

Michele Miller

RN

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Work Experience

Registered Nurse (RN)

Favorite Healthcare Staffing - Chicago, IL

December 2020 to Present

- Employee temperature checks
- Employee COVID screening
- Employee COVID antigen testing
- Employee COVID PCR testing

Director of Nursing

Wexford Health Sources, Inc. - Joliet, IL

September 2017 to November 2020

- Make out the weekly job assignments according to master schedule
- Figure out mandate numbers for shift
- Manage over 100 employees
- Manage facility budget with Regional manager
- Assist in recruiting and maintaining employees
- Ensure payroll is entered timely
- Hand down disciplinary write ups and hearings
- Responsible for taking call for emergencies and staffing
- Manage nurses on shift and ensure nursing coverage for following shifts
- Listen to complaints from offenders and try to rectify their issues
- Attending regular meetings
- Assist nursing staff in duties if nursing shortage on shift
- COVID testing

RN

Wexford Health Sources, Inc. - Pittsburgh, PA

August 2013 to September 2017

Responsibilities

Pack and pass medications to inmates in cell house

- Assisted other nursing staff in running the urgent care
- Performed dressing changes on inmates
- Administered injections to either staff or inmates
- Start IV's and draw blood on the inmates when needed
- Ran the chronic clinic (Diabetes, Asthma, Seizure, and HTN) along-side a physician
- Triage inmates in RN sick call to obtain appointments with staff physicians

Accomplishments

I had the opportunity to run the chronic clinic and was able to do RN sick call.

Skills Used

IV, blood draws, EKG, pass medication, injections, dressing changes, and sometimes catheters.

Peer Lab Coach

Chamberlain College of Nursing - Addison, IL

March 2012 to February 2013

Participated in Simulation Lab set up and break down ● Assisted other students in mastery of skills

- Helped keep the open lab and Simulation Lab clean and presentable
- Provided excellent customer service to all that come in and out of the laboratory

Telephone Operator

DuPage Medical Group - Downers Grove, IL

October 2010 to April 2012

Answered telephone calls and direct called to proper office

- Paged the physician in medical emergencies
- Provided excellent customer service to all callers

Certified Nursing Assistant

Morris Senior Living - Morris, IL

February 2009 to June 2010

Obtained vital signs every month or as needed on all residents

- Completed the residents laundry on the scheduled day
- Assisted with activities of daily living

Education

Bachelor of Science

Chamberlain College of Nursing - Addison, IL

March 2013

Certificate

Olympia College - North Aurora, IL

March 2007

Certificate in Nuclear Medicine Technology

College of DuPage - Glen Ellyn, IL

May 2000

Nursing Licenses

RN

Skills

- RN
- Nurse Management
- Laboratory Experience
- Nursing
- Experience Administering Injections
- Medication Administration
- Laboratory Experience
- Nursing
- Vital Signs
- Patient Care
- Medication Administration

Certifications and Licenses

CPR

BLS

Assessments

Nursing Skills: Clinical Judgment — Highly Proficient

January 2020

Assessing a patient's condition and implementing the appropriate medical intervention.

Full results: [Highly Proficient](#)

Logic & Critical Thinking — Proficient

January 2020

Using logic to solve problems.

Full results: [Proficient](#)

Clinical Judgment — Proficient

September 2020

Assessing a patient's condition and implementing the appropriate medical intervention

Full results: [Proficient](#)

Supervisory skills: Motivating & assessing employees — Highly Proficient

November 2020

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: [Highly Proficient](#)

Electronic health records: Best practices — Expert

January 2021

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use
Full results: [Expert](#)

Medical terminology — Expert

January 2021

Understanding and using medical terminology

Full results: [Expert](#)

First aid — Highly Proficient

January 2021

Treating common medical emergencies

Full results: [Highly Proficient](#)

Home health aide skills — Highly Proficient

January 2021

Providing care to patients in a home setting

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

Licensed Registered Nurse: 041410868