cleaned, sterilized and packaged surgical instruments and supplies.
- Provided post operative patient care and instructions for home care at discharge.
- Assisted surgeon in daily sedation surgeries by maintaining airway, monitoring vitals, and maintaining sterile field.
- Assisted in major orthognathic trauma and reconstructive orthognathic surgical cases in the operating suite at OSF on a weekly basis.
- Preparation and completion of dental implants including "All-On-Four" implants on a daily basis.

Administrative Assistant

McBride Law Office - Henry, IL

December 2008 to March 2013

- Prepared legal documents such as real estate contracts, agreements, pleadings, court subpoenas, and other court related documents.
- Answered client phone calls, managed client billing, and scheduled appointments.

Education

Bachelors of Science of Nursing in teaching

St. Francis College of Nursing - Peoria, IL

May 2018 to December 2021

Associate of Applied Science in Surgical Technology and Certificate of Surgical Technology

Illinois Central College - Peoria, IL
August 2010 to December 2012

Skills

- Proficient in Epic
- WinOMS
- ICAT
- Microsoft Word
- Excel
- Powerpoint; CPR certification

Awards

Sigma Theta Tau National Honor Society member

Certifications and Licenses

CPR Certification