

Tommi Sheldon

Dubuque, IA

-Email me on Indeed: <http://www.indeed.com/r/Tommi-Sheldon/f2900972b1e351b3>

Detail-oriented professional with excellent communication, interpersonal and creative thinking skills. Aiming to leverage my abilities to successfully fill the vacancy at your company. Frequently praised as hardworking by my peers, I can be relied upon to help your company achieve its goals.

Work Experience

Licensed Practical Nurse

Luther Manor - Dubuque, IA

June 2015 to Present

- Supervised nurses' aides and assistants.
- Assembled and used equipment, such as catheters, tracheotomy tubes and oxygen suppliers.
- Observed patients, charted and reporting changes in patients' conditions, such as adverse reactions to medication and treatment and taking any necessary action.
- Charted patient data in EMR system and informed care team of significant changes.
- Evaluated nursing intervention outcomes, conferring with other healthcare team members as necessary.
- Collaborated with healthcare team to assess patient needs and develop treatment plans.

Cashier

Fareway - Dubuque, IA

April 2011 to May 2015

- Processed cash, check and credit cards for customer purchases.
- Provided product information and resolved concerns to assist customers.
- Facilitated customer interaction and good communication

Education

Diploma in LPN

Northeast Iowa Community College - Peosta, IA

August 2016 to May 2017

Associates in Arts

Northeast Iowa Community College - Peosta, IA

August 2013 to May 2016

Skills

- Administration Customer Service Communication
HIPPA and Confidentiality Microsoft Office Medical Paperwork Processing
Compliance
Public Speaking Strategic Thinking Vision Implementation
Interdisciplinary Care Research and Analysis Supervisor

Certifications and Licenses

LPN