# Katherine Green

#### LPN/LVN TeleNurse Remote

Logan, IA -Email me on Indeed: <u>http://www.indeed.com/r/Katherine-Green/e4e4e9b4ec70f674</u>

Ability Summary:

Experience in caring for ill, injured, convalescent, and disabled persons in nursing homes, clinics, private homes, group homes, and similar institutions. Highly proficient in medical terminology, protecting patient privacy, electronic health records ( Point Click Care, Home Care Home Base and Quick Mar) and patient focused care MDS experience Head to toe patient assessments Attention to detail BLS certified Excellent customer service skills. Going above and beyond is my motto. Hard working Passionate towards helping people Can work independently and as a Team player Self starter Ability to type 39 words per minute with 97-99% accuracy

## Work Experience

## Licensed Practical Nurse/Scheduler

Family Touch Home health Care LLC - Mansfield, TX August 2019 to November 2021

• Successfully scheduled thirteen nurses to 250 patients • Various other office duties to include processed doctor orders •

- Faxed medical records Answered phones and transferred to correct extension
- Followed up with discharged patients to assess any further needs they may have.
- Family and patient education

## **Memory Care Unit Director**

Nebraska Care and Rehab - Nebraska City, NE March 2018 to March 2019

- Supervised 8 staff and ensured the residents were well taken care of and treated with respect.
- Made the activity calendar by the month
- Led activities such as memory games and crafts with activity aide,
- MDS and care plans to tailor fit cares needed for the individual residents

• Social work to include conflict resolution and lead care plan meetings that were with the resident and their family member or power of attorney

• Assisted with the skilled facility side as charge nurse as needed

## **LPN Charge Nurse**

Nebraska Care and Rehab - Nebraska City, NE December 2017 to February 2018

- Supervised multiple certified nurse aides
- Administered medications to the 40 residents ensuring they were given the medications at the correct times and correct doses,
- wound care making sure the residents were as comfortable as possible, •proficient in wound vacs and g tubes

#### Licensed Practical Nurse (LPN)

West Broadway Clinic Co Council - Bluffs, IA August 2017 to November 2017

- Escorted patients to exam room and obtained vitals
- Reconciled their medication list,
- Verified their allergies and obtained reason for being seen
- Ordered labs for nurse visits,
- Administered vaccines and immunizations,
- · Called patients with lab results and answered any questions that they had,
- Able to obtain blood draws 90% of the time successfully
- Any POC testing that the doctor ordered.

#### Licensed Practical Nurse Assistant Case Manager

Elite Professionals Home Care - Omaha, NE June 2017 to August 2017

- Entered people's homes to assess their vitals
- Wound care keeping the patient as comfortable as possible
- Bowel programs such as administering suppositories or enemas to paralyzed patients providing as much privacy as possible
- Reporting to the registered nurse any changes in the patients health or living conditions

#### **Assistant Director of Healthcare**

Richmont Terrace Assisted Living - Bellevue, NE September 2016 to May 2017

- Interim Director of Healthcare 6 out of the 8 months.
- Responsible for a 2 person position with quite a bit of success. Actually 3 person because I also worked the floor to fill in shifts.
- In charge of managing the certified medication assistants to make sure the care of the patients was being taken care of correctly
- Scheduling of the certified medication assistants to care for the patients
- In home assessments of potential residents to ensure they were the proper fit to assisted living or memory care
- Processed doctor orders and entered them into Quick Mar as needed
- Assisted the staff on the floor administering medications, doing activities of daily living including assisting with the bathing and dressing of the patients
- Served meals in the dining room and greeted the patients as they entered the dining room

#### Licensed Practical Nurse/Charge Nurse

Longview Home - Missouri Valley, IA August 2004 to August 2016

- Supervised and mentored nurse aides and medication aides
- Entered orders into PCC,

- Administered medications and treatments.
- Led by example by working alongside the floor staff with their rounds
- Delegated tasks to junior staff such as taking vitals and cleaning the residents dresser drawers
- Motivated staff that were inactive
- Successfully passed a supervisory course.

## Education

#### **High School Diploma**

Logan Magnolia High General High School - Logan, IA

#### **Issuing Institution Location Degree in Nursing**

College or a Technical or Vocational - Co. Bluffs, IA

#### **Nursing Licenses**

#### ΡN

#### Expires: 2024

State: IA

### Skills

- Patient Care
- Case Management
- Communication skills
- Customer service
- Computer literacy
- MDS
- Order Entry
- Social Work
- Patient assessment (10+ years)
- Care plans (3 years)
- Medical terminology (10+ years)
- Nursing

## Certifications and Licenses

## Certified Medication Aide BLS Certification

LPN

**AED Certification** 

## CNA

## **CPR** Certification

May 2022 to May 2024